

### Section III Unit Planning Goals - Cooperative Education Division 2010-11

<b>Cooperative Education GOALS</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>	<b>BUDGET IMPACT</b>
Increase capacity to enroll injured workers, veterans, Trade Act clients and clients of State of Oregon Vocational Rehabilitation in Professional Skills training thus increasing revenue (tuition, FTE reimbursement and fees).	Employ classified staff to: 1) process extensive and specialized required forms and reports from sponsoring governmental and private agencies, and  2) facilitate on-going communications between sponsoring agencies.	On-going need	\$57,050 from Carl Perkins grant (in 2006-07 this position helped generate 56.12 FTE, in 2007-08 it helped generate 69.95 FTE, in 2008-09 it helped generate 87.55 FTE and it is estimated that in 2009-10 it will help generate the same or slightly more FTE as in 2008-09.
Improve communications with potential co-op employers by producing a display banner for outreach events such job fairs and chamber of commerce employer events which will result in new co-op opportunities for Lane students.	Create a free standing banner for table top presentations in the community.	End of fall term 2010	\$800 needed from Perkins for the design and purchase of the free standing banner
Create and disseminate outreach materials for high school and college students to describe the Occupation Skills Program which trains students in niche occupations where students are employable upon completion of a one year certificate and resulting in increased revenue through tuition, state reimbursement and fees.	Utilizing College's Printing and Graphics Dept., design, print and disseminate information materials including color brochure (matching other college marketing materials), flyer, small poster and small ads in Eugene Weekly, Torch and other publications.	Created and ready for use summer term 2010	\$3,500 from Perkins Outreach funds with an estimated increase in FTE over time as more students know about and enroll in Occupational Skills program.
Increase co-op learning opportunities for students in emerging occupations that prepare students for immediate employment in customized training programs funded through ARRA (stimulus fund) e.g. weatherization & manufacturing	Enhance stimulus training programs (GWE 180)	During academic year 2010-11	\$1,000 from Perkins Outreach to achieve this goal for travel & meetings.

Develop a method for all cooperative education forms to go on-line thus creating significant efficiencies for paperwork preparation/archiving, data entry, and information retrieval/reporting especially for 3 <sup>rd</sup> party assessment of career technical programs.	Work with IRAP to create an appropriate system that connects with student Banner data and which is both simple and easy to use for all parties including employers.	Pilot fall term 2010 with goal of full implementation summer term 2011	Implementation dependent upon staff time of IRAP, Banner Core Team, and IT staff.
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<b>High School Connections GOALS</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>	<b>BUDGET IMPACT</b>
Increase opportunities for high school students to earn college credit resulting in increased FTE for Lane and a recruitment vehicle for students to continue their education at Lane.	<p>Continue to streamline HS access to regular cc courses via targeted HS advisor &amp; third party pay system</p> <p>Increase HS partnerships to provide CC level courses for HS students</p> <p>Develop online course strategy and outline plan</p> <p>Pilot College Success HS transition class for student interested in taking classes as Lane in both a metro (on campus) and rural outreach format and undertake evaluation of student outcomes</p> <p>Increase CN course opportunities by continuing to certify teachers/courses and enhance articulation collaboration between HS/CC faculty.</p> <p>Manage all activities related to high school connections including College Now, RTEC, Expanded Options, High School Partnership courses/special events.</p>	School year 2010-11	Perkins funding of approximately \$91,800 for High School Connections Manager salary which will produce 15 % additional FTE. Due to College Now, RTEC, Expanded Option and Marcola All PREP

	Develop programming plan for operation of new RTEC Center ( Bldg 10) to open Fall 2011		
Strengthen ties among all College Now partners including high school counselors, Lane instructors, and Lane College Now staff to enhance & improve HS/CC linkages opportunities	<p>Provide HS Counselor in-service to better inform HS about dual credit and further CC</p> <p>Provide CN teacher in-service</p> <p>Provide articulation meetings for college and high school faculties twice per year.</p> <p>Provide moodle training and interface</p>	During academic year 2010-11	<p>General fund of \$7,500 to provide substitute reimbursement and in-service expenses for high school faculty in transfer areas</p> <p>(Carl Perkins Reserve from ESD fund pays for HS subs for CTE areas)</p>
Increase number of College Now course articulations while assuring quality and integrity of alignment resulting in additional College Now FTE.	<p>Provide funds for Lane faculty Department Liaisons to meet and align high school and college courses in cooperation with high school teachers. (Part-time faculty pay for CN work.)</p> <p>Implement new standards required by JBAC program including manual and student handbook</p>	Academic year 2010-11	Ancillary Funds of approximately \$ 7,500.
Coordinate program of study (POS) requirement linkages between high schools and Lane as required by Carl Perkins Act	Work with Lane ESD to implement POS meetings to include Career Pathway and Post Mapping	Academic year 2010-11	\$48,000 needed for a .2 Career Pathway Coordinator and ancillary funds to support outreach activities by HS Connection staff
Improve high school student's understanding of Lane offerings to recruit students to Lane with goal of increase enrollment of HS students in Career /Technical programs.	Provide hands-on career day for HS students to further explore learning opportunities available at Lane with a technical career focus.	Spring 2010	\$4,000 for CML rental, food, materials and supplies from Carl Perkins

<b>Apprenticeship GOALS</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>	<b>BUDGET IMPACT</b>
<p>Increase enrollment of high school students, women and minorities into Apprenticeship programs which provide family wage careers by providing a range of activities.</p> <p>Multiple results include</p> <p>1) increase in FTE by registering event attendees into Continuing Education,</p> <p>2) increase in enrollment of new cohort of Apprenticeship students in general education courses (this is a new requirement of the Apprenticeship degree program.), and</p> <p>3) potential for increased FTE in Apprenticeship programs of high school students.</p>	<p>a) Manage the greatly increased administrative responsibilities for students, instructors and college requirements related to conversion of Apprenticeship from non-credit to credit.</p> <p>b) Coordinate, in partnership with labor, industry, and high school districts, a Construction Career Day fall '09 which will serve approximately 500 high school students in partnership with labor, industry, and high school districts.</p> <p>c) Coordinate Women Trades night at Lane which will serve approximately 200 to provide women with career information, demonstrations and hands-on activities to encourage women applying for Apprenticeship programs.</p> <p>d) Implement and market new Apprenticeship statewide degree pathways</p>	<p>Academic year 2010-11</p>	<p>Cost of .45 administrative support specialist - \$25,500 including OPE from Perkins \$6,000 from Perkins Outreach funds for events including tent, tables, etc.</p> <p>\$1,500 from Perkins Outreach funds to inform high school students and community members of events through brochure and video of event.</p> <p>Increase in revenue by 22% through tuition, fees, and state FTE reimbursement for general education and elective courses. This is based on the estimate that seven Apprenticeship programs will have 10 students per program enrolled in new Apprenticeship AAS degree. (12-40 FTE per year depending upon how quickly students complete degree)</p>
<p>Meet accreditation requirements per Northwest Accreditation standards by designating a Lead Faculty for the Apprenticeship program</p>	<p>Through a collaboration of Apprenticeship and Electronic Technician programs, assign Lead Faculty status to a faculty with reassignment time of .2 FTE for on-going curriculum development, coordination of part-time credit faculty and other related program duties.</p>	<p>Beginning Summer term 2010</p>	<p>Back fill for .2 FTE, \$15,000 (includes OPE), for the Electronic Tech program from Perkins or general funds.</p>

Enhance instructional delivery of new credit Apprenticeship course by dedicating, classroom, and lab and storage space in Building 10 contingent upon LCC Bond passage.	Collaborate with Facilities project manager for instructional space design during remodel of Building 10.	During 2010-12 fiscal years	Bond funded.
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