

## Lane Community College Service Learning *Tier II* Application

**Request** for curriculum development funds for the development of a new Service Learning course or adaptation of a current course to service learning. *Funds are limited. Turn in your application soon.* If you have questions contact Beverly Farfan Service Learning coordinator at 541-463-5395 or [farfanb@lanecc.edu](mailto:farfanb@lanecc.edu).

1. Applicant's contact information:

Name:

Division:

Phone:

Email:

2. New or existing course? Course title and number of credits:

3. Course description.

4. Briefly describe the student learning and community service outcomes you intend the course to achieve.

5. Briefly describe how you will work collaboratively with a community partner organization to ensure mutual responsibility and useful community service.

6. Briefly describe what mechanism(s) you will use for students to engage in reflection that describes, analyses, and evaluates their service learning activities within the context of course content.

7. Briefly describe how you will assess the impact of the course, and service learning specifically, on student learning, the partner organization, and on your own pedagogical development.

8. Other information you would like to share.

9. Attach Budget Sheet.

Division Chair statement: I support this *Tier II* proposal for Service Learning new course development or current course revision to Service Learning.

---

Signature

---

Division

---

Date

Submit one hard copy of proposal with division chair's signature to Beverly Farfan, Cooperative Education, Building 19, Room 231. Send email copy to [farfanb@lanecc.edu](mailto:farfanb@lanecc.edu).

**Lane Community College**  
**Service Learning *Tier II* Application**

**Budget Calculations**

**PROPOSED BUDGET FOR:**

**SUBTOTALS:**

<b>Curriculum Development:</b>	(Number of hours _____ X \$29.15)
<b>Course Planning (10 to 20 hours)</b> (Pedagogical research, development of course materials, reflection activities, assessment/evaluation)	
<b>Partnership Development (1 to 5 hours)</b> (Website review, emails/phone correspondence, site visit)	
<b>Syllabi Development (1 to 5 hours)</b>	
<b>Course Promotion (1 to 2 hours)</b>	
<b>PROPOSAL TOTAL</b>	

## ***Tier II Summary Guidelines***

*Thank you for your interest in Service Learning. You will receive your curriculum development funds after you have completed your work and this summary has been submitted. Please include a copy of your syllabus. You may be contacted to discuss your project. If you have questions contact Beverly Farfan Lane Service Learning coordinator at 541-463-5395 or [farfanb@lanecc.edu](mailto:farfanb@lanecc.edu).*

1. Course title and number of credits?
2. When will your course be offered?
3. Will service activities be required for all students, optional to replace another assignment, or for extra credit?
4. Describe the community need or issue(s) to be addressed?
5. Who will be your community partners / service sites? How have you collaborated with them?
6. Describe how the service component of the course will contribute to your student's learning? How will this be assessed?
7. Describe how the student's service activities will benefit your community partner and the community? How will this be assessed?
8. List other faculty who may be working with you to develop your course?
9. Other comments