Unit Planning for Instruction, Student Services & CEWD
Division: Enrollment Services

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: #1
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: Hands-On Careers Exploration Day (formerly called Professional Technical Careers Exploration Day)

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1. **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**

   The Hands-On Careers Exploration Day, formerly called the Professional Technical Careers Exploration Day, supports the college's efforts to increase enrollment with innovative recruitment strategies.

2. **Describe the initiative**

   Hands-On Careers Exploration Day is a half-day workshop that allows Lane county high school students to come on campus and do a hands-on learning activity in a career area of their choice. Current Lane students serve as mentors and facilitators during the day. The purpose is to expose high school students to technical careers and to motivate them to pursue higher education. It has been an annual event for three years and there is an extremely high interest on the part of the college and the high schools to continue it.

   - *How does this initiative align with the college priorities?*
     Hands-On Careers Exploration Day bolsters our positive and established relationship with the K-12 educational system and aims to increase credit enrollment, both of which are college priorities.

   - *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
     The product of this initiative will be better informed high school students who are excited to attend Lane Community College.

- *Given college resources, is it feasible? Is it an efficient use of college resources*
  Absolutely. Given the student-oriented focus of the day (and the fact many of the students will attend Lane in the future), it is an efficient use of college resources.

- *What would be the campus location of this request/project?*
  The event is held on Lane's main campus, with a main session in the Center for Meeting and Learning and breakout session in various campus locations.

- *How many students (per year) will benefit? How will students benefit?*
  350 local high school students will be able to attend in 2007. They will be exposed to Lane Community College's diverse offerings in the professional technical areas, receive valuable information about attending college, and begin to picture themselves on the college campus.

3. **Describe the resources needed**
   *Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

   $2,850.00 is needed to organize and implement this event, as follows:

   Printing: $150.00
   Workshop supplies: $600.00
   Bus travel: $500.00
   Room rental and food in CML: $1,600.00

   Please note that this is a $1,850 decrease from past requests, as we have been able to implement this event more economically than originally anticipated.

4. **List the possible funding sources**
   - *Can this project be partially funded?*
     This project is already partially funded by Lane ESD, who pays for substitute reimbursements for the high school instructors. The funding source for Enrollment Services is Carl Perkins.

   - *If so, what portion could be funded at what minimum cost?*

   If the funding source is Carl Perkins:
   - How does the request meet one or two of the Carl Perkins act goals?
     The <u>Secondary-Postsecondary Connections Goal</u> (VI) is perfect for this project. The event will allow Lane's career and technical programs to reach out to secondary school students, involve them in program exploration, and use current Lane students as mentors. Both Lane and high school instructors will be involved. The event will encourage and facilitate the transition from high school

to college.   The <u>Student Skills Gain Goal</u> (I) will be met by providing high school students skills for this transition. The students will receive new skills through their hands-on experiences the day of the event.

5.   Provide ORG & PROG codes

TBD pending approval

6. **Do you have an active advisory committee that meets 2-3 times per year?   What are your advisory committee plans for the coming year?**

Not applicable for this event.