

LLC 2010-11

English Department Retreat

Summary:

The English Department is experiencing a large number of externally-driven unfunded mandates at the same time the college is undergoing changes in budget, enrollments, and strategic directions. The department wants to meet to revision and align goals and strategies with the new reality that affects every aspect of worklife.

Description

Over the past few years, the English department has faced many changes that have been externally generated (revisions to the AA/OT, the call for Information Literacy within the composition series, etc.) and has had little opportunity to discuss the ramifications of these changes and/or the direction of the department (for instance, what new writing courses that we may need in response to changing business, community and educational directions [e.g., writing for the web, a course in new media to augment the film courses, additional technical writing offerings, etc.), or changes within composition studies (e.g., new pedagogical approaches to teaching writing, how assessment might augment and improve our writing sequence, etc.) We need an opportunity for the entire department to meet and discuss our future.

Total Request: 4 hours X 55 faculty: 220 CD hours + \$250 for materials/refreshments (\$50 for photocopying + \$200 for food and beverages for the retreat)

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This is a new initiative, designed to provide some coherence to worklives and program planning that has been fragmented recently by external and college-driven forces. The department feels it has been in a reactive rather than proactive mode in responding to mandates and initiatives and wants to rethink its work and role in what appears to be "the new normal." We would like to set

aside a half day or full day for an extended conversation and perhaps revisioning of our work and alignment with the college and community.

Describe the resources needed:

A nearby but off campus facility (rent est. \$50; refreshments \$200.
CD money for 55 faculty

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

The retreat would produce a document that outlined the English Department's roles and work in relation to new college priorities and strategic directions.

Department Priority:

9

Unit Resources:

Communication among faculty; materials, paper, etc. logistical support for room rental

Funding Request: Carl Perkins

Funding Request: Curriculum Development

1. List the following information

- **Course Numbers (titles if not currently offered)**
- **Instructor Name(s) who will work on the curriculum development**
- **Whether each of the courses is in, or has been through, the curriculum approval process**

NA

Kate Sullivan, with Full time and part-time faculty

NA

2. List each course number (or title) and the materials to be created for each class

- **Instructional goals, objectives, syllabi and outlines**
- **Lab instruction packets**
- **Practice, quiz, presentation &/or demonstration materials**
- **Other (specify)**

- 3. List each course number (or title) and give your timeline for beginning and completing each course curriculum development.**
- 4. What are up to 3 departmental instructional goals that are met through the development of curriculum in each class?**
- 5. List each course number (or title) and give the value of the development of curriculum in each course to other faculty members.**
- 6. List each course number (or title) and say how many students will be served by the development of curriculum in each class.**
- 7. List each course number (or title) and give the specific benefits to students that you expect from the development of curriculum in each class.**
- 8. List each course number (or title) and give the specific benefits for diversity that you expect from the development of curriculum in each class.**
- 9. List each course number (or title) and give the specific benefits to sustainability that you expect from the development of curriculum in each class.**
- 10. List each course number (or title) and give the specific effects on distributed learning that you expect from the development of curriculum in each class.**

Hours requested for Curriculum Development funding:

Please enter the amount of one of the following:

- 100 hours maximum for new development.**
- 70 hours maximum for course revision**
- 50 hours for 3-4 credit conversion**
- other (use if multiple courses addressed in one initiative**

Do not enter any characters other than numbers and a decimal.

How many hours are you requesting? If there are multiple courses addressed in the initiative, please list each course number (or title) and give the number of hours requested for each course.

230

Can this initiative be partially funded?

Yes

Partially funded curriculum development HOURS requested:

120

Explanation of effect of partial funding:

Only 30 faculty could attend instead of 55 (total faculty =58)

Funding Request: Technology Fee