

Career and Employment Services Unit Plan: A Unit of the Counseling Department

(For 2008-2009 Implementation)

Section 1: Data Elements

Unit Effectiveness

Enhances Student Engagement

Number of service contacts

	2004-2005	2005-2006	2006-2007
Drop-in	10,217	12,328	10,405
Quick service (phone, email, in person) and tours, group workshops	4,030	5,461	1,877
Outreach Activities, On- and Off-Campus	Not available	1,692	4,348
Total Service Contacts	14,247	19,481	16,630

Number of unduplicated participants

	2004-2005	2005-2006	2006-2007
Unduplicated participants	9,985	8,994	4,339

Lane Job Connection

	2004-2005	2005-2006	2006-2007
Number of website hits	NA	NA	9,009*

*This was the first full year using Lane Job Connection. The number of users reflects 2,311 job applications submitted and 6,698 off-campus job registrants. These students may have been served in person, previous to the use of this software. Unduplicated participants is difficult to gauge.

Career Information Systems

	2004-2005	2005-2006	2006-2007
Number of website hits	NA	4,297	5,536

Section III: Planning for efficiencies, productivity and revenue enhancements:

(For 2008-2009 Implementation)

1. Efficiencies and Productivity:

- Compare service CES offers with services Workforce Development offers in order to recognize and discontinue duplication of services.

Impact: Reduce cost; Streamline CES operations.

Consequences: Reduce duplication of services; operate more efficiently; possibility of redefining some job roles

Comments: Some of this process is beginning in 07-08.

2. Revenue Enhancements: (Include impact, consequences, and comments)