

## CCS 2011-12

### CFS Goal: Purchasing and Receiving System Redesign

#### Summary:

The current Purchasing and Receiving System will be re-structured for better operational efficiency and financial tracking within the three departments in the CCS Division.

#### Description

The current Purchasing and Receiving system will be re-structured for better operational efficiency and financial tracking within the three departments in the CCS Division. An in-depth analysis of the system will be needed in preparation for the changes that come with the remodel of the first floor. We will create a team representing the various departments that changes in procurement may affect in order to evaluate current practices, develop goals to be achieved through redevelopment, and establish a plan with a timeline for implementation of new processes and procedures.

#### Questions and Answers

**How is the initiative linked to the Unit Plans most recently submitted?**

1. How does it continue the achievement of those goals?
2. If this is a continuation of an initiative started last year, make sure that relationship is clear.

**How is this initiative linked to the efficiencies and productivities plans you had last year?**

1. How does it continue the achievement of these plans?
2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.

This initiative is a continuation of a process started last year. This initiative advances the implementation of a long-term process improvement.

**Describe the resources needed:**

No General fund contribution needed. Fund 6 revenues will support training.

**What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.**

Increased efficiency and productivity, including instructional learning outcomes; Revenue enhancement.

**Department Priority:**

15

**Unit Resources:**

Funding Request: Carl Perkins

Funding Request: Curriculum Development

Funding Request: Technology Fee