

# **Initiative Report for IT 2009-10**

## **Distance Learning IP Video Equipment Replacement**

### **Summary:**

We are requesting funding to replace three IP video units in the Distance Learning facility. The equipment is used to provide interactive courses (two-way video and audio), meetings and training to remote sites.

### **Description**

The IP video equipment serving the studio classroom (19/257) and conference room #1 (19/254) will be at end-of-life December 2009, and conference room #2 (19/255) IP equipment will be at end-of-life December 2010.

After December 2009 (and 2010, respectively), the equipment will no longer be supported by the manufacturers. Maintenance contracts, and most likely parts, repair, and software updates, will not be available. Current maintenance contracts expire September 2009 for 19/257 and 19/254, and in April 2009 for 19/255.

Most of the equipment in the DL facility was purchased with bond funds and is aging. Distance Learning has been able to absorb the cost of replacing and repairing smaller, less expensive equipment, but DL's budget is not funded for equipment replacement. This request is being issued in an effort to document the need for replacement of this equipment over the next few years, and to establish a replacement plan for the future.

### **Questions and Answers**

**How is the initiative linked to the Unit Plans most recently submitted?**

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

**How is this initiative linked to the efficiencies and productivities plans you had last year?**

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This was not submitted as a unit plan last year.

**Describe the resources needed:**

We are requesting \$30,000 to purchase three new IP video units. (These units are sold in packages which include the hardware, software and maintenance) While it may not be essential to replace all three units at one time, it is our recommendation to replace the unit in the studio classroom (19/257) immediately (as a minimum) and then begin a replacement schedule. IP equipment at Cottage Grove and Florence is not included in the DL inventory and replacement, when needed, would be addressed separately.

Hardware (CH) \$30,000

**What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.**

During 08-09, 27 courses are being sent over IP video to remote locations. Most classes are required courses in the Health Records Technology program, plus 5 social science courses, American Indian Language (100 & 200 level) courses, and one course in the Dental Hygiene program. Of the 27 courses, 21 are sent from the studio classroom. Without reliable, serviceable equipment, we may not be able to continue offering IP video courses to Cottage Grove, Florence, and our partner schools. Delivery of scheduled courses may not be completed and students may not be able to finish individual courses or possibly degree or certificate programs. IP equipment is also used to enable staff to attend meetings and training reducing travel time and costs to the college.

**Department Priority:**

21

**Unit Resources:**

Some department general funds could be allocated to this purchase. It would not be possible for the department to absorb the entire cost. Also, technical staff time would be required to remove the old equipment and install and test the new equipment.

**Funding Request: Carl Perkins****Funding Request: Curriculum Development****Funding Request: Technology Fee****1. Category of request**

- **Maintain existing technology**
- **Increase student access to technology**
- **New technology**

**Please type in the category of the request in the field below.**

Maintain existing technology

**2. Campus location**

- **Main Campus**
- **Downtown Center**
- **Florence**
- **Cottage Grove**
- **CLC (list specific locations)**

**Please type in the location of the request in the field below.**

Main Campus

**3. Names of the person(s) with more information (if needed):**

Audrey Mills  
Todd Lutz

**4a. Budget ORGN**

320401

**4b. Budget PROG**

210000

**5.How many students will benefit per year?**

Approximately 200

**6. Describe the benefit?**

The equipment is used to provide interactive courses (two-way video and audio), meetings and training to remote sites. Health Professions, Social Science, and LLC students benefit from this initiative by continuing to have access to the various courses offered over IP video to remote locations. This allows these students to complete classes that are required for their degree programs from various locations, making Lane more accessible to students outside the Eugene area.

**COMPUTER HARDWARE \$**

30000

**COMPUTER SOFTWARE \$**

**STAFFING \$**

**INSTALLATION \$**

**LICENSING \$**

**Can this initiative be partially funded?**

Yes

**COMPUTER HARDWARE \$**

12000

**(CH) Explanation of effect of partial funding:**

\$12,000 this year would allow us to replace the unit in the classroom. Operation in the classroom is the most vital part of our request, so the minimum request of \$12,000 would be spent to upgrade that system. Funding for the two other units would be requested in the next unit planning cycle and by that time will be a critical need.

**COMPUTER SOFTWARE \$**

**(CS) Explanation of effect of partial funding:**

**STAFFING \$**

**(S) Explanation of effect of partial funding:**

**INSTALLATION \$**

**(I) Explanation of effect of partial funding:**

**LICENSING \$**

**(L) Explanation of effect of partial funding:**