Health Professions 2010-11

Health records technology program into Health information management associates degree

Summary:

We plan to examine the HRT program, look at coding and transcription, update the health records and plan an HIM (Health information management) program that leads to an Associate degree (AAOT or AAS).

Description

Our current HRT is not up to date and does not meet the current or future needs of the health care community. We need to rebuild this program into a relevant and vibrant program associate degree in health information management to meet the needs of employers in Lane county.

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. **How does it continue the achievement of those goals?**
2. **If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. **How does it continue the achievement of these plans?**
2. **If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This does not continue or link to any previous plans

Describe the resources needed:

1. Plan AAS degree, execute steps college wide to do so
2. Write curriculum for program
3. Begin accreditation application

study etc…college wide procedures for new program
300 hrs x 29.15= $8,745.00
Curriculum development 27 classes x 100 hrs=2700 x 29.15
$78,705

total = $87,450+ 28,071=$115,521.00

we need part time faculty or teaching only faculty to run HRT/HIM program

For future years will need faculty and equipment and supplies

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

1. We will examine the HRT program and determine which course can still be retained.
2. We will consult with IT and examine good programs around state and country to determine the initial format of our HIM program
3. We will write the curriculum for this program
4. We will pass this through the curriculum development/review process
5. We will research the accreditation process
6. We will begin to prepare the self study and application for accreditation

Department Priority:

2

Unit Resources:

We have very limited resources. For a new program such as this, we need a commitment for curriculum development and a commitment for a part time or teaching only position to run HRT/HIM.

Funding Request: Carl Perkins

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

Yes

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

No

Do you have an advisory committee that meets 2-3 times per year?

Yes

If request is for personnel, will funds be used to replace an existing position?

no

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

This program development will begin to address the needs of Lane County by training students in careers that provide them with technical and marketable skills in health information management which is forecast to be one of the fastest growing fields in health care. This program will be a fully academic program with an Associate's degree and employability at the end.

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

This new program will recruit more students and train them in a program that has a great future for employment in Lane County, in Oregon and the US.

EQUIPMENT $

COMPUTER HARDWARE $

COMPUTER SOFTWARE $

MATERIALS & SUPPLIES $

CURRICULUM DEVELOPMENT (Hours)

3000

PART-TIME FACULTY $

45000

TIMESHEET STAFF $

TRAVEL $

Can this initiative be partially funded?

No

EQUIPMENT $

(E) Explanation of effect of partial funding:

COMPUTER HARDWARE $

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE $

(CS) Explanation of effect of partial funding:

MATERIALS & SUPPLIES $

(MS) Explanation of effect of partial funding:

CURRICULUM DEVELOPMENT (HOURS)

(CD) Explanation of effect of partial funding:

PART-TIME FACULTY $

(PF) Explanation of effect of partial funding:

TIMESHEET STAFF $

(TS) Explanation of effect of partial funding:

TRAVEL $

(T) Explanation of effect of partial funding:

Funding Request: Curriculum Development

1. List the following information

- **Course Numbers (titles if not currently offered)**
- **Instructor Name(s) who will work on the curriculum development**
- **Whether each of the courses is in, or has been through, the curriculum approval process**

we have not developed the curriculum yet but at estimates, there will be approximately 27 classes to be developed or revamped into an online format.

2. List each course number (or title) and the materials to be created for each class

- **Instructional goals, objectives, syllabi and outlines**
- **Lab instruction packets**

- **Practice, quiz, presentation &/or demonstration materials**
- **Other (specify)**

27 courses approximately with the following needed for each course:
a. Instructional goals, objectives, syllabi and outlines
b. Lab instruction packets
c. Practice, quiz, presentation &/or demonstration materials

3. List each course number (or title) and give your timeline for beginning and completing each course curriculum development.

27 courses to be developed over 1 year July 2010 through June 2011.

4. What are up to 3 departmental instructional goals that are met through the development of curriculum in each class?

1. To create a relevant program in health information management
2. To work with IT to develop this program into a relevant AAS degree with high employment potential.

5. List each course number (or title) and give the value of the development of curriculum in each course to other faculty members.

Not sure what is meant here but this will create a program for Health professions that supplies trained students for a current and growing workforce need.

6. List each course number (or title) and say how many students will be served by the development of curriculum in each class.

This program will likely serve 20-30 students per year

7. List each course number (or title) and give the specific benefits to students that you expect from the development of curriculum in each class.

1. State of the art information in health information
2. A seamless transition to a Bachelor's degree
3. Employability

8. List each course number (or title) and give the specific benefits for diversity that you expect from the development of curriculum in each class.

Online courses can recruit students from diverse locales...also
Participate in distance education

9. List each course number (or title) and give the specific benefits to sustainability that you expect from the development of curriculum in each class.

This program in Health information management should be a highly sustainable program with a strong future.

10. List each course number (or title) and give the specific effects on distributed learning that you expect from the development of curriculum in each class.

Hours requested for Curriculum Development funding:

   Please enter the amount of one of the following:

- **100 hours maximum for new development.**
- **70 hours maximum for course revision**
- **50 hours for 3-4 credit conversion**
- **other (use if multiple courses addressed in one initiative**

Do not enter any characters other than numbers and a decimal.

How many hours are you requesting? If there are multiple courses addressed in the initiative, please list each course number (or title) and give the number of hours requested for each course.

3000

Can this initiative be partially funded?

No

Partially funded curriculum development HOURS requested:

Explanation of effect of partial funding:

Funding Request: Technology Fee