

Coop Ed 2008-09 Initiative: New Occupational and Employment Skills Training Programs

Summary:

Student support for the Occupational Skills/Employment Skills training program through a student advisor.

Description:

OST/EST is a CTE program which provides students with certificates through on the job experiences and course work. We would like to expand the use of the EST/OST program as part of Career Pathways to increase the number and types of career programs we can offer. Working with Continuing Education, our current co-op coordinators are expanding their roles to offer credit internships for students in new skill areas: Medical Receptionist, Music Thanatology, Pharmacy Technician, and Veterinary Technician began offering opportunities for students in 2007-8. This will add even more students to the ones we have currently. These expanding programs will need student support for their success.

Strategic Direction

- Build organizational capacity and systems to support student success and effective operations.
- Foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.
- Position Lane as a vital community partner by empowering a learning workforce in a changing economy.

Learning Plan Goals

- Create innovative, flexible and collaborative programs that are responsive to current and emerging needs of students and employers.
- Enhance student success and retention
- Support connected learning through inter-disciplinary and collaborative learning strategies.

Student Affairs Plan Goals

- Create innovative, flexible, and collaborative programs that are responsive to the needs of students and employers and facilitate a smooth transition from college to the workplace.
- Ensure success-oriented systems and experiences.

- Strengthen relationships with high schools, transfer institutions, community partners, and employers to enhance the student's preparation for and success in college, career, civic engagement, and community involvement.

College Council Priorities

- 1.b. Enrollment Management: Recruitment and Retention
- 1.c. Enrollment Management: Workforce Development
- 1.e. Enrollment Management: Increase Credit Enrollment Level
- 3. Efficiencies

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. *How does it continue the achievement of those goals?*
2. *If this is a continuation of an initiative started last year, make sure that relationship is clear.*

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. *How does it continue the achievement of these plans?*
2. *If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.*

1. Expansion of the Occupational Skills Program has been a goal of Cooperative Education since our first unit plan. It is an area where we have been very successful in maintaining FTE and enrollment. As the career pathways movement becomes more visible these opportunities for students will expand and more students will participate increasing our FTE.

2. yes - this is an initiative that the division has been working on since 2003.

1. yes - this is an area that we expected to be more efficient and productive.

2. The increase in the Occupational Skills FTE increased 12.14 from 05-06 to 06-07.

Describe the resources needed:

Because the Occupational Skills Program involves individual curriculum development for students, a student advisor is critical. The Student Advisor I salary for .49 FTE is \$18,298.90 + \$6,313.12 OPE. We are requesting these timesheet funds from the Carl Perkins grant.

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

We expect to increase enrollment by approximately 32 students, plus 119 credits of tuition yielding an estimate of 8.3 FTE. FTE total will generate approximately \$20,905 and tuition will bring in \$9,044. This initiative will also contribute to meeting the Carl Perkins performance measures for certificate completion and special population success.

Department Priority:

2

Unit Resources:

The division currently has only one faculty coordinator to deal with Occupational Skills students. We have expanded the role of our current faculty in specific departments to add some of these students where appropriate. This makes the role of the student advisor even more central in dealing with student issues.

Carl Perkins Funding Request

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

Yes

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

Yes

Do you have an advisory committee that meets 2-3 times per year?

Yes

If request is for personnel, will funds be used to replace an existing position?

no

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

In the Carl Perkins grant students must achieve academic and technical skills that will insure success in the workplace. Students in Occupational Skills will be learning these skills directly from employers at worksites based on industry standards.

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

All of the Occupational Skills students are CTE students who are placed in industry where they are trained. Since they are already working in industry, there is no closer tie to employment. Occupational Skills has a 75% hire rate at training site after completion of one-year program. Another 10% of the students are hired at competing employer sites for a 85% retention rate total.

EQUIPMENT \$

Question Not Answered

COMPUTER HARDWARE \$

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

MATERIALS & SUPPLIES \$

Question Not Answered

CURRICULUM DEVELOPMENT (Hours)

Question Not Answered

PART-TIME FACULTY \$

Question Not Answered

TIMESHEET STAFF \$

24874

TRAVEL \$

Question Not Answered

Can this initiative be partially funded?

Yes

EQUIPMENT \$

Question Not Answered

(E) Explanation of effect of partial funding:

Question Not Answered

COMPUTER HARDWARE \$

Question Not Answered

(CH) Explanation of effect of partial funding:

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

(CS) Explanation of effect of partial funding:

Question Not Answered

MATERIALS & SUPPLIES \$

Question Not Answered

(MS) Explanation of effect of partial funding:

Question Not Answered

CURRICULUM DEVELOPMENT (HOURS)

Question Not Answered

(CD) Explanation of effect of partial funding:

Question Not Answered

PART-TIME FACULTY \$

Question Not Answered

(PF) Explanation of effect of partial funding:

Question Not Answered

TIMESHEET STAFF \$

22383

(TS) Explanation of effect of partial funding:

Partial funding would be better than no funding, but no expansion could be expected.

TRAVEL \$

Question Not Answered

(T) Explanation of effect of partial funding:

Question Not Answered

Curriculum Development Funding Request

Technology Fee Funding Request