

Bus/CIT 2008-09 Initiative: Instructional Lab Support

Summary:

The lab aides are integral to the department's career and technical programs, providing specialized assistance that can't be provided at other computer labs on campus.

Description:

This is a critical annual funding request that was created as part of the original design of the Student Tech Fee system.

Use of instructional lab time is an important part of almost all CIT courses -- the lab must be well-staffed by instructional lab aides and supervised by qualified faculty that know the CIT curriculum. The instructional lab generates significant FTE for the dept, and is the critical resource for numerous efficiency, retention and capacity efforts.

Strategic Direction

- Achieve and sustain fiscal stability.
- Build organizational capacity and systems to support student success and effective operations.
- Create, enhance, and maintain inviting and welcoming facilities that are safe, accessible, functional, well-equipped, aesthetically appealing and environmentally sound.

Learning Plan Goals

- Address the need for direct student support from faculty and staff as a crucial element of the learning environment
- Enhance student success and retention
- Increase support for innovation in instruction.

Student Affairs Plan Goals

- Commit to a culture of routinely assessing programs, services, and learning to encourage continuous quality improvement.
- Create a Welcoming, Inclusive, and Responsive Environment.
- Develop policies and practices to increase student persistence.

College Council Priorities

- 1.b. Enrollment Management: Recruitment and Retention
- 1.e. Enrollment Management: Increase Credit Enrollment Level

- 3. Efficiencies
 - 4.1 Responding to unit plans/council plans: Innovation
 - 4.3 Responding to unit plans/council plans: Enhancing Classrooms
 - 5.2 Instructional Redesign: Leveraging Technology
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Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. *How does it continue the achievement of those goals?*
2. *If this is a continuation of an initiative started last year, make sure that relationship is clear.*

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. *How does it continue the achievement of these plans?*
2. *If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.*

The CIT lab is the centerpiece of numerous strategies for supporting online instruction, curriculum innovations like video content delivery that support hybrid classes, and lab support essential to one-room schoolhouse efforts.

Describe the resources needed:

Part-time Faculty

- \$13,000

Funding: Tech Fee

Timesheet Staff

- \$36,000

Funding: Tech Fee

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

CIT's career and technical programs require intensive use of lab time and instructional tutorial support. The primary outcome of this is continued measurable improvements in CIT's completion and success rates, and continued growth in FTE.

The data needed to determine results are all directly available from current instructional enrollment reports.

Department Priority:

1

Unit Resources:

Faculty schedule office hours and otherwise spend a considerable amount of time in support of the CIT instructional lab. Administratively significant effort goes to support the lab, including the use of Student Learn And Earn and Federal Workstudy support. Because the full-time faculty position that supports this lab is unable to be filled in the current budget context, the lab is provisionally supported by ancillary work of two part-time faculty.

The efficient operation of this instructional lab is the centerpiece of CIT instruction.

Carl Perkins Funding Request

Curriculum Development Funding Request

Technology Fee Funding Request

1. Category of request

- *Maintain existing technology*
- *Increase student access to technology*
- *New technology*

Please type in the category of the request in the field below.

Maintain existing technology

2. Campus location

- *Main Campus*
- *Downtown Center*
- *Florence*
- *Cottage Grove*

- *CLC (list specific locations)*

Please type in the location of the request in the field below.

Main Campus

3. Names of the person(s) with more information (if needed):

Mark Williams

4a. Budget ORGN

641510

4b. Budget PROG

112000

5. How many students will benefit per year?

approx. 800

6. Describe the benefit?

The CIT curriculum requires a specialized instructional support environment and the support of skilled classified and faculty staffing.

COMPUTER HARDWARE \$

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

STAFFING \$

49000.00

INSTALLATION \$

Question Not Answered

LICENSING \$

Question Not Answered

Can this initiative be partially funded?

Yes

COMPUTER HARDWARE \$

Question Not Answered

(CH) Explanation of effect of partial funding:

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

(CS) Explanation of effect of partial funding:

Question Not Answered

STAFFING \$

40000.00

(S) Explanation of effect of partial funding:

The lab would be staffed at a lower level at a time of increased program development and enrollment growth.

INSTALLATION \$

Question Not Answered

(I) Explanation of effect of partial funding:

Question Not Answered

LICENSING \$

Question Not Answered

(L) Explanation of effect of partial funding:

Question Not Answered