

Safety Committee Meeting
December 4, 2007

Attendance:

Barbara Dumbleton
Nadine Wilkes
Jennifer Hayward
Dawn Barth
Rodger Gamblin
Sandy Ing-Wiese
David Willis

1. Meeting Minutes

- Minutes from October and November were approved

2. Sandy Ing-Wiese

- This is Sandy's last meeting due to her retirement. The committee thanked her for her service and her accomplishments during her tenure as Safety Director.

3. Committee Membership

- We are lacking a few members from both Classified and Faculty. Dumbleton will contact classified and faculty union presidents with names of those that are interested in serving on the committee. The names being presented are Len Heflin and Linda Piper from the Classified, and Robert Thompson for Faculty.
- Barth will remove Bates, Cousar, McConkey, and Perkins from the membership list on the web.
- We currently need 2 representatives from both Faculty and Classified.
- Hayward suggested requesting a faculty member from the advanced technology department.
- Dumbleton will send an email to Dave Keebler.
- Dumbleton will send an invitation email to Jen Steele in Risk Management.
- We are still lacking full coverage for building reps.
- Barth will contact Brian Kelley in Food Services regarding 1st floor of Center.
- Barth will send an email to managers and safety reps to remind of need to complete inspections.

4. Hiring process to replace Sandy

- Willis reports that the committee has not been formed yet
- Dumbleton suggest that the committee include someone from the safety committee.
- Public Safety department will report to AVP Greg Morgan until the new Manager is hired.
- Barth will report to AVP Morgan permanently.

5. OSHA Reports

- Atkins is working with Rick Williams to separate oxygen tanks
- Grinder in Art dept. has been checked and is within code.
- Fire extinguishers service checks- working on getting drawings with all locations indicated. Working on a bid for the service next year.

6. Update on CERT training

- Training will start the first Friday in January.
- About 30 staff members have volunteered.

7. LCC Safety Committee member on Facilities Council

- Council would like to know if we want more than Willis and Hayward on council
- Dumbleton would like to know how much safety has been addressed
- Committee suggested that Wilkes should join committee due to her interest and expertise as both a safety committee member as well as health emphasis.