

ALS/Tutor 2008-09 Initiative: Providing Tutoring for Career and Technical students

Summary:

Tutoring Services requests Carl Perkins funds to providing Career and Technical students in Business Technology access peer tutoring as a strategy for increased retention and success.

Description:

Tutoring Services requests funds to provide career technical students access to peer tutors in the areas Business Technology.

- Funds allow students access to peer tutors with adequate number of hours to provide assistance without long waits and allows tutor centers to be open enough hours.
 - Peer tutor availability throughout the term helps increase student success, which reflects in Perkins outcomes.
 - This strategy works. In the 2005-06 ACT survey, 91% of students surveyed reported that tutoring assistance was either very or somewhat important in helping them get better grades, complete a course or stay in school.
 - Both those seeking assistance and those providing assistance benefit. Tutors reinforce their own learning as they gain confidence and help others succeed.
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Strategic Direction

- Build organizational capacity and systems to support student success and effective operations.
- Create a diverse and inclusive learning college: develop institutional capacity to respond effectively and respectfully to students, staff, and community members of all cultures, languages, classes, races, genders, ethnic backgrounds, religions, sexual orientations, and abilities.
- Foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.
- Position Lane as a vital community partner by empowering a learning workforce in a changing economy.

Learning Plan Goals

- Enhance student success and retention
- Recognize the need for training "front-line" student support such as tutors and lab aides.

- Support connected learning through inter-disciplinary and collaborative learning strategies.

Student Affairs Plan Goals

- Create a Welcoming, Inclusive, and Responsive Environment.
- Develop policies and practices to increase student persistence.
- Ensure success-oriented systems and experiences.

College Council Priorities

- 1.b. Enrollment Management: Recruitment and Retention
- 3. Efficiencies
- 4.1 Responding to unit plans/council plans: Innovation

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. *How does it continue the achievement of those goals?*
2. *If this is a continuation of an initiative started last year, make sure that relationship is clear.*

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. *How does it continue the achievement of these plans?*
2. *If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.*

The capacity of the computer lab within Tutor Central has reached its maximum potential. The Business Department will open a small computer lab to provide assistance to students. This computer lab will be staffed predominately through Tutoring Services allocation of tutor funds.

- Every year, in partnership with departments, tutoring services applies for Perkins grants to help Career and Technical students succeed. This supplements general funds spent on tutoring.
- ***Efficiency**** Students' access to tutors increases success and retention.

Productivity Money invested in peer-tutoring also generates student FTE. Beginning in 2006-07, as an efficiency strategy, students are asked to register in non-credit/no cost classes when they access tutors. This translates into FTE.

FTE was less in 06-07 than in 05-06, but that was expected as a new system, requiring less classified assistance, was put in place. (The old system was very staff time intensive,

involving continuing education and ALS staff time for complex spreadsheet manipulation, so this change is an efficiency.)

Describe the resources needed:

Tutors hours

\$17,825 plus \$7,175 OPE = \$25,000 from Carl Perkins to be used to pay 1040 timesheet peer tutors an hourly wage to serve students for 38 weeks at 50 hours per week.

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

Tutoring Services can measure

output

number of hours of tutoring provided

number of students registering for tutoring assistance in the defined areas

outcome

- With help from IRAP and access to student data, Tutoring Services could measure:

#Relationship between tutoring participation and success (GPA)

Of students enrolled in career and technical programs, how many and what percent accessed tutoring services? Is there a difference in the GPAs (Perkins measurement) of students who accessed tutoring services vs. students who didn't access tutoring services.

#Satisfaction

Student satisfaction with tutoring assistance

#Impact on peer tutors

#What impact does serving as a peer tutor have on tutor's success in program? Tutoring Services could survey peer tutors using an online survey tool, such as Survey Monkey.

Department Priority:

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Unit Resources:

All general fund:

Tutor Center Coordinator: Hiring, supervising, training and assistance to departments.

Manager: Tutor Coordinator is 1 of 12 contract faculty supervised

Administrative Coordinator: budget tracking, payroll for 5 tutors funded by Carl Perkins

Administrative Specialist: Office support

Carl Perkins Funding Request

Is this a Career & Technical Education program approved by the state and offered through Lane for credit?

No

If not a Career & Technical Education program, does your request provide considerable support for students enrolled in these programs?

Yes

Do you have an advisory committee that meets 2-3 times per year?

No

If request is for personnel, will funds be used to replace an existing position?

No

How will funding this initiative increase or sustain the academic achievement and technical skills attainment (GPA of 2.0 or better) of Career and Technical Education students?

Providing sufficient tutoring services hours (with enough weeks and enough hours per week) will help students receive assistance and support early, which will increase success and retention.

How will funding this initiative increase or sustain the number of CTE students that graduate or receive a one year certificate from Lane and help prepare the students for employment?

When students receive the help they need when they need it, they will gain study skills, learn from positive role models, pass classes with higher grade point averages and learn the skills they need to graduate or receive a one-year certificate from Lane and be prepared for employment.

Without assistance, they struggle, become isolated, lose confidence and drop out.

EQUIPMENT \$

Question Not Answered

COMPUTER HARDWARE \$

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

MATERIALS & SUPPLIES \$

Question Not Answered

CURRICULUM DEVELOPMENT (Hours)

Question Not Answered

PART-TIME FACULTY \$

Question Not Answered

TIMESHEET STAFF \$

25000

TRAVEL \$

Question Not Answered

Can this initiative be partially funded?

Yes

EQUIPMENT \$

Question Not Answered

(E) Explanation of effect of partial funding:

Question Not Answered

COMPUTER HARDWARE \$

Question Not Answered

(CH) Explanation of effect of partial funding:

Question Not Answered

COMPUTER SOFTWARE \$

Question Not Answered

(CS) Explanation of effect of partial funding:

Question Not Answered

MATERIALS & SUPPLIES \$

Question Not Answered

(MS) Explanation of effect of partial funding:

Question Not Answered

CURRICULUM DEVELOPMENT (HOURS)

Question Not Answered

(CD) Explanation of effect of partial funding:

Question Not Answered

PART-TIME FACULTY \$

Question Not Answered

(PF) Explanation of effect of partial funding:

Question Not Answered

TIMESHEET STAFF \$

20000

(TS) Explanation of effect of partial funding:

\$20,000 = 41 hours per week for 38 weeks.

\$18,000 = 36 hours per week for 38 weeks.

\$15,000 = 31 hours per week for 38 weeks.

If fewer hours are offered and the same number of students need help, students have to wait longer or tutoring hours have to be reduced.

TRAVEL \$

Question Not Answered

(T) Explanation of effect of partial funding:

Question Not Answered

Curriculum Development Funding Request

Technology Fee Funding Request