

## Bus/CIT 2011-12

### BUS - Student Resources Room Staffing

#### Summary:

Funding for a Part-time Faculty Coordinator, a timesheet Instructional Specialist, and Learn & Earn Tutor positions for the Business Department Student Resource Room.

#### Description

Student retention and success rates in business courses have risen consistently over the past few years (SRR opened Summer 2007):

##### 2006-2007

88.99% Retention

73.64% Success

##### 2007-2008

90.78% Retention

74.17% Success

##### 2008-2009

91.4% Retention

78.3% Success

This data, and informal student feedback, indicate that the SRR is contributing to the Department (and Learning Plan) goal of enhancing student success and retention, and is an effective use of resources.

#### Questions and Answers

**How is the initiative linked to the Unit Plans most recently submitted?**

1. How does it continue the achievement of those goals?
2. If this is a continuation of an initiative started last year, make sure that relationship is clear.

**How is this initiative linked to the efficiencies and productivities plans you had last year?**

1. How does it continue the achievement of these plans?
2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.

This is a recurring initiative request that is essential to the operation of the Business Student Resource Center. Previous requests were not filled at a level sufficient to meet student demand. In order to facilitate the continued

success of students, the Student Resource Center needs to be staffed by all three: a faculty coordinator, L&E tutors, and a timesheet staff person.

The Business Dept has worked closely with the Tutoring Center, recognizing that its goals of improvements in completion and success rates must be based in this sort of direct, personalized and engaged instructional support. Much of the Business Dept curriculum is quite challenging - in particular the Accounting curriculum where students require consistent, directed problem solving tutorial support.

Students surveyed consistently report that tutoring assistance was important in helping them get better grades, complete a course, or stay in school. (e.g. 91% of students surveyed by IRAP in the 05-06 ACT)

**Describe the resources needed:**

The SRR needs to be open 41 weeks per year (8 Sum + 11 Fall + 11 Win + 11 Spr = 41), and staffed as listed below to adequately meet current demand:

Part-time Faculty Coordinator – 6 hours per week (\$10,848):

Request: Carl Perkins (FAC) \$10,848

Request: Technology Fee (STF) \$10,848

Instructional Specialist – 10 hours per week (\$7,687):

Request: Carl Perkins (TMS) \$7,687

Request: Technology Fee (STF) \$7,687

Learn & Earn Student Tutors – 40 hours per week (\$16,236):

Request: Carl Perkins (TMS) \$16,236

Request: Technology Fee (STF) \$16,236

Total \$34,771 to provide adequate SRR staffing:

Request: Carl Perkins (FAC) \$10,848

Request: Carl Perkins (TMS) \$23,923

Request: Technology Fee (STF) \$34,771

**What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.**

Tutorial support is an essential part of the department's efforts to increase student success and completion. The Department has in recent years increased the rigor of programs in response to industry needs (e.g. Accounting), and has been successfully developing and expanding the curriculum and growing enrollment, further increasing the need for consistent tutorial support to ensure student success.

The data required to measure student success and completion is in current instructional reports.

**Department Priority:**

**Unit Resources:**

The SRc is maintained by the Department - this includes participation by contracted faculty and staff. The Department also provides the necessary equipment and supplies. Computer imaging is performed and maintained by Instructional Computing to ensure continuity with the computers students use in the Business Instructional Labs.

**Funding Request: Carl Perkins**

**Is this a Career & Technical Education program approved by the state and offered through Lane for credit?**

No

**If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?**

Yes

**Do you have an advisory committee that meets 2-3 times per year?**

Yes

**If request is for personnel, will funds be used to replace an existing position?**

NO

**How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?**

The impact of direct tutorial support on the academic and technical skills attainment of CTE students is immediate. Almost all students require this type of support at some point in their educational career, and a significant population of students depend on tutorial support to be able to successfully complete their education and gain employment in their areas of study.

**How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?**

Individualized attention will help students improve study skills, understand course concepts more fully, be able to discuss the subject at length, practice coursework correctly, be better prepared for exams, and have a greater success rate in the courses.

**EQUIPMENT \$**

**COMPUTER HARDWARE \$**

**COMPUTER SOFTWARE \$**

**MATERIALS & SUPPLIES \$**

**CURRICULUM DEVELOPMENT (Hours)**

**PART-TIME FACULTY \$**

10484

**TIMESHEET STAFF \$**

23923

**TRAVEL \$**

**Can this initiative be partially funded?**

No

**EQUIPMENT \$**

**(E) Explanation of effect of partial funding:**

**COMPUTER HARDWARE \$**

**(CH) Explanation of effect of partial funding:**

**COMPUTER SOFTWARE \$**

**(CS) Explanation of effect of partial funding:**

**MATERIALS & SUPPLIES \$**

**(MS) Explanation of effect of partial funding:**

**CURRICULUM DEVELOPMENT (HOURS)**

**(CD) Explanation of effect of partial funding:**

**PART-TIME FACULTY \$**

**(PF) Explanation of effect of partial funding:**

**TIMESHEET STAFF \$**

**(TS) Explanation of effect of partial funding:**

**TRAVEL \$**

**(T) Explanation of effect of partial funding:**

**Funding Request: Curriculum Development**

**Funding Request: Technology Fee**

**1. Category of request**

- **Maintain existing technology**
- **Increase student access to technology**
- **New technology**

**Please type in the category of the request in the field below.**

Maintain existing technology

**2. Campus location**

- **Main Campus**
- **Downtown Center**
- **Florence**
- **Cottage Grove**
- **CLC (list specific locations)**

**Please type in the location of the request in the field below.**

Main Campus

**3. Names of the person(s) with more information (if needed):**

Larry Scott, Judy Boozer.

**4a. Budget ORGN**

631100

**4b. Budget PROG**

112000

**5.How many students will benefit per year?**

More than 4000

**6. Describe the benefit?**

Improved access to individualized attention will help students improve study skills, understand course concepts more fully, be able to discuss subjects at length, practice coursework correctly, be better prepared for exams, and have a greater success rate in their courses.

**COMPUTER HARDWARE \$**

**COMPUTER SOFTWARE \$**

**STAFFING \$**

34771

**INSTALLATION \$**

**LICENSING \$**

**Can this initiative be partially funded?**

Yes

**COMPUTER HARDWARE \$**

**(CH) Explanation of effect of partial funding:**

**COMPUTER SOFTWARE \$**

**(CS) Explanation of effect of partial funding:**

**STAFFING \$**

20000

**(S) Explanation of effect of partial funding:**

If partially funded fewer hours of tutor support would be available. Figure above represents half (28 hours per week) of the request

**INSTALLATION \$**

**(I) Explanation of effect of partial funding:**

**LICENSING \$**

**(L) Explanation of effect of partial funding:**