

Safety Committee Meeting
October 17, 2006
3:00 – 5:00
Building 16, Room 211

Attendees:

Lynn Atkins, Facilities Management and Planning
Dawn Barth, Health and Safety Specialist
Rodger Bates, Faculty Representative, Health and PE
Barbara Dumbleton, Classified Representative, Science
Jennifer Hayward, Environmental Specialist
Don Hein, Management Representative, College Operations
Mike Ruiz, Director of Facilities Management and Planning
Wendy Simmons, Faculty Representative, Wellness

Guest:
Dale Knight, SAIF Corporation

1. Minutes from September 18, 2006 minutes were presented and approved.

Follow up on Action Items from 9/18/06:

- Hein talked to Rick Simms. Simms informed that Barbara will take over building rep duties for building 17. Barth will follow up with Simms for Barbara's last name and to set up training.
- Dumbleton contacted the classified union regarding a new classified representative. Bob Baldwin has subsequently contacted union members seeking a volunteer.
- Bates emailed the executive team regarding a replacement committee member needed as a result of his vacating the temporary director placement.

Carry over Action Items:

- McConkey will put out a labeled container for used razor blade collection and e-mail staff to use it and train students.
- Glenn will update the Accident/Incident report per comments at meeting and send to Barth to put on internet.
- Barth will upload the new form to the Safety Committee page when received from Glenn.
- Ruiz will work on assigning someone from FMP to be the rep for Building 12 (boiler room and Construction Tech/Biodiesel Area)
- Ing-Wiese will follow up with Steve Pruch regarding the Center Basement and Brian Kelly regarding Center first floor.
- Hayward will contact Rich Prill to see if he can do a IAQ evaluation at LCC.
- Safety Committee will elect a new chair to replace Jennifer

- Knight will check with OrOSHA to see if we can use the Fire Marshall report as one of our quarterly safety inspections.
- Dumbleton will resend the draft of the smoking recommendation to the committee.

Accident Incident Report follow up:

- Bates reports that the monitor in PE has been secured.
- Atkins reports that there is a trades meeting scheduled for 10-18 and they will discuss wearing hard hats at that meeting.
- Ruiz will discuss with Grounds the possibility of moving the tiller to a more out-of-the-way location.
- Simmons is attempting to make contact with Andy McClure regarding an ergonomic assessment.

2. Smoking Recommendation

- Does the safety committee want to make a recommendation to allow smoking only in parking lots or do we want to put together a more comprehensive plan and reconvene the smoking task force?
- Simmons presented a summary of information listed in articles that discuss the dangers of walking through smoke in the out of doors.
- Barth indicated that in order for a plan to be successful, there has to be full campus buy in.
- Dumbleton and Bates support reconvening the task force.
- Hein stated that it is our duty to establish that there is a safety/health hazard but not our job to come up with the solution. It should go to a committee to make a decision.
- Hayward indicated that previous reports did not clearly outline the risk of outdoor smoking.
- Simmons stated that studies show that with more restrictions in place, more people will quit or at least cut back on smoking
- Ruiz stated that there needs to be more education. There are difficulties with getting the word out to all the smokers. The committee should make a recommendation that something should be done due to the health hazard and suggest possibly relocating the shelters to better locations.
- Dumbleton recommends that we strengthen the language in the previously written recommendation. Simmons will add in information from the studies that she has found.
- Hayward proposed that we vote whether to recommend the task force be reconvened or to recommend banning smoking from inner-campus.
- Consensus vote is that the language will be strengthened as listed in above note and will be forwarded to the committee by Simmons. Feedback will be collected and integrated by Simmons. Recommendation will go forward. Not needed as a future agenda item.

3. Safety Concerns

- Hayward – Bollards have been put up to cut down on traffic within the campus. Often when bollards are removed, they are forgotten. The hole that is left when the pole is out is a safety hazard.
 1. Ruiz recommends that those who don't replace the bollard should lose their access to a key. We also should consider the necessity for cars to drive on the inner campus at all.
 2. Hayward suggested that Public Safety should send an email to all who have a bollard key emphasizing the safety concerns. Recommend that the email indicate that the key may be revoked.
- Simmons- Reports that staff in the Trio department in Building 1 are complaining of extreme cold temperatures.
 1. Hayward noted that Anna Scott is working on resolving this issue. FMP will provide a flat panel space heater if temps drop below 68 degrees.

4. Future Agenda Items

- DEQ technical inspections report by Hayward and brainstorming.
- Training with Dumbleton "What gets measured, gets done"
- Discuss mechanism for having more fire extinguisher trainings.

5. New Action Items

- Simmons will strengthen the language in the previously written smoking recommendation and add in the results of the studies she found. She will send out to committee members.
- Anna Scott is working on heating issue in TRIO office.
- Public Safety will email bollard key holder.