

## Library 2009-10

### Accomplishment Description:

#### Archives

The Archives continued to provide reference services to the college staff as well as researchers from the community. The Archives assisted over 25 researchers and examined over 75 records in response to the requests for records and information. The topics researched included photographs of the Eugene Vocational School/Eugene Technical Vocational School, the early years of LCC in Springfield, photographs of Building 10/Aviation Technology for the Bond project, photographs from 2000 for the 2010 issue of Community College Moment, property records, employee recognition data, and photographs of Ed Ragozzino which were filmed by KMTR-TV for a television news report. In addition, the Archives answered many requests for records by college departments. The Archives presented three workshops on Archives and Records procedures and policies and about archiving digital records.

The Archives began research into archiving college electronic records. Electronic records are created, maintained, and stored by many different college departments in many formats and platforms and in order to properly save these records and provide access to them, the Archives began a project to create a Digital Asset Management system, also called an Institutional Repository. The archivist consulted with an intern at Chemeketa Community College, participated in a webinar on managing and archiving electronic records, and met with Brad Hinson and Dale DuVal from Information Technology and Marika Pineda from the Library to begin work on this project.

#### Strategic Direction

- Achieve and sustain fiscal stability.
- Build organizational capacity and systems to support student success and effective operations