

ALS/Tutor 2008-09 Initiative: Align SKD030 (Using Computers to Write 1) with WR80

Summary:

The current curriculum for Using Computers to Write 1 is too difficult for a first computer writing course for developmental students. This project proposes revising UCW1 so it aligns with WR080.

Description:

This proposal would align Using Computers to Write 1 with WR080 so the two could be used as companion classes and taken simultaneously to reinforce learning or used as a 3-credit stand-alone class after a student takes WR80 or before a student takes WR090.

Strategic Direction

- Commit to a culture of assessment of programs, services and learning.
- Create a diverse and inclusive learning college: develop institutional capacity to respond effectively and respectfully to students, staff, and community members of all cultures, languages, classes, races, genders, ethnic backgrounds, religions, sexual orientations, and abilities.
- Foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.

Learning Plan Goals

- Enhance student success and retention
- Facilitate more integrated and connected educational opportunities.
- Support connected learning through inter-disciplinary and collaborative learning strategies.

Student Affairs Plan Goals

- Create a Welcoming, Inclusive, and Responsive Environment.
- Ensure success-oriented systems and experiences.
- Facilitate effective transitions through college policies, practices, and programs that are intentional and aligned with the college's vision mission, and values.

College Council Priorities

- 1.b. Enrollment Management: Recruitment and Retention
- 1.e. Enrollment Management: Increase Credit Enrollment Level

- 4.1 Responding to unit plans/council plans: Innovation
-

Questions and Answers

How is the initiative linked to the Unit Plans most recently submitted?

1. *How does it continue the achievement of those goals?*
2. *If this is a continuation of an initiative started last year, make sure that relationship is clear.*

How is this initiative linked to the efficiencies and productivities plans you had last year?

1. *How does it continue the achievement of these plans?*
2. *If this is a continuation of an efficiency or productivity plan started last year, make sure that relationship is clear.*

ALS has proposed initiatives to align and revise reading and writing courses each year since the unit planning process began. Work on RD080 and RD090 has been completed. Work on aligning WR080, WR090, WR093, WR095 is in process and an initiative to complete revisions is included in this unit plan.

Efficiencies and productivity

Aligning SKD030 (Using Computers to Write) to WR080 will create a link that can be communicated easily and clearly to students. Students who need the course to gain skills can be guided there.

Clear communication and alignment will increase enrollment in the class, improving productivity.

Describe the resources needed:

70 hours of curriculum development

What specific measurable program outcomes do you expect to achieve with this initiative? The outcomes should be specific enough to be measurable. Also, outline the method that will be used to determine the results.

Increased enrollment

Increased success/retention, measured by data elements

Improved student satisfaction, measured by student course evaluation

Department Priority:

3

Unit Resources:

Contract faculty will provide input and coordination with writing alignment project. Administrative coordinator and administrative specialist and division chair will contribute time to working out logistics, submit curriculum revisions and communicate the changes.

Carl Perkins Funding Request

Curriculum Development Funding Request

1. List the following information

- *Course Numbers (titles if not currently offered)*
- *Instructor Name(s) who will work on the curriculum development*
- *Whether each of the courses is in, or has been through, the curriculum approval process*

SKD 030 - Using Computers to Write 1

Cristina Simoni and Susan Reddoor

The course has been through the curriculum approval process.

2. List each course number (or title) and the materials to be created for each class

- *Instructional goals, objectives, syllabi and outlines*
- *Lab instruction packets*
- *Practice, quiz, presentation &/or demonstration materials*
- *Other (specify)*

SKD 030 - UCW1

Revised instructional goals, objectives, syllabi and outlines

Revised packet and instructional materials.

Marketing/communication materials for students and advisors/counselors

3. List each course number (or title) and give your timeline for beginning and completing each course curriculum development.

SKD 030 - Using Computers to Write 1

Beginning date: When funded

Ending date: December 2008, in time for submission to curriculum approval committee, if needed.

4. What are up to 3 departmental instructional goals that are met through the development of curriculum in each class?

SKD 030 - UCW1

From "What Works" by Howard Boylan

Howard Boylan's book "What Works" lists best practices that are recommended for quality developmental education.

Objectives addressed:

#Organization and administration*

- Developmental education and other campus units collaborate
- Developmental education program is highly coordinated and centralized.

#Program components

- A systematic plan is in place for the evaluation of developmental education courses and services.
- Formative evaluation is used by developmental educators to refine and improve courses and services.

#Instructional practices

- Systematic efforts are made to link the content of developmental courses to the rest of the curriculum.
- Critical thinking is taught in all developmental courses.
- All developmental instructors regularly use active learning techniques in their courses.
- All developmental instructors regularly utilize Classroom Assessment Techniques in their courses.

5. List each course number (or title) and give the value of the development of curriculum in each course to other faculty members.

SKD 030 - Using Computers to Write 1

With only seven contract faculty, two with release time working on other college functions, aligning SKD030 with WR080 will help contract and part-time faculty maintain consistency in delivery. One faculty position has been vacant for 1 year and is not on the list to be replaced for 2008-09 a 12.5% reduction in contract staff.

6. List each course number (or title) and say how many students will be served by the development of curriculum in each class.

SKD 030 - Using Computers to Write 1

- If the course is taught in the CEN 232 lab it is limited to 16 students per class.

- Offering two sections per term for three terms would allow 96 students to be served.

7. List each course number (or title) and give the specific benefits to students that you expect from the development of curriculum in each class.

SKD 030 - Using Computers to Write 1

- UCW1, aligned with Writing 80, could supplement and reinforce instruction to students in Writing 80 classes, making instructional time in those classes more productive.
- UCW1, aligned with Writing 80, could insure that Writing 80 students are more fully prepared for their next writing classes, thus making instructional time in those classes more productive.

8. List each course number (or title) and give the specific benefits for diversity that you expect from the development of curriculum in each class.

SKD 030 - Using Computers to Write 1

- ALS courses provide access to college level courses to all students, but are a particular benefit to underprepared and underrepresented students.

Recently, a majority of the students in the UCW1 class has been Hispanic/Latino students who have been laid off from manufacturing jobs and are gaining important new skills with funding from Employment Department. It is important that the content and delivery be accessible and appropriate.

- The department is committed to offering anti-bias curriculum infused with multicultural perspectives and aligned with the College's core values. In addition, we make special arrangements for people with disabilities by providing access to location, equipment, information and materials in alternative formats, as needed.

9. List each course number (or title) and give the specific benefits to sustainability that you expect from the development of curriculum in each class.

UCW1 - SKD030

- We demonstrate commitment to the core value of sustainability in producing student learning materials and in ALS day-to-day operations. We explain this to students as and when appropriate and include information on sustainability practices in our computer labs.

10. List each course number (or title) and give the specific effects on distributed learning that you expect from the development of curriculum in each class.

SKD 030

- Students will practice skills in time management, use technology in new ways and gain confidence in their ability to learn new technology. This will allow them to be successful in hybrid and online courses in future terms.

Hours requested for Curriculum Development funding:

Please enter the amount of one of the following:

- 100 hours maximum for new development.
- 70 hours maximum for course revision
- 50 hours for 3-4 credit conversion
- other (use if multiple courses addressed in one initiative)

Do not enter any characters other than numbers and a decimal.

How many hours are you requesting? If there are multiple courses addressed in the initiative, please list each course number (or title) and give the number of hours requested for each course.

70

Can this initiative be partially funded?

No

Partially funded curriculum development HOURS requested:

Question Not Answered

Explanation of effect of partial funding:

Question Not Answered

Technology Fee Funding Request