

Coop Ed 2010-11

Increase Enrollment of Special Populations in Professional Skills Courses

Summary:

Initiative #1

Increase capacity to enroll injured workers, veterans, Trade Act clients and clients of State of Oregon Vocational Rehabilitation in Professional Skills training thus increasing revenue (tuition, FTE reimbursement and fees).

Description

Employ classified staff to: 1) process extensive and specialized required forms and reports from sponsoring governmental and private agencies, and
2) facilitate on-going communications between sponsoring agencies.

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This is one of three foundational goals from the unit plan recently submitted. Increasing enrollment in Professional Skills is highly dependent upon the ability to prepare specialized forms and reports required from sponsoring governmental and private agencies.

As indicated in the Description for this Initiative, this position has consistently contributed to high levels of enrollment, FTE generation and course fees.

Describe the resources needed:

\$57,050 from Carl Perkins grant

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

In 2006-07 this position helped generate 56.12 FTE, in 2007-08 it helped generate 69.95 FTE, in 2008-09 it helped generate 87.55 FTE and it is estimated that in 2009-10 it will help generate the same or slightly more FTE as in 2008-09.

Department Priority:

1

Unit Resources:

There are no department resources available for this position.

Funding Request: Carl Perkins

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

Yes

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

Yes

Do you have an advisory committee that meets 2-3 times per year?

Yes

If request is for personnel, will funds be used to replace an existing position?

no

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

Students in the Professional Skills courses are dependent upon outside funding (not federal financial aid) to attend school. Without the documentation and reports prepared by the person in this requested position, these students may not be able to sustain their enrollment at Lane.

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

All students in Professional Skills courses are training for employment in a career technical field and many that require unusual academic preparation for industry certification. A significant portion of their one-year certificate is learning that takes place at the job site which is closely tied to employment upon completion. 85 percent of Professional Skill completers are employed in their field of study.

EQUIPMENT \$

0

COMPUTER HARDWARE \$

0

COMPUTER SOFTWARE \$

0

MATERIALS & SUPPLIES \$

0

CURRICULUM DEVELOPMENT (Hours)

0

PART-TIME FACULTY \$

0

TIMESHEET STAFF \$

57050

TRAVEL \$

0

Can this initiative be partially funded?

Yes

EQUIPMENT \$

0

(E) Explanation of effect of partial funding:

COMPUTER HARDWARE \$

0

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE \$

0

(CS) Explanation of effect of partial funding:

MATERIALS & SUPPLIES \$

0

(MS) Explanation of effect of partial funding:

CURRICULUM DEVELOPMENT (HOURS)

0

(CD) Explanation of effect of partial funding:

PART-TIME FACULTY \$

0

(PF) Explanation of effect of partial funding:

TIMESHEET STAFF \$

20000

(TS) Explanation of effect of partial funding:

Reduced funding will completely eliminate services to students which is what happened last year when funding was reduced to this amount. Students no longer received the individualized assistance a full time Student Advisor 1 can provide. At this funding level only report and documentation activities can be accomplished.

TRAVEL \$

0

(T) Explanation of effect of partial funding:

Funding Request: Curriculum Development

Funding Request: Technology Fee