

*Unit Plan Section II: Goals*  
Health Professions Division 2010

Medical Office Assisting			
LIST GOAL	ACTIVITIES	TIMELINE	BUDGET IMPACT
<b>Priority # 1</b> Curriculum development	1. Online curriculum development for courses	Fall 2011 and ongoing	Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130 (10x 70 hr=700 x 29.15=\$20,405.00 (see above)
<b>Priority # 2</b> <b>Distance education and establish a site at Florence campus for MOA..</b>	Develop a distance learning program meeting AAMA standards to meet needs of the coastal community. Develop current courses into an online/hybrid format	Enrollment by fall 2011	Curriculum development HO 110, HO 150,HO152,HO114,HO220,HO112,HIT160,MA 110,MA 120, MA 130 (10x 70 hr=700 x 29.15=\$20,405.00 (see above)  Lab facilities set up: 40 hrs x 30.00/hr= 1200.00  Medical equipment /supplies needed for lab:  \$ 30,000.00  Part time faculty CMA lab instructor: (3 hrs x .682) = 2.04 x 30.00/hr =61.38 per term =  61.38 x 3 terms = \$184.14
<b>Priority # 3</b>			
<b>Priority # 4</b>			

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