

Initiative Report for CCS 2009-10

CAHM: Efficiencies and Productivity to Create On-Line Course Offering

Summary:

With high student enrollment in both the CAHM and Career Pathways Certificate Programs, the offering of the course CA 175 Safety and Sanitation as an on-line class will allow more students to take this required class and increase FTE.

Description

The demand for this course will increase with new Pathways programs being developed for Nutritional Health Therapy. Developing this course for an online application will enable us to offer this course in multiple terms increasing availability and flexibility to our students and students needing this requirement in other disciplines. This will be the department's first foray into a distance learning option.

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

- 1. How does it continue the achievement of those goals?**
- 2. If this is a continuation of an initiative started last year, make sure that relationship is clear.**

How is this initiative linked to the efficiencies and productivities plans you had last year?

- 1. How does it continue the achievement of these plans?**
- 2. If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.**

This initiative is a continuation of a process started with previous Unit Plans for the acquisition of audio-video equipment in an attempt to offer Distance courses to the Florence campus. This current initiative advances the implementation of a long-term process implementation and improvement.

Describe the resources needed:

Distance learning video production.

Request of Carl Perkins funding moneys of \$5000.

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

Increased enrollment, FTE, and class availability as well as distinct synergy with the Nutritional Health Therapy Program and the existing CAHM Career Pathways Certificate program.

Department Priority:

CAHM Priority 2

Unit Resources:

60 hours of faculty implementation.

Funding Request: Carl Perkins

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

Yes

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

No

Do you have an advisory committee that meets 2-3 times per year?

Yes

If request is for personnel, will funds be used to replace an existing position?

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

The increased enrollment in the Culinary Arts and Hospitality Management Program as well as the newly-initiated Career Pathways Certificate Programs has created a maximum capacity for the initial fall term required course CA 175 Safety and Sanitation. A new Career Pathways Program in Dietary Management currently being developed would require this course for Certificate completion. With the State demand to implement Career Pathways Certificate programs in Career/Technical fields, the offering of a Distance Learning Safety and Sanitation course will widen the scope of student enrollment and provide more options for course availability.

At the present time, CA 175 Safety and Sanitation is only offered in the Fall term of each academic year; usually on early Friday afternoons for 2 hours. A lecture-only class, it is taught by one of two full-time Culinary Arts instructors with an average of 55-60 students. A National Restaurant Association (NRA) certificate exam is issued upon completion of the course. This allows the student to carry a nationally-recognized Safety and Sanitation card for employment purposes.

Offering CA 175 as a Distance Learning course will not only increase enrollment and overall FTE, but primarily provide the student with increased scheduling flexibility. CA 175 can then be implemented into a course being open to the community and other Lane students; again increasing enrollment numbers and generating FTE. As most students work full or part-time jobs and/or have families in addition to attending school, CA 175 can be: completed based on the student's personal schedule; expand the opportunity to take this primary course; and finish the Degree or Certificate Programs in a timely manner with academic success.

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

To expand the offering of CA 175 through Distance Learning will expand the course to all-year availability, thus immediately increasing a students' potential for Degree or Certificate Program completion. The addition of having a National Safety and Sanitation card administered upon course completion increases a students' opportunity for successful employment in the industry, which requires proper safety and sanitation documentation in most states. The increased popularity of the CAHM two-year degree and Career Pathways Certificate Programs will only grow with additional opportunities such as this.

EQUIPMENT \$

COMPUTER HARDWARE \$

COMPUTER SOFTWARE \$

MATERIALS & SUPPLIES \$

500

CURRICULUM DEVELOPMENT (Hours)

60

PART-TIME FACULTY \$

2000

TIMESHEET STAFF \$

2500

TRAVEL \$

Can this initiative be partially funded?

No

EQUIPMENT \$

(E) Explanation of effect of partial funding:

COMPUTER HARDWARE \$

(CH) Explanation of effect of partial funding:

COMPUTER SOFTWARE \$

(CS) Explanation of effect of partial funding:

MATERIALS & SUPPLIES \$

(MS) Explanation of effect of partial funding:

CURRICULUM DEVELOPMENT (HOURS)

(CD) Explanation of effect of partial funding:

PART-TIME FACULTY \$

(PF) Explanation of effect of partial funding:

TIMESHEET STAFF \$

(TS) Explanation of effect of partial funding:

TRAVEL \$

(T) Explanation of effect of partial funding:

Funding Request: Curriculum Development

Funding Request: Technology Fee