

**OFFICE OF ACADEMIC AND STUDENT AFFAIRS**

TO: Board of Education

FROM: Sonya Christian, Vice President for Academic & Student Affairs

DATE: January 12, 2011

RE: Academic & Student Affairs Divisions & Departments  
2009-10 Accomplishments Aligned to Lane's Strategic Directions

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During 2009-10, Academic and Student Affairs divisions and departments at Lane continued to focus their work to align with the vision, mission and strategic directions of the college. Academic and Student Affairs divisions and departments accomplished both a breadth and depth of curricular and co-curricular opportunities for students that aligned with all of Lane Community College's strategic directions. The complete list of those accomplishments is at <http://www.lanecc.edu/oasa/unitplans/documents/AccomplishmentsReport2009-10.pdf>; here are some of the highlights.

**Strategic Goal 1: Foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.**

**Academic Learning Skills (ALS):** ALS faculty developed and offered Pen and Page learning community with RD80 and WR80 linked in a learning community. There's a natural connection between reading and writing skills, and this learning community takes advantage of incorporating the Reading 80 and Writing 80 into a learning community. By taking both classes during the same term, students benefit from a coordinated course of study.

**Arts:** Began Teaching 15 new courses: Magazine Writing, Pilates, Grammar, Feature Writing, Digital Constructions, Book Binding, Integrative Arts, Intermediate Reporting, Photo Lighting, Field Drawing, Documentary Photo, Architectural Photo, Digital Photo, Silk Screen II, Arts Success for all incoming students Developed 4 new on-line courses in Web Design, Photo History 1, Photo History 2, Gospel Choir.

**Continuing Education:** In collaboration with LWP, Workforce Development and the Junction City School District used ARRA Grant funding to establish a new nursing lab in Junction City High School to train Nursing Assistants (CNA) for the new Oregon State Hospital.

**Cooperative Education:** Cooperative Education work based opportunities were made available for students in Lane's new Health Informatics AAS degree and in the Dietary Manager pathway for culinary students.

**Disability Resources:** Held Transition Academy and Parents Night activities to welcome new younger students with disabilities to Lane and to Disability Resources.

**Florence:** The Florence Center, in collaboration with Family and Health Occupations, is offering the complete certificated Medical Office Assistant Program for the 2010-2011 school year. The Florence Center will be the only certificated program on the Oregon Coast.

**Library:** The Library developed curriculum and tools to meet AAOT outcomes for information literacy. A dedicated librarian collaborated in a committee with writing faculty. The committee focused on information literacy outcomes in the new AAOT requirements, and ways librarians and writing faculty at Lane could embed information literacy skills in writing assignments.

**Science:** Achieved goal to more than double the number of online and hybrid courses offered in 2009-10 compared to the previous year. Counting all distance learning formats (online, hybrid and telecourses), FTE increased by 59% from 78 to 124. Courses were offered in Astronomy, Anatomy and Physiology, 100-level Biology, Introductory Chemistry and General Science. Faculty in Earth and Environmental Science received Unit Plan curriculum development funding to create a new online course in Natural Hazards.

**Workforce Development:** Received and implemented Walmart Brighter Futures grant, HOPE grant and ARRA funding for development of short-term trainings, skill upgrades, and workforce development; developed orientation, classes and test site for National Career Readiness Certificate; completed vocational Personal Career Assistant Program.

<b>Strategic Goal 2: Commit to a culture of assessment of programs, services and learning.</b>
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**Counseling & Advising:** Using the successful Nursing group academic advising model, more students from more programs were advised in groups, addressing the slightly higher dissatisfaction with counseling and advising wait time noted in the 2004 ACT survey.

**Language, Literature & Communication (LLC):** The French and Spanish Departments worked with Avant Assessment, administering the online STAMP Test to first and second year language students. This data was compared to national norms (highly favorable) and will be used to benchmark progress for students in each language program. Both programs will administer the test annually as an additional measure of exiting students' competence. The Speech program completed its third year of a 3-part investigation of Speech 100 and will use the data on student achievement, satisfaction, and performance to modify and validate the curriculum.

**Mathematics:** Steve Selph, a member of the College's Assessment A-team and the Gen Ed Assessment team, organized a MTH 111 assessment project. In Winter and Spring terms 2010, Steve, Angela Martinek and Gayle Smith accomplished the following: a review of two Gen Ed Assessment rubrics (Critical Thinking/Problem Solving and Communicates Effectively); the development of a MTH 111 activity involving modeling using functions; implementing the activity to students in two sections of MTH 111; norming of the scoring procedure; and scoring of responses. Responses were assessed according to four (of six) dimensions of the Critical Thinking/Problem Solving rubric. Results and summarization were shared at the college level in the form of a General Education Assessment Project Report. Results will also be used to inform future curriculum work on Critical Thinking and Problem Solving in MTH 111 and other classes.

**Title III:** New assessment instrument for all learning communities was developed/standardized.

All learning communities classes surveyed for registration ease, student satisfaction and learning in Fall, Winter and Spring Terms 2009-10. Carol McKiel developed a database for tracking results over time. Assessment data is posted on the new Learning Communities site.

<http://lanecc.edu/lc/fresources/AssessingLearningCommunities.htm>

**Women's Program:** Updated and refined Women in Transitions (WIT) learning objectives; developed a non-credit option for WIT; coordinated WIT orientation with SOAR

**Strategic Goal 3: Position Lane as a vital community partner by empowering a learning workforce in a changing economy.**

**Advanced Technology:** Flight Technology purchased equipment and a subscription to an online scheduling system. Online scheduling is the industry standard and is the expectation of aviation students. This allows students to train in the actual work environment they will see as employees of an airline or other related aviation field.

**Business Development Center (BDC):** Working with three Lane County Chamber of Commerce on 9-month business development program for their members and communities. These chambers include Springfield, Fern Ridge, and Cottage Grove with plans to expand to Florence and Junction City for 2010-2011.

**Continuing Education:** Received the TSC (Trucking Solutions Consortium) Award for Education Partner of the Year for support and leadership for the trucking industry in South Valley Region. The educational partnership and state-wide focus and solutions oriented contributions to planning and training delivery. Partnered in the launch of the "Lean Operations" and "Leadership and Coaching High Performance" classes, as well as the delivery of "Trainer Certification" and the "Professional Truck Driver Certificate" in this region.

**Enrollments & Student Financial Services:** Renewed the institutional program participation agreement with the Department of Education which allows the college to participate in the Title IV federal student aid programs through June 30, 2016.

**Health Professions:** Began to offer Medical office assisting and Nursing to our Florence students; developed Dietary Manager Program in conjunction with the Culinary Arts Program.

**Social Science:** In its first year, the two-year GEOSTAC, NSF grant extended the GIS program into the community through developing GIS skills among high school instructors and infusing GIS into high school curriculum. A number of specialized GIS workshops were also developed and offered to students and the community.

**Strategic Goal 4: Create a diverse and inclusive learning college: develop institutional capacity to respond effectively and respectfully to students, staff, and community members of all cultures, languages, classes, races, genders, ethnic backgrounds, religions, sexual orientations, and abilities.**

**Adult Basic & Secondary Education (ABSE):** ABSE faculty and staff from Lane County Sheriff's Office developed a successful referral and accountability process to allow offenders served in Lane County's Sherman Center the opportunity to attend career exploration, job search, resume development, and basic skills classes offered at the LCC WorkSource Oregon site located on main campus as part of their sentence.

**English as a Second Language (ESL):** Hired part-time bilingual Advisor 1 to assist in efforts to recruit and retain diverse populations in Career-Technical programs. Advisor's weekly community forums included tours of CT departments, introductions to community resources and organizations and orientations to college services.

**International Program:** Conducted national search and hired Jennifer Falzerano as Lane's Director of International Programs. Maintained International Student enrollment numbers of more than 130 students from more than 40 countries and prepared for future growth.

**Multicultural Center (MCC):** Developed scheduling framework and guidelines for the Longhouse.

**Student Life & Leadership Development (SLLD):** Ensured positive ASLCC participation on governance councils, statewide and national boards.

**TRiO:** Participated in development of two separate TRiO Student Support Services grants (Regular and STEM) and was awarded \$485,000 per year for five years to serve 300 students.

**Tutoring:** Eight tutors completed the first College Reading and Learning Association (CRLA) certified master level class and mentored 12 new tutors. The class curriculum includes the third level of cultural competence, which the mentors exemplify and model for the new tutors, enhancing the sensitivity, skills and competence of all tutors.

**Strategic Goal 5: Create, enhance, and maintain inviting and welcoming facilities that are safe, accessible, functional, well-equipped, aesthetically appealing and environmentally sound.**

**Business/Computer Information Technology (Bus/CIT):** Updated/enhanced student computing learning resources:

- Updated and expanded three CIT instructional computer labs (total of 100 new computers)
- Secure computing environment implemented, including antivirus, network threat protection, and Intel VPro technology.
- Updated wireless networking equipment used in CS 188 to meet student demand in the Network Security certificate program. Purchased 13 Firewall & VPN appliances and 30 wireless network adapters supporting 802.11n at the end of FY10 using ICP funding, and purchased 10 wireless access points supporting 802.11n this summer.
- Implementation of virtualization technologies to conserve energy and hardware.
- Equipped 19-126 with new laptops at the end of FY10.
- Updated the Oracle server to 11g for use in CS 275.

**Conference & Culinary Services (CCS):**

- Center for Meeting and Learning (CML): The David Joyce Gallery continued to increase its marketing exposure and publicity, both on and off campus, with the offering of three

exhibits during the year. The thematic connection between food/hospitality and art has been successful and noted in the artist community.

- **Campus Food Services:** Extensively worked with the FMP Department on the planning, design and construction of the CFS Juice Bar in the new Health and Wellness Building #30, which was completed and ready for classes in September, 2010.

**Cottage Grove:** Initiated upgrade of two classrooms to Smart Classrooms and paved the parking lot to provide facilities that are safe, accessible and functional.

**Counseling:** Redesigned the waiting area in the center's lobby for improved student service.

**Health Professions:** Finished planning for building 30 and 4 and have begun to move in.

**Health, Physical Education & Athletics (HPEA):** The Employee Wellness program and the College implemented the tobacco free policy which went into effect this Fall, 2010.

**Information Technology (IT):** IT installed 214 new Dell or Macintosh computers in multiple computer labs and classrooms located on both main campus and at the Downtown Center. Some labs also received monitor upgrades and/or a printer upgrade. These labs/classrooms provide the necessary hardware and software for students to be successful in their educational goals.

**TRiO:** Improved and enhanced TRiO Learning Center by:

- installation of automatic doors for those in wheel chairs, or with other disabilities
- increased seating in the TLC
- increased text book resources.
- added a scanner for student use
- added software to increase accessibility for students (Dragon Speak, National Reader, JAWS)

#### **Strategic Goal 6: Achieve and sustain fiscal stability.**

**Business/Computer Information Technology (Bus/CIT):** Wrote and Received Funding for Grants

- HITECH grant funding (through the Office of the National Coordinator for Health Information Technology (ONCHIT) within the Department of Health and Human Services) to:
  - Deliver Health Information Technology Specialist training. Two year grant of \$128,000
  - Develop national curriculum. Two year grant of \$62,600
- CIT faculty successfully completed the second year of a 3-year NSF grant for teaching programming using the Second Life virtual world online environment. Created a new on-line version of CIS 125G Software Tools 1: Game Development that will be taught Winter 2011. Developed a Lane Island in Second Life.

**Child & Family Education (CFE):** Child Care Access Means Parents In School (CCAMPIS) grant - \$106,963 and United Way Community Child Care Network - \$50,004.

**Conference & Culinary Service (CCS):** Campus Food Services, a self-funded department, generated a total of \$2,168,893.00 YTD in revenue during the 2009-10 fiscal year, which

includes the food court, Oak Hill Schools, and vending. This secured its General Fund relief of \$47,900 to support the salary (.5 FTE) of a Culinary Arts faculty member in 2010-11.

**Health, Physical Education & Athletics (HPEA):** Placed course materials online in Moodle to decrease copying cost: The majority of division faculty are using the Moodle site for their classes.

**Science:** Energy Management received a number of new and renewing grants, including:

- Renewal of its education grant from the Eugene Water and Electric Board (five-year renewal providing over \$700,000);
- SESP grant of \$380,000 as a member of a state workforce development consortium to produce an accelerated “fast-track” version of the two-year Energy Management program; and,
- \$12,000 from the Northwest Energy Efficiency Alliance, Better Bricks Program to develop Resource Conservation Management Option courses. The Resource Conservation Management option is the most recent of the three tracks in Energy Management.

**Strategic Goal 7: Build organizational capacity and systems to support student success and effective operations.**

**Conference & Culinary Services (CCS):** The Center for Meeting & Learning created ICO consolidated billing for single billing of multiple recurring internal events, providing both the client and the Center with a more sustainable and efficient billing process.

**Information Technology (IT):** Elluminate - Academic Technology joined a cadre of Oregon Community Colleges in a 3 year license for Elluminate software. Elluminate allows faculty and staff to host live remote meetings via the web (webinars) and is ideal for online instruction, virtual office hours, and virtual meetings.

**Library:** Took advantage of subsidies from the Oregon State Library and added a wide selection of Gale databases free of charge, including Culinary and Hospitality, Business & Company Resource Center, Computer Database, Gardening Landscape & Horticulture, Hospitality Tourism & Leisure, InfoTrac Newsstand, and Small Business Resource Center. As a result of state subsidy changes we received a credit of \$3500, which we will use to purchase online reference books to own. To ensure the quality of our collection, we canceled databases that received little usage. Through our online database subscriptions, the library now provides access to more than 30,000 journals.

**Social Science:** Funding of a part-time position in the Social Science Testing Lab resulted in a re-allocation of time sheet funds for additional help in the lab. The funding will help to serve students, providing them an opportunity to take tests when they are fully prepared and at an optimal time for them. The lab serves the entire campus, with the bulk of the testing being for distance learning and courses outside of Social Science. Both Career Technical and Transfer Programs make use of the Testing Lab.

**Title III:** Began Phase I of implementing an improved **Advising Model** that provides comprehensive advising services including group on on-line services.

**TRiO:** Created TRiO myLane group to post announcements and E-news.



**Women's Program:** Increased PT Faculty pool to replace retired faculty and to meet increased demand for sections. Offered 14 sections total for FY09-10 (60% increase in the number of sections offered).

**Strategic Goal 8: Promote professional growth and provide increased development opportunities for staff both within and outside the College.**

**Disability Resources:** Collaborated with the Office of Diversity and hosted a workshop presented by Diversity Trainer, Chicora Martin, for a number of students, staff and faculty members related to healthy communication.

**English as a Second Language (ESL):** Four ESL faculty and the ESL dean piloted and evaluated proposed Oregon Learning Standards for Adult Basic Skills. Team focused on Listening/Speaking and Reading standards. Participation will continue in 2010-11.

**Health, Physical Education & Athletics (HPEA):** Offered these new Wellness classes and programs: "Healthy You, Healthy Community" community weight loss program; "Activize and Nutritionize Your Summer"; "Better Bones and Balance for Osteoporosis Risk Reduction"; and "Weights Wake-up Call."

**International Program:** Adviser Jane Marshall successfully completed the NAFSA Academy for International Education Professionals, which includes national training in best practices in international education.

**Science:** the Science Division hosted several Science Teaching Seminars; faculty members completed Moodle training courses and several participated in the T2T program, sharing student success strategies and bringing new ideas back to their classes and colleagues. A number of Faculty Interest Groups (FIGs) were initiated, including a joint physics and calculus discussion group exploring commonalities and differences in language, goals, methods and problem solving; a Physics FIG involving General Physics and areas of mutual interest among physics education researchers at UO and OSU; and, an interdisciplinary science FIG exploring student engagement strategies. These activities involve both part-time faculty and full-time faculty.

This represents a small sample of the 2009-10 accomplishments by Academic and Student Affairs divisions and departments. Academic and Student Affairs has focused its work to closely align with the College's Strategic Directions and has maintained the creation of a learning centered environment for students and staff as its priority.