Initiative Report for Library 2009-10

Maintain currency of and expand information resources for students

Summary:

To continue support for library online resources, improve search functionality of these resources, and enhance resources for special Lane populations

Description

Maintain and enhance access to online instructional support resources such as:

- Online reference sources and general periodical databases
- specific resources for Career and Technical Education students, such as Automotive Reference Center, CINAHL, Nursing Journals and Nursing Reference Center, Computer simulation and game development, Construction Technology, Culinary Arts and Food Service Management, Dental Hygiene and Dental Assisting, Adult Development and Aging, etc.
- Develop print and audiovisual collection of materials to support new College programs and Career Technical courses, such as Water Conservation, GIS, Physical Therapy, CNA2, and Pharmacy Technician

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. **How does it continue the achievement of those goals?**
2. **If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. **How does it continue the achievement of these plans?**
2. **If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

As noted in the data elements of this and prior unit plan years, the budget for Library resources is inadequate to the population we serve. And what resources are available must be accessible to students any time, anywhere. It remains an ongoing objective to make the best use of the library budget, and to optimize access to library resources.

Continuing and expanding online information resources for students is a major library goal.

This initiative continues the achievement of these goals by:

- ongoing improvement in selection of, access to, and effective use of, library resources, and
- expansion of library resources to target Career and Technical Education students

This initiative is a continuation of funding begun in years past. These are:

- Fiscal support for general library online periodical databases and online reference collections
- Fiscal support for the development and maintenance of library resources to support Career Technical programs

The provision of online aggregated databases is an extremely efficient and effective way to give access to a wealth of information with a minimum of staff effort.

Describe the resources needed:

- Resources for all Lane students
    - Continuation of subscriptions to general Online Periodicals and Reference Databases ($40,000)
- Resources for Career and Technical Students
    - CINAHL nursing database, Career and Technical Collection database, Automotive Reference Center ($20,000)
    - Online Book collection to support career technical programs ($15,000)

Funding Carl Perkins/Tech Fee

Materials and Services for Career Technical Education Students

- Develop print and non-print collection of materials to support new College programs such as Water Conservation, GIS, Physical Therapy, Sustainability ($5,000))

Funding Carl Perkins/Tech Fee

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

Measurable Outcomes

- 5% Increase in use of databases over FY 07-08

- Satisfaction with library resources equal to or greater than that described in the 2006 student survey
- 5% Increase in checkout of library materials

Methods

- Statistical reports generated by library system
- Administration and analysis of faculty and student surveys
- Survey data received from online prompts for evaluation of the service
- Circulation statistics
- Student Satisfaction Survey
- Faculty Satisfaction Survey

Department Priority:

1

Unit Resources:

Faculty and staff work time to:

- Select, order, and catalog print and non-print materials which support new Lane programs
- Select, manage, develop instruction manuals for, present instruction for, and market online resources

Funding Request: Carl Perkins

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

No

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

Yes

Do you have an advisory committee that meets 2-3 times per year?

No

If request is for personnel, will funds be used to replace an existing position?

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

- By providing students with high quality information resources to enable them to succeed in their Career Technical programs while at Lane.
- See Above

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

Accessing information efficiently and effectively, evaluating information critically and competently and using information accurately and creatively for the issue or problem at hand, aka information literacy, has been identified as one of the skills critical to success in the 21st century workplace. The provision of library resources, along with instruction in their use, gives students these skills.

EQUIPMENT $

COMPUTER HARDWARE $

COMPUTER SOFTWARE $

35000.00

MATERIALS & SUPPLIES $

5000.00

CURRICULUM DEVELOPMENT (Hours)

PART-TIME FACULTY $

TIMESHEET STAFF $

TRAVEL $

Can this initiative be partially funded?

Yes

EQUIPMENT $

(E) Explanation of effect of partial funding:

COMPUTER HARDWARE $

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE $

20000.00

(CS) Explanation of effect of partial funding:

Library would not be able to provide as large a selection of online journals and e-books to support career technical programs. These have proven to be very popular because of the search capability and remote access features of these databases.

MATERIALS & SUPPLIES $

2000.00

(MS) Explanation of effect of partial funding:

Library would not be able to provide as large a selection of print and audiovisual resources to support career technical programs.

CURRICULUM DEVELOPMENT (HOURS)

(CD) Explanation of effect of partial funding:

PART-TIME FACULTY $

(PF) Explanation of effect of partial funding:

TIMESHEET STAFF $

(TS) Explanation of effect of partial funding:

TRAVEL $

(T) Explanation of effect of partial funding:

Funding Request: Curriculum Development

1. List the following information

- **Course Numbers (titles if not currently offered)**
- **Instructor Name(s) who will work on the curriculum development**

- **Whether each of the courses is in, or has been through, the curriculum approval process**

2. List each course number (or title) and the materials to be created for each class

- **Instructional goals, objectives, syllabi and outlines**
- **Lab instruction packets**
- **Practice, quiz, presentation &/or demonstration materials**
- **Other (specify)**

3. List each course number (or title) and give your timeline for beginning and completing each course curriculum development.

4. What are up to 3 departmental instructional goals that are met through the development of curriculum in each class?

5. List each course number (or title) and give the value of the development of curriculum in each course to other faculty members.

6. List each course number (or title) and say how many students will be served by the development of curriculum in each class.

7. List each course number (or title) and give the specific benefits to students that you expect from the development of curriculum in each class.

8. List each course number (or title) and give the specific benefits for diversity that you expect from the development of curriculum in each class.

9. List each course number (or title) and give the specific benefits to sustainability that you expect from the development of curriculum in each class.

10. List each course number (or title) and give the specific effects on distributed learning that you expect from the development of curriculum in each class.

Hours requested for Curriculum Development funding:

Please enter the amount of one of the following:

- **100 hours maximum for new development.**
- **70 hours maximum for course revision**
- **50 hours for 3-4 credit conversion**
- **other (use if multiple courses addressed in one initiative**

Do not enter any characters other than numbers and a decimal.

How many hours are you requesting? If there are multiple courses addressed in the initiative, please list each course number (or title) and give the number of hours requested for each course.

Can this initiative be partially funded?

Yes

Partially funded curriculum development HOURS requested:

Explanation of effect of partial funding:

Funding Request: Technology Fee

1. Category of request

- **Maintain existing technology**
- **Increase student access to technology**
- **New technology**

Please type in the category of the request in the field below.

Maintain existing technology

2. Campus location

- **Main Campus**
- **Downtown Center**
- **Florence**
- **Cottage Grove**
- **CLC (list specific locations)**

Please type in the location of the request in the field below.

All campus locations

3. Names of the person(s) with more information (if needed):

Nadine Williams, Library Director

4a. Budget ORGN

525001

4b. Budget PROG

210000

5.How many students will benefit per year?

Potentially all students at all campuses.

6. Describe the benefit?

Access to high quality information resources and online access and research assistance anytime, anytime

COMPUTER HARDWARE $

COMPUTER SOFTWARE $

STAFFING $

INSTALLATION $

LICENSING $

75000.00

Can this initiative be partially funded?

Yes

COMPUTER HARDWARE $

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE $

(CS) Explanation of effect of partial funding:

STAFFING $

(S) Explanation of effect of partial funding:

INSTALLATION $

(I) Explanation of effect of partial funding:

LICENSING $

60000.00

(L) Explanation of effect of partial funding:

Reduction in the number of online resources that can be available to students. Library is requesting $40,000 for general student databases, and $35,000 for career technical online databases. A duplicate request for $35,000 for CT databases is being included in Perkins requests.