

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: 1

Please adhere to Approved List of Divisions for prioritization.

Initiative Title Initiative Title: Complete Student Life and Leadership Development Multicultural Center Reorganization and the development of learning communities (ongoing from previous unit plan initiatives)

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1. How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development?

This is an on-going initiative that is in the final phases of the reorganization and curriculum development process.

What program level outcomes do you expect to achieve?

- On-going work in the development of curriculum for additional classes, and revising existing curriculum (e.g. Native Circles class). Develop and implement at least 2 credit classes offered through the SLLD department (establish department and course numbers)
- Improve academic advising opportunities. MCC staff will work closely with Counseling/Advising staff to provide academic advising and referrals to students.
- Develop and implement team-based approach to general MCC programming.
- Expand programming for populations not currently addressed adequately, e.g. LGBT issues, Asian/Asian American issues, outreach to new populations – Russian, Vietnamese and other communities.
- Implementation of a range of credit and non-credit classes, programs and events based on the MCC strategic plan.
- Continue external fund raising for program support (ROP/ISP).
- Continue to develop and maintain inter-unit collaboration on programming and external funding support for programs, trainings and events.
- Continued student support and counseling services
- Development of strategic initiatives for outreach, recruitment and retention of students of in collaboration with High School Relations (Karen Edmonds) e.g. the state wide Native American student college fair. ***Oregon Leadership Institute***

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

- Continued advisory roles with American Indian Language Program and Long House development.
- Establishment of Long House programs and activities in collaboration with students, other appropriate college programs and community needs and interests. Emphasis will be on those programs and activities that assist in the recruitment/retention/success of Native American students.

2. Describe the initiative

- *How does this initiative align with the college priorities?*

This initiative is in alignment with the budget priorities of enrollment enhancement, recruitment and retention, instructional redesign, international education and community/4yr. Partnerships. In addition, the initiative is aligned with the college's strategic directions:

Transforming students' lives: The Student Life and Leadership Development department and its related programs are one of the primary means for students to identify "home bases" in which to feel comfortable, seek help, develop leadership skills and initiate programming to meet their needs.

Transforming the Learning Environment: The reorganization of the MCC and the establishment of learning communities will provide students with experiences to complement theoretical and philosophical class work in many areas, e.g. business, computers, communications, etc. The department supports learning opportunities for students beyond traditional place and time boundaries. Involvement in Student Life and Leadership Development programs, clubs and ASLCC provide students with opportunities to gain life skills in programming, budgeting, leadership and group dynamics and to apply classroom theories and skills to actual situations. In addition, department staff provide leadership training workshops and special programs to students and community groups and serve as advisors to student clubs and organizations.

Transforming the College Organization: The department is slowly moving towards fiscal stability for those units that are funded exclusively through grants or student fees. The Multicultural Center reorganization will include closer ties with academic departments, through the development of culturally appropriate learning communities and leadership classes in addition to the traditional programming and support of student organizations.

- *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*

The recent addition of two faculty coordinators (Native American and Latino/a) and the completion of the Multicultural Center reorganization is focused on expanding and improving service delivery and establishing specific course offerings through the SLLD department. The Student Life and Leadership

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

Development Multicultural/International Learning Communities project is a series of five learning communities designed to immerse students in a contemporary social/cultural learning experience. This learning community experience focuses on developing a basic understanding of a particular community through a cluster of three academic courses and an internship/field experience designed to integrate key macro and micro concepts of the culture and/or community being studied. This learning community proposal is designed to combine the Instructional and Co-Curricular/Student Activities functions of the college community for the purpose of maximizing the learning experience. In addition, MCC staff are focusing on:

- Revising curriculum and program structure for Rites of Passage to operate within existing budget, and to identify additional funding sources and meet the needs of the various communities of color.
- Improving Multicultural Center Program Assessments
 - a. A two-track assessment plan designed to capture qualitative and quantitative data as it relates to existing programming in the Multicultural Center is currently under development.
 - b. The primary assessment tool will be developed as part of a redesign and update of the MCC's web page. The new web page will feature an interactive E-Portfolio designed to engage students in an on-going commentary/dialogue about the effectiveness and relevancy of student programming. Students will be able to post comments, suggestions and respond to current and proposed programming through this vehicle. Staff will be able to respond and adjust program initiatives based upon student input and queries. Staff will be able to evaluate qualitative, and to a lesser degree, quantitative data through this medium.
 - c. Other assessment tools will utilize more traditional methods such as paper and electronic surveys, student focus groups and individual interviews to complete the assessment loop. Assessment efforts will help to sharpen the focus of co-curricular programming in the unit.
- International Student Program
 - a. International student recruitment – an active approach to increasing our international enrollment at LCC. Recruiting will take dedicated funds and staff time to make a positive impact here at Lane both in number of students and international student income.
 - b. Researching and creating an Office of International Programs (OIP) to bring international admissions officer, international student program and international advisor under one department to create a united, full service department for international students.
- *Given college resources, is it feasible?*
Yes, no additional resources are being requested, the department needs assistance in moving through the curriculum review process, since this is a new area for faculty and staff.

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

- *Is it an efficient use of college resources?*
Yes, faculty in the MCC will be developing a series of credit and non-credit courses which will add FTE without needing additional faculty resources, e.g. we already have the faculty in place to coordinate the programs, we need to build the capacity to capture FTE for what we already do, and for classes that we want to offer.
- *What would be the campus location of this request/project?*
Main campus, Bldg. 1. MCC and Student Life area plus classrooms as needed.
- *How many students (per year) will benefit?*
Finally making this happen will result in the addition of 10-15 sections of new classes over the next 2 years as proposed classes move through the approval process – approx. 200 students/year plus non-credit offerings.
- *How will students benefit?*
Partnerships with Ethnic Studies and Performing Arts (Native dance and art classes) will create additional opportunities for students to expand cultural competencies.

3. Describe the resources needed

*Provide a brief description and \$\$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

No additional resources are requested – existing department resources and fundraising efforts will be used.

4. List the possible funding sources

- *Can this project be partially funded?*
Yes, it's been a slow process getting the classes together so it may still take through next year to get proposed classes through the approval process.
- *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:

- How does the request meet one or two of the Carl Perkins act goals?
NA

5. Provide ORG & PROG codes

no additional funding is requested at this time.

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

6. **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**

We currently have a Native American Advisory Committee that will be providing feedback regarding programs, classes and activities in the Longhouse as that space becomes available. The Oregon Leadership Initiative Advisory Committee will assist the development of the OLI program at Lane.

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: 2

Please adhere to Approved List of Divisions for prioritization.

Initiative Title: In-Focus Projector for Lane Family Connections Educational Activities

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1. How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?

This request corresponds with the 2005-2006 unit plan and Plan for Budget Development.

The plans identified in the 2005-2006 Student Life and Leadership Development (SLLD) Unit Plan for Lane Family Connections are as follows:

1. Increase and Stabilize Funding
 - a. Increase services to non-English speaking child care providers
 - b. Increase outreach and services to non-English speaking parents
 - c. Increase services to parents seeking child care
 - d. Increase services to child care providers
 - e. Increase services to employers
2. Coordinate with Lane's Early Childhood Education Department to develop and implement Early Childhood Education credit classes during non-traditional times and in non-traditional methods for the child care workforce.
3. Allocate staff time to coordinate with Lane's family and child care programs to develop a three-year plan to expand credit classes to the child care workforce.

2. Describe the initiative

- *How does this initiative align with the college priorities?*
The early childhood education related community-based training that Lane Family Connections provides offers a bridge to Lane's Early Childhood Education Department credit classes. Increasing participants in both programs increases student FTE and has resulted in an increased number of courses being offered, especially during non-traditional times and using non-traditional training

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

methods (distance learning, cohort networks, employer-based training programs, etc.)

In the 2005-06 SLLD06 Unit Plan, the following goal was established as a priority for Lane Family Connections. The InFocus Projector request supports this priority.

- Coordination with Lane's Early Childhood Education Department to develop and implement Early Childhood Education credit classes during non-traditional times and in non-traditional methods for the childcare workforce.
- *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
Lane Family Connections requests funds to purchase an In-Focus Projector that will project PowerPoint presentations onto a screen or wall for training purposes. The projector will be used to serve students who are enrolled in community-based training through the Continuing Education department as well as other groups throughout the community. The purpose of the training is to increase awareness and understanding of early childhood care and education as well as child care resource and referral services in Lane County. Presentations during credit and non-credit classes as well as community awareness forums are offered in English and Spanish. The InFocus Projector is an integral part of using technology to provide instructional and educational services to students and community members.

The InFocus projector will provide Lane Family Connections with the equipment needed to offer curriculum and training that utilizes computer-based PowerPoint presentation methods. PowerPoint is software available through Microsoft that creates and presents digital slide shows.

- *Given college resources, is it feasible? Is it an efficient use of college resources?*
The requested amount of funds (\$629.00) is a modest financial request. This is an efficient use of college resources because Lane Family Connections provides educational services to thousands of students and potential students every year.
- *What would be the campus location of this request/project?*
Lane Family Connections is located on the Main Campus in Building 24. The community-based training that we sponsor occurs in LaneCC classrooms, LaneCC training and learning centers in communities throughout the County, and in a variety of community-based learning sites (City of Eugene Community Centers, Lane County Facilities, Oregon Employment Department, DHS Self-Sufficiency Branch Offices, Senior Centers, Child Care Centers, Family Resource Centers, schools, churches, and other public buildings.)
- *How many students (per year) will benefit? How will students benefit?*
Lane Family Connections connects students and potential students to Lane every year. Last year we:
 - Offered over 70 classes with more than 1,000 participants

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

- More than 12 classes with over 200 participants in Spanish were provided
- Responded to over 4,500 requests for general child care information
- Provided comprehensive consultations for child care resource and referral information to over 1,200 parents
- Parent Services – LFC impacts over 2,000 children among the families requesting resources and referrals. Of the families requesting services, 73% or more receive DHS subsidies.

3. Describe the resources needed

*Provide a brief description and \$\$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

Item: InFocus Work Big IN24+ Projector

Specifications: 2200 Lumens, 2000:1 Contrast, 6.0 lbs, 0.6” DLP Projector

Compatible with HDT, EDTV, SDTV, Component Video, Video, Digital Input, and personal computers. The full ProjectAbility keypad makes running the show trouble-free – and provides easy access to more than 90% of the features you use most frequently.

The projector is manufactured by InFocus.

Cost: \$629.00

Shipping & handling: Free (on orders over \$599.00)

Total \$629.00

4. List the possible funding sources

- *Can this project be partially funded?*

Lane Family Connections does not currently have this amount available in any supply or operating expense budgets. We expect to spend out our current grants by 6/30/2007.

- *If so, what portion could be funded at what minimum cost?* N/A

If the funding source is Carl Perkins:

- How does the request meet one or two of the Carl Perkins act goals? N/A

5. Provide ORG & PROG codes

The ORG code is 540610

The PROG Code is 450000

Unit Planning for Instruction, Student Services & CEWD
Division: Student Life & Leadership Development

6. **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**

The Lane Family Connections Advisory Council meets 6 times per year plus we attend the LaneCC Advisory Committee Recognition dinner every year.

The Advisory Council has plans to support Lane Family Connections goals as stated in the SLLD06 Unit Plan:

- Continual work towards securing stable funding for program. As program expenses increase, wages, OPE rates, materials, supplies and equipment, funds need to expand to meet costs.
- Continue to seek grant funding and explore ways to secure stable funding sources. Includes marketing enhanced referral, training, and recruitment services to employers.
- Coordination with Lane's Early Childhood Education Department to develop and implement Early Childhood Education credit classes during non-traditional times and in non-traditional methods for the childcare workforce.

The Advisory Council is developing strategies and providing LFC with networking and connections to stakeholders and potential funders that can help support these goals.

An InFocus Projector is needed to facilitate trainings and presentations that fit in with these goals.