

IT 2011-12

Computer Lab/Classroom Paper and Toner supplies

Summary:

Provide printing supplies for 62 IT supported computer labs and classrooms on the main campus and at the Downtown Center, Airport, and the Cottage Grove branch.

Description

This initiative will provide funding to supply printing supplies to 62 IT supported computer labs and classrooms on the main campus, and at the Downtown Center, Airport, and Cottage Grove branch for the entire 2011-2012 fiscal year, based on existing printing limits and standards. Last year's funding is fulfilling the needs of the Instructional Computing labs currently supported. The outcome expected from funding this year would be the ability to provide all the paper and toner needed for all of these labs and classrooms for this coming fiscal year.

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This request is a recurring cost. Paper and toner costs in IT supported computer labs have always been funded by Student Technology Fees. This initiative ensures that Lane's students have the paper and toner supplies available for their printing needs in 62 of Lane's computer labs and classrooms.

Describe the resources needed:

Students utilize ICL supported computer open labs and classrooms to take classes and do their homework. They need printing supplies to print out their work for submission, to print their research documents, syllabi, schedules, and other school related materials. This funding would provide enough paper and toner to adequately supply 62 of these computer labs and classrooms. Specifically, these funds will provide approximately 175 toner cartridges and 300 cases of paper.

Computer Hardware/Supplies:

175 toner cartridges (M&S) \$26,250.00

300 cases of paper (M&S) \$9,000.00

Request: Technology Fee (M&S) \$35,250.00

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

The outcome expected from funding this year would be the ability to provide all the paper and toner needed for the 62 computer labs and classrooms supported by the IT department during the 2011-2012 fiscal year. Students will benefit from this initiative by having the paper and toner they need to print their research, syllabi, assignments, and other course materials. Page count statistics are monitored through the use of a printing control software program.

Department Priority:

3

Unit Resources:

ICL will continue to provide the technicians and network administrators to maintain the computer labs to enable printing resources for students and maintain records of needs and usage

[Funding Request: Carl Perkins](#)

[Funding Request: Curriculum Development](#)

[Funding Request: Technology Fee](#)

1. Category of request

- **Maintain existing technology**
- **Increase student access to technology**
- **New technology**

Please type in the category of the request in the field below.

Maintain existing technology

2. Campus location

- **Main Campus**
- **Downtown Center**
- **Florence**
- **Cottage Grove**
- **CLC (list specific locations)**

Please type in the location of the request in the field below.

Main Campus, Downtown Center, and Cottage Grove

3. Names of the person(s) with more information (if needed):

Barbara Barlow

4a. Budget ORGN

320301

4b. Budget PROG

210000

5. How many students will benefit per year?

Approximately 25,000

6. Describe the benefit?

Students will benefit from this initiative by having the paper and toner they need to print in 62 of Lane's ICL-supported labs/classrooms.

COMPUTER HARDWARE \$

35250

COMPUTER SOFTWARE \$

STAFFING \$

INSTALLATION \$

LICENSING \$

Can this initiative be partially funded?

No

COMPUTER HARDWARE \$

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE \$

(CS) Explanation of effect of partial funding:

STAFFING \$

(S) Explanation of effect of partial funding:

INSTALLATION \$

(I) Explanation of effect of partial funding:

LICENSING \$

(L) Explanation of effect of partial funding: