

Unit Planning during 2008/2009

(For 2009-2010 Implementation)

Counseling & Advising Department: **Substance Abuse Program**

Section II: Data Elements to Inform Planning.

DATA ELEMENTS FOR STUDENT AFFAIRS/STUDENT LEARNING

Enhances Student Engagement

	05/06	06/07	07/08
Number of service contacts	744 Contacts Calendared contacts: 126 Multiplicand 3 contacts a day times 206 days	959 Contacts 3 Contacts a day 193 days, email support of 60 students a term, 200 seen in 5 workshops 4 in state and 1 national	Approximate: 959 Contacts 3 Contacts a day 193 days, email support of 60 students a term, 200 seen in 5 workshops 4 in state and 1 national
Number of unduplicated participants	Does not include support groups	In Support groups 150 Students	In Support groups 150 Students
Demographics of individuals served	Largely in order of appearance White women, White men, African- American Students, Native American Students.	Largely in order of appearance White women, White men, Asian Students, African- American Students, Native American Students.	Largely in order of appearance White women, White men, Asian Students, African- American Students, Native American Students.

Narrative:

Enhances Student Learning

Enhances one of the five CCSSE Benchmarks
(Active & Collaborative Learning, Student Effort,
Faculty/Staff and Student Interactions, Academic Challenge,
Support for Learners)

Addiction Series African- American Experience Series	Addiction Series African- American Experience Series	Addiction Series African- American Experience Series

Narrative:

Enhances Student Satisfaction

ACT student satisfaction data
CCSSE satisfaction data
Other evidence of enhancing satisfaction

Narrative

**DATA ELEMENTS FOR STUDENT
AFFAIRS/STUDENT LEARNING**

	05/06	06/07	07/08
Unit Efficiency			
Faculty/Staff to student ratios relative to benchmarks			
Demand/capacity analysis (i.e. waitlists, complaints about access, etc.)	Governance activities of necessity cut into time which could be used for students	Included Governance Activities	Included Governance Activities
Total general fund budget			
Budget from other sources (i.e., student fees, grants, etc.)			
Other evidence of efficient use of resources	1 solo practitioner and sporadic workstudy students	1 solo practitioner 2 – 3 workstudies	1 solo practitioner 2 – 3 work-study students

Narrative

Unit Essentialness			
Essential to completing a business process with students			
Essential to an effective educational experience			
Legally mandated			
Other evidence of essential service			

Narrative:

The Unit combines multiple capacities for response to Addiction / Recovery needs, as well as a commitment to developing unit and college cultural competency and embodying diversity core values, through its work with Diversity Council, and frequent statewide student organization training requests for two workshops: “A Raisin in A Sea of Buttermilk” and C.R.A.S.H. (Classism, Racism, Addictions Age Ability, Sexism, Heterosexism). In addition presentations at a national Natives Conference “21st Century Maroons, in Lawrence KS, and the Association of Recovery Schools in Minneapolis, increased the programs national exposure.

Section III: Unit Planning Goals /Initiatives (by Division)

List 08/09 and 09/10 goals for the division as needed. Please note that you already have 08/09 planning goals/ data from last year, so bring forward as appropriate. Use data elements to inform goals.

Complete this table with faculty/staff input by October 31, 2008 to Anna Kate with a copy to your Executive Dean.

LIST GOAL-----	ACTIVITIES-----	TIMELINE-----	BUDGET IMPACT----