

# **Initiative Report for Bus/CIT 2009-10**

## **Instructional Lab Support**

### **Summary:**

The lab aides are integral to the department's career and technical programs, providing specialized assistance that can't be provided at other computer labs on campus.

### **Description**

This is a critical annual funding request that was created as part of the original design of the Student Tech Fee system. Use of instructional lab time is an important part of almost all CIT courses -- the lab must be well-staffed by instructional lab aides and supervised by qualified faculty that know the CIT curriculum. The instructional lab generates significant FTE for the dept, and is the critical resource for numerous efficiency, retention and capacity efforts.

### **Questions and Answers**

**How is the initiative linked to the Unit Plans most recently submitted?**

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

**How is this initiative linked to the efficiencies and productivities plans you had last year?**

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

The CIT lab is the centerpiece of numerous strategies for supporting online instruction, curriculum innovations like video content delivery that support hybrid classes, and lab support essential to one-room schoolhouse efforts.

**Describe the resources needed:**

#### **Part-time Faculty**

- \$13,000

#### **Timesheet Staff**

- \$36,000

**What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.**

CIT's career and technical programs require intensive use of lab time and instructional tutorial support. The primary outcome of this is continued measurable improvements in CIT's completion and success rates, and continued growth in FTE.

The data needed to determine results are all directly available from current instructional enrollment reports.

#### **Department Priority:**

6

#### **Unit Resources:**

Faculty schedule office hours and otherwise spend a considerable amount of time in support of the CIT instructional lab. Administratively significant effort goes to support the lab, including the use of Student Learn And Earn and Federal Work Study support. Because the full-time faculty position that supports this lab is unable to be filled in the current budget context, the lab is provisionally supported by ancillary work of two part-time faculty.

The efficient operation of this instructional lab is the centerpiece of CIT instruction.

CIT labs have seen a huge increase, with enrollment for Summer, Fall and Winter already 2% greater than all of last year (i.e., without Spring enrollment this year).

#### **Funding Request: Carl Perkins**

#### **Funding Request: Curriculum Development**

#### **Funding Request: Technology Fee**

##### **1. Category of request**

- **Maintain existing technology**
- **Increase student access to technology**
- **New technology**

**Please type in the category of the request in the field below.**

Maintain existing technology

## **2. Campus location**

- **Main Campus**
- **Downtown Center**
- **Florence**
- **Cottage Grove**
- **CLC (list specific locations)**

**Please type in the location of the request in the field below.**

Main Campus

## **3. Names of the person(s) with more information (if needed):**

Mark Williams

### **4a. Budget ORGN**

641510

### **4b. Budget PROG**

112000

## **5.How many students will benefit per year?**

approx. 1300

## **6. Describe the benefit?**

The CIT curriculum requires a specialized instructional support environment and the support of skilled classified and faculty staffing.

**COMPUTER HARDWARE \$**

**COMPUTER SOFTWARE \$**

**STAFFING \$**

49000.00

**INSTALLATION \$**

**LICENSING \$**

**Can this initiative be partially funded?**

Yes

**COMPUTER HARDWARE \$**

**(CH) Explanation of effect of partial funding:**

**COMPUTER SOFTWARE \$**

**(CS) Explanation of effect of partial funding:**

**STAFFING \$**

40000.00

**(S) Explanation of effect of partial funding:**

The lab would be staffed at a lower level at a time of increased program development and enrollment growth.

**INSTALLATION \$**

**(I) Explanation of effect of partial funding:**

**LICENSING \$**

**(L) Explanation of effect of partial funding:**