Library 2008-09 Initiative: Improve or maintain the usefulness of library equipment

Summary:

Maintain currency of public computers, software and peripherals used for student research and library instruction

Description:

- Develop library technology plan to guide future improvements and expansions
- Upgrade classroom projector
- Replace library classroom monitors. (This request assumes that the monitors approved for 07-08 have not been received prior to end of this year.)
- Continue free printing options, including printing from circulating laptop computers

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Strategic Direction

- Commit to a culture of assessment of programs, services and learning.
- Create, enhance, and maintain inviting and welcoming facilities that are safe, accessible, functional, well-equipped, aesthetically appealing and environmentally sound.
- Foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.

Learning Plan Goals

- Curriculum enhancement.
- Enhance student success and retention
- Facilities enhancement.

Student Affairs Plan Goals

- Create a Welcoming, Inclusive, and Responsive Environment.
- Ensure success-oriented systems and experiences.

College Council Priorities

- 1.b. Enrollment Management: Recruitment and Retention
- 3. Efficiencies
- 4.3 Responding to unit plans/council plans: Enhancing Classrooms
- 5.2 Instructional Redesign: Leveraging Technology

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. *How does it continue the achievement of those goals?*
2. *If this is a continuation of an initiative started last year, make sure that relationship is clear.*

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. *How does it continue the achievement of these plans?*
2. *If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.*

Link to previous unit plans

- We expect technology at the library to support the learning process by being current, fully functioning, adequate to meet student demand, up-to-date, and with on-site technical support. Library service and instruction are dependent upon up-to-date technology for ease of navigation, access and timely response to research requests. Library service and instruction are also dependent on staff (1) having current technology to develop publicity, instruction packets and other assignment materials, and (2) with the expertise and designated responsibility for providing technical support to all of the library's hardware, software and peripherals. An initiative supporting the need to remain current has been part of all recent unit plans.

How does it continue the achievement of those plans?

- By involving Lane students and staff in planning efforts to insure that library technology meets the curriculum support needs of the College
- By insuring that library instruction technology is current and contributes positively to the learning environment.

- Please see the 'How is the initiative linked question' above

Describe the resources needed:

Computer Hardware

- 24 library monitors (see note above) ($250 each)

Materials and Supplies

- 1 Replace/upgrade 6-year old data projector ($15,000)
- 150 cases of paper and toner for student printing ($21 per case)
- 45 cartons of toner for student printing ($114 each)

Staff

- Staff and faculty time to develop strategic technology plan

Funding Tech Fee

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

- Measurable Outcomes
    - By the end of FY 2009, the library will have a 3-year Library Technology Plan document
    - Student satisfaction with library equipment and services will be at least as high as the ratings from the 2006 student survey
- Methods
    - Convene technology planning committee consisting of representative group of library staff and stakeholders
    - Administration and analysis of student satisfaction survey

Department Priority:

3

Unit Resources:

Committee of library staff and stakeholders to create strategic technology plan, recommend printing options campus-wide, analyze trends in library instruction to identify new technologies

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Carl Perkins Funding Request

Curriculum Development Funding Request

Technology Fee Funding Request

1. Category of request

- *Maintain existing technology*
- *Increase student access to technology*
- *New technology*

Please type in the category of the request in the field below.

Maintain existing technology and New technology

2. Campus location

- *Main Campus*
- *Downtown Center*
- *Florence*
- *Cottage Grove*
- *CLC (list specific locations)*

Please type in the location of the request in the field below.

Main Campus

3. Names of the person(s) with more information (if needed):

Nadine Williams, Library Director
Linda Grenz, Library Information Technology Coordinator

4a. Budget ORGN

525001

4b. Budget PROG

210000

5.How many students will benefit per year?

Potentially, all of them. Approximately 1,500 students use the library per day. The vast majority use the library classroom computers, receive instruction from librarians in the use of information resources (using the data projector) and/or print documents related to their academic pursuits.

6. Describe the benefit?

Students will be able to research information, receive library instruction, create documents, etc. using up-to-date technology

COMPUTER HARDWARE $

21000

COMPUTER SOFTWARE $

8280

STAFFING $

Question Not Answered

INSTALLATION $

Question Not Answered

LICENSING $

Question Not Answered

Can this initiative be partially funded?

Yes

COMPUTER HARDWARE $

21000

(CH) Explanation of effect of partial funding:

e Tech Fee has in past years funded additional printing costs resulting from the increased demand of online registration, laptop circulation to students, etc. Please note: There is, however, no category option for Materials and Services, so it is included here.The data projector and classroom monitors cannot absorb partial funding, but a reduction in printing supplies is possible.

COMPUTER SOFTWARE $

5520

(CS) Explanation of effect of partial funding:

Reduction of 33% of request. The Tech Fee has in past years funded additional printing costs resulting from the increased demand of online registration, laptop circulation to students, etc. There is, however, no category option for Materials and Services, so it is included here. Any reduction to the request for printing supplies will mean the remainder

must come from the library's M&S budget ($2,760) The increase in printing costs is due largely to the library's new function as a computer lab (with 30 circulating laptop computers and printing cabability) the recent proclivity of teaching faculty to put materials on electronic reserve for students to print (rather than printing copies for their students themselves) and in the increasing shift of College business to a web-based environment (resulting in greater demand for printing of student schedules, FAFSA applications, etc.)

STAFFING $

Question Not Answered

(S) Explanation of effect of partial funding:

Question Not Answered

INSTALLATION $

Question Not Answered

(I) Explanation of effect of partial funding:

Question Not Answered

LICENSING $

Question Not Answered

(L) Explanation of effect of partial funding:

Question Not Answered