

Health Professions 2010-11

Medical Office Assistant distance learning Florence

Summary:

Bring distance learning for MOA program to Florence and also curriculum development for turning MOA curriculum to online.

Description

We currently have a successful Medical office Assistant program on main campus. The Florence campus is very interested in adding a cohort of 10 more students that can participate in distance education in Florence. They would receive their lecture via telecom and have lab on sight. Clinical coop would be in various sites on the coast of Oregon.

This would be enhanced by online curriculum development as would increasing access.

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. How does it continue the achievement of those goals?
2. If this is a continuation of an initiative started last year, make sure that relationship is clear.

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. How does it continue the achievement of these plans?
2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.

does not link to other initiatives

Describe the resources needed:

Teaching 4 ..3 credit labs on Florence campus
 $5357.00 + \text{OPE } (1719) = 7076.60$

Equipment and Supplies for the Florence cohort

\$ 69,000.00...or much less due to donations of equipment or refurbished equipment

Accreditation fees

Application must be sent in with a \$500.00 fee.

If a site visit is done, that will be a \$1800.00 fee.

Annual fee is \$250.00

Total:

\$2550.00

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130 (10x 70 hr=700 x 29.15=\$20,405.00 (see above)

Lab set up 40 hours x 30.00/hr = \$1200.00

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

- 1.The ability to open access to the Coastal communities
2. Fill a need for certified medical assistants on the coast.
3. The ability to have our MOA curriculum mostly online...and hybrid

Department Priority:

3

Unit Resources:

There are no resources allocated in Health professions budget. This is also being put into the unit plan by Robert Purscelley on the Florence campus of Lane CC.

Funding Request: Carl Perkins

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

Yes

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

No

Do you have an advisory committee that meets 2-3 times per year?

Yes

If request is for personnel, will funds be used to replace an existing position?

no

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

1. We are targeting students acting as MOAs in the community and completing their training and bringing them to certification.
2. We are helping them to complete their education with appropriate background and prerequisites.
3. Increase knowledge of instructional technology via online courses

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

1. We are targeting students acting as MOAs in the community and completing their training and bringing them to certification.
2. We are helping them to complete their education with appropriate background and prerequisites.
3. Increase knowledge of instructional technology via online courses

EQUIPMENT \$

54000.00

COMPUTER HARDWARE \$

COMPUTER SOFTWARE \$

MATERIALS & SUPPLIES \$

15000.00

CURRICULUM DEVELOPMENT (Hours)

700

PART-TIME FACULTY \$

7100

TIMESHEET STAFF \$

1200

TRAVEL \$

2550

Can this initiative be partially funded?

No

EQUIPMENT \$

(E) Explanation of effect of partial funding:

COMPUTER HARDWARE \$

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE \$

(CS) Explanation of effect of partial funding:

MATERIALS & SUPPLIES \$

(MS) Explanation of effect of partial funding:

CURRICULUM DEVELOPMENT (HOURS)

(CD) Explanation of effect of partial funding:

PART-TIME FACULTY \$

(PF) Explanation of effect of partial funding:

TIMESHEET STAFF \$

(TS) Explanation of effect of partial funding:

TRAVEL \$

(T) Explanation of effect of partial funding:

Funding Request: Curriculum Development

1. List the following information

- **Course Numbers (titles if not currently offered)**
- **Instructor Name(s) who will work on the curriculum development**
- **Whether each of the courses is in, or has been through, the curriculum approval process**

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130 (10x 70 hr=700 x 29.15=\$20,405.00 (see above)

Class training for 4 faculty
40 hours x 4 x29.15= \$4,664.00

2. List each course number (or title) and the materials to be created for each class

- **Instructional goals, objectives, syllabi and outlines**
- **Lab instruction packets**
- **Practice, quiz, presentation &/or demonstration materials**
- **Other (specify)**

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

all need

- a. Instructional goals, objectives, syllabi and outlines
- b. Lab instruction packets
- c. Practice, quiz, presentation &/or demonstration materials

3. List each course number (or title) and give your timeline for beginning and completing each course curriculum development.

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

Timeline for developing these courses would be July 2010 through June 2011

4. What are up to 3 departmental instructional goals that are met through the development of curriculum in each class?

1. Increase access to education
2. Meet the community work force needs
3. Further online delivery model of education

5. List each course number (or title) and give the value of the development of curriculum in each course to other faculty members.

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

Having online education will allow us to further train our faculty in online education delivery models.

6. List each course number (or title) and say how many students will be served by the development of curriculum in each class.

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

We serve 40 students per year on main campus and would serve another 10-15 students on the coast of Oregon.

7. List each course number (or title) and give the specific benefits to students that you expect from the development of curriculum in each class.

This not only benefits students with an online education model but distance education in Medical office assisting is essential to meeting the workforce needs of the coastal communities.

8. List each course number (or title) and give the specific benefits for diversity that you expect from the development of curriculum in each class.

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

Not sure if this will help promote diversity other than having the possibility to reach students outside of Eugene and possibly outside of Lane county.

9. List each course number (or title) and give the specific benefits to sustainability that you expect from the development of curriculum in each class.

This will become sustainable in a year or two after the lab equipment is bought and we set up a lab at the Florence campus.

10. List each course number (or title) and give the specific effects on distributed learning that you expect from the development of curriculum in each class.

Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130

Hours requested for Curriculum Development funding:

Please enter the amount of one of the following:

- **100 hours maximum for new development.**
- **70 hours maximum for course revision**
- **50 hours for 3-4 credit conversion**
- **other (use if multiple courses addressed in one initiative**

Do not enter any characters other than numbers and a decimal.

How many hours are you requesting? If there are multiple courses addressed in the initiative, please list each course number (or title) and give the number of hours requested for each course.

740

Can this initiative be partially funded?

No

Partially funded curriculum development HOURS requested:

Explanation of effect of partial funding:

Funding Request: Technology Fee