

Unit Planning: Student Services
For 2010

Section I: Data Elements

	2006-07	2007-08	2008-09
Unit Effectiveness			
<u>Enhances Student Engagement</u>			
Number of service contacts			
<i>Student Life & Leadership Dev</i>	>100/day	>100/day	>175/day
ASLCC Legal Services.	>200/term	>225/term	>250/term
<ul style="list-style-type: none"> NOTE: only Student Life & Leadership Dev receives General Fund budget. 			
Number of unduplicated participants			
Demographics of individuals served			
Other evidence of enhancing engagement			
<u>Enhances Student Learning</u>			
Enhances one of the five CCSSE Benchmarks (Active & Collaborative Learning, Student Effort, Faculty/Staff and Student Interactions, Academic Challenge, Support for Learners)			see narrative
Enhanced student persistence	see narrative	see narrative	see narrative
Other learning enhancement data			see narrative
<u>Enhances Student Satisfaction</u>			
ACT student satisfaction data			
CCSSE satisfaction data			
Other evidence of enhancing satisfaction			
Unit Efficiency			
Faculty/Staff to student ratios relative to benchmarks	NA		NA
Demand/capacity analysis (i.e. waitlists, complaints about access, etc.)	NA		NA
	176,781* for SLLD	80,976** for SLLD	168,963*** for SLLD
	Student fee – 387,167	Student fee – 387,167	Student fee – 387,167
	ICP 4,500 (SLLD)	ICP 4,500 (SLLD)	ICP 4,500 (SLLD)
Budget from other sources (i.e., student fees, grants, etc.)			
Other evidence of efficient use of resources			
Unit Essentialness			
Essential to completing a business process with students			
	Per accreditation standard 3 -see	Per accreditation standard 3 -see	See narrative
Essential to an effective educational experience			

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	<i>2006-07</i>	<i>2007-08</i>	<i>2008-09</i>
	narrative	narrative	
Legally mandated			
Other evidence of essential service	Per accreditation standard 3 -see narrative	Per accreditation standard 3 -see narrative	Per accreditation standard 3 -see narrative

- * In 2007-07 the manager for Student Life and Leadership Development was also assigned to serve as interim Division Chair for HEPA (.2 FTE in SLLD, .8 FTE in HPEA). The salary was reflected in the SLLD budget.
- ** In 2007-08 the manager for Student Life and Leadership Development was .2 FTE in SLLD and .8 FTE as Interim Division Chair for HPEA and budget was split between both areas. In addition, there was .25 FTE reduction in SLLD for Adm. Support which was absorbed by ASLCC.
- *** In 2008-09 the manager for Student Life and Leadership Development was back to 1.0 FTE. The full salary is reflected in the SLLD budget, but the manager also has responsibilities for the Multicultural Center and the Women's Center. In addition, there was a .25 FTE reduction in the general fund for the department Admin. Specialist – this reduction was absorbed by ASLCC.

Additional Comments/Clarifications to Student Services data elements

1. Unit Effectiveness

a. Engagement

- The Student Life and Leadership Development department and its related programs are one of the primary means for students to identify “home bases” in which to feel comfortable, seek help, develop leadership skills and initiate programming to meet their needs. Student Life and Leadership Development programs provide hands-on experiences to complement theoretical and philosophical class work in many areas, e.g. business, computers, communications, etc.
- **Contribution to Student Success:** Many students come to Lane with no previous college experience, or have been out of the education system for some time, and with limited experiences with peers from other countries, cultures or lifestyles. Programs and services offered through SLLD provide students with the resources to help them hurdle these potential barriers. Services and activities help the students feel.
 - **SLLD staff infuse cultural competency into learning experiences and programs and events sponsored by SLLD are one of the primary way for students to initiate and participate in diverse learning experiences.**
 - **SLLD/MCC staff provide opportunities to engage in bicultural leadership development and multi-cultural understandings**

b. Learning

- The SLLD department supports learning opportunities for students beyond traditional place and time boundaries. Involvement in Student Life and Leadership Development programs, clubs and ASLCC provide students with opportunities to gain life skills in programming, budgeting, leadership and group dynamics and to apply classroom theories and skills to actual situations.

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- Department staff provide leadership training workshops and special programs to students and community groups and serve as advisors to student clubs and organizations.
- SLLD staff are active in being resources on diversity to staff

c. Satisfaction

Program and event evaluations from students repeatedly indicated that the skills, connections and experiences gained through their involvement in SLLD programs at Lane enhanced their overall experience and often helped keep them in school.

2. Unit Efficiency

Department/Programs/Services

Note: Only 1.50 FTE staff are paid through the general fund budget (1.0 manager, shared with women's center and MCC but budgeted in SLDD, and .5 FTE Adm. Specialist) and the general fund budget for M&S is \$7,550 total for the SLLD administration, all other staff and program expenses are on grant or student fee support.

The Student Life and Leadership Development Department currently includes the following areas: *ASLCC, ASLCC Legal Services, Student Clubs and Organizations*. In addition, Student Life and Leadership Development staff also plan and conduct: *Fall Welcome Week, community Martin Luther King Day Celebration, and Graduation*.

- **ASLCC:** The Associated Students of Lane Community College (ASLCC) is comprised of all credit students at the main campus who are currently enrolled and have paid the mandatory student fees. The ASLCC Senate is the representative body for students. Yearly, elections are held to choose who will represent ASLCC members in student government. The elected positions in student government are the President, Vice President, Treasurer, Multicultural Coordinator, and 10 Senators-at-large. The purpose of ASLCC is to represent student interests and concerns and to promote student involvement in all phases of college life. Primary financing for ASLCC comes from mandatory student fees.
- The student government also sponsors student organizations, and provides limited funding for student clubs. **(funded through the Mandatory Student Activity Fee)**
- **ASLCC Legal Services:** Legal advice is free to all students who pay mandatory student fees. A practicing attorney is available 20 hours per week and limited hours during summer term. Appointments may be made during Legal Service Office hours. In addition, the ASLCC attorney assists ASLCC Senate with issues and questions regarding internal ASLCC matters. **(funded through the Mandatory Student Activity Fee)**
- **Student Clubs and Organizations:** Active clubs vary from year to year and represent many student interests on campus. Students are encouraged to organize new clubs and special groups compatible with the spirit of the college community. Students interested in contacting specific clubs can stop by Student Life and Leadership Development and leave a note in the club's mailbox. Groups or individuals interested in forming clubs and organizations should contact the director of Student Activities. **(funded through the Mandatory Student Activity Fee)**

3. Unit Essentialness

The characteristics of Student Life and Leadership Development programs at Lane support the core values of learning, diversity, innovation, collaboration and partnership, integrity, and accessibility and are reflected in the ACUI Ethic statement, CAS standards and in Accreditation standards:

- The objectives of the programs and services offered through Student Life and Leadership Development are to provide educational, cultural, recreational and social programs that enhance the quality of life for members of the academic community. (ACUI Code of Ethics, 1999)
- Co-curricular activities and programs are offered that foster the intellectual and personal development of students consistent with the institution's mission. The institution adheres to the spirit and intent of equal opportunity for participation. Co-curricular activities and programs include adaptation for traditionally under-represented students, such as physically disabled, older, evening, part-time, commuter, and where applicable, those at off-campus sites. (Standard 3.D15 Student Services, Accreditation Handbook, 1999).
- The co-curricular program includes policies and procedures that determine the relationship of the institution with its student activities; identifying needs, evaluating effectiveness, and providing appropriate governance of the program are joint responsibilities of students and the institution. (Standard 3.D16 Student Services, Accreditation Handbook, 1999).
- The primary goals of the Student Life and Leadership Development department are to provide services and promote programs that are responsive to student developmental needs and to the physical, social, recreational, and continuing education needs of the campus community. (adapted from Council for the Advancement of Standards in Higher Education, CAS College Union Program Standards, 1998).

Student development theory, research and work done in the areas of student persistence, completion and retention all illustrate the link between students who can identify a “home base”, social networks, a sense of belonging or identity and their ability to overcome obstacles and stay in school. Student Life and Leadership Development programs often become a primary source of referral to students who need assistance and provide a way for students to implement skills learned in the classroom.

Other evidence of essential service:

“Students who participate in collaborative learning and educational activities outside the classroom and who interact more with faculty members get better grades, are more satisfied with their education, and are more likely to remain in college. But the gains from those practices are even greater for students from underrepresented racial and ethnic backgrounds, or who come to college less prepared than their peers..... This year's survey found that ***student engagement had a "compensatory effect" on grades and students' likelihood of returning for a second year of college, particularly among underserved minority populations and students entering college with lower levels of achievement.*** Data indicated that activities such as collaborating with peers on projects inside and outside the classroom helped students overcome previous educational disadvantages.” (Wasley, Chronicle of Higher Education, November 17, 2006). These findings were supported in a review of relevant retention research in which it was apparent that “ the extent to which students become involved socially at the college or university in which they are enrolled during their first year of higher education is significantly and positively related to the likelihood that they will persist at that institution” (Townsend, R. 2007. Improving Black Student Retention through social involvement and first-year programs, *ACUI Bulletin* 75/6). Student Life and Leadership

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Development is one aspect of a web of services to first year and/or returning students that help provide avenues for student involvement and connection with life on campus.

Section II: Accomplishments

This was submitted online (Accomplishments)

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