

Bus/CIT 2008-09

Accomplishment Description:

Business Program Development & Revision

The Business department collaborated with Umpqua Community College to create an innovative online pathway solution for meeting the marketplace needs for Legal Admin Assistants, Administrative Assistants and Paralegal professionals. Lane students can complete all but nine courses, which can be taken online at Umpqua, in order to receive an AAS in Paralegal Studies from Umpqua. The Small Business Ownership Career Pathways Certificate was developed and approved for the 2009-2010 academic year. Faculty continued work on the Administrative Office Professional consortium with other Oregon Community College business departments to align Administrative Assistant Programs across the state. Faculty also worked on subgroups to expand the definition of computer skills in the approved skill sets, and to develop a common course outline for a capstone course for the Administrative Assistant Program.

Strategic Direction

- Position Lane as a vital community partner by empowering a learning workforce in a changing economy.
- Commit to a culture of assessment of programs, services and learning.

Learning Plan Goals

- Commit additional resources to the creation, development, and implementation of distance learning courses and degree programs.
- Create innovative, flexible and collaborative programs that are responsive to current and emerging needs of students and employers.
- Curriculum enhancement.

Student Affairs Plan Goals

- Create innovative, flexible, and collaborative programs that are responsive to the needs of students and employers and facilitate a smooth transition from college to the workplace.

College Council Priorities

- 1.e. Enrollment Management: Increase Credit Enrollment Level