Unit Planning for Instruction, Student Services & CEWD
Division: Cooperative Education

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _1___
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: HIGH SCHOOL CONNECTIONS ENROLLMENT ENHANCEMENT

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1) **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**
Last year 2005-6 was a transition year for the reorganization and establishment of the High School Connections Office. This office is a direct connection to K-12 system and the coordination of Career Pathways programs. The newly legislated Expanded Options program for high school students to attend community colleges has taken time to set up and initiate, but the result will bring in more students this year. Staff for this office has been and still is, one of our division's and the college's highest priorities. ET designated Carl Perkin's funding for the Director's position currently held by Laurie Swanson-Gribskov. The FTE generated from this office includes both RTEC classes and College Now credit for the divisions. FTE has grown from 206 in 03-04 to 378 in 04-05 to 480 in 05-06 (22%), exceeding our expectations. The expectation for 06-07 is that growth will be at least 5%. In addition grants have been collected to cover expenses for students and provide curriculum development, etc. In order to meet the growth of this office, the staffing needs to be maintained.

2) **Describe the initiative**
 ▪ *How does this initiative align with the college priorities?*
This initiative corresponds with the College Council and Board strategic directions for developing K-12 partnerships.
 ▪
 ▪ *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
HS Connections has reorganized its systems to be more efficient in how we register and transcript students. By using technology and having students admitted and registered on the web, we are able to increase enrollment. Establishing close relationships with the community which also takes

coordination and effort. Expanded Options has the potential to bring in more new students and funding from their districts. Also the new movement toward Career Pathways will help the college and the students be more clear about what outcomes students will be achieving. This takes excellent coordination and facilitation as well.

-
- *Given college resources, is it feasible? Is it an efficient use of college resources?*

When you consider the large amount of FTE growth and the strategic investment to gain high school students and graduates, this is very feasible and necessary! The cost of instructors for College Now are borne by the high schools making it very cost effective FTE. The relationships developed with high schools has tremendous payoff.

-
- *What would be the campus location of this request/project?*

Building 19, 233A High School Connections Office/Cooperative Education Div.

-
- *How many students (per year) will benefit? How will students benefit?*

There were 5,531 enrollments (approximately 3,000 unduplicated) Lane County high school students participating in College Now/RTEC courses in 05-06. Students benefit by getting a head start on college by earning credits while in high school at no cost to them.

3) **Describe the resources needed**

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

Personnel Cost of a High School Connections Director position $90,210.

4) **List the possible funding sources**

- *Can this project be partially funded?*

No, only if general fund dollars can be provided to offset cost. Full time coordination is essential.

- *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:

- *How does the request meet one or two of the Carl Perkins act goals?*

Goal #6: Secondary/Postsecondary Connections—Students receive direct access to postsecondary courses with in high school, beginning active enrollment in a professional technical program and improvement of their academic skills like math and communications.

Goal #1: Academic and Technical Skill attainment—Students get better information and improved skills by taking Lane classes while in high school.

5) **Provide ORG & PROG codes**
ORG 510200, PROG 210000

6) **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**
The High School Connections Design Team met monthly and now meets 6 times per year. The High School Connections Steering Committee meets 2 times per year. These advisory committees have been crucial in the development of new programs and the advancement of others.

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _2__
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: <u>APPRENTICESHIP PROGRAM ASSISTANCE</u>

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1)   <u>**How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**</u>
In the effort to maintain current FTE and to increase involvement with new and innovative apprenticeship programs. FTE outcome for this program increased from 181 in 2004-5 to 202 in 2005-6. This was in large part due to our program assistant who is able to use technology to handle the ever increasing on line offerings in the Limited Energy apprenticeship program. Also, assistance is needed just to keep up with the every day office and student assistance it takes to run the apprenticeship program which currently has only 1.0 program coordinator for staff. We expect to at least maintain the existing FTE of 202 if this initiative is funded.

2)   <u>**Describe the initiative**</u>
   ▪ *How does this initiative align with the college priorities?*
.This initiative deals with community partnerships. The Apprenticeship community is a significant community presence in workforce development. The increase in retiring journeypersons is creating a shortage of trades workers. In addition, the program has also begun to offer pre-apprenticeship courses for high school and non-traditional students.

   ▪ *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
We are leveraging technology to offer state-wide curricula in several areas and intend to expand. Distance learning is an area where expansion is occurring. The program assistant is trained in Moodle and can coordinate the logistics of future programs. We will continue to try to entice high school students into the trades. Office coverage is essential to being able to provide the program coordinator the opportunity to outreach and coordinate with the community while

continuing to serve students.   This is a high touch area which is difficult to coordinate with all of the parties in an evening program. It needs more than 1 person.

▪ *Given college resources, is it feasible? Is it an efficient use of college resources?*

Yes, the cost per FTE is less than $1,000. Budget $195,000 and 202 FTE.

▪ *What would be the campus location of this request/project?*

.Building 15, 200.

▪ *How many students (per year) will benefit? How will students benefit?*

Apprenticeship serves approximately 600 students per year. Students will benefit from getting their training locally. There are many jobs in the area. If Lane did not have a program, apprentices might have to work all day and then drive to other locations. It keeps more of our best skilled trades people in the local area.

3) **Describe the resources needed**

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

Cost of a .45 administrative support specialist for apprenticeship office = $21,710 including OPE

4) **List the possible funding sources**

▪ *Can this project be partially funded?*

Yes, but current staffing is inadequate, this would caused reduced FTE.

▪ *If so, what portion could be funded at what minimum cost?*

Amount of loss in FTE would not justify any reduction.

 If the funding source is Carl Perkins:

• *How does the request meet one or two of the Carl Perkins act goals?*

Goal #1: Academic and Technical Skill attainment—The instruction offered for students is the required related training for their apprenticeships.

Goal #2: Special Population: The pre-apprenticeship courses can target high schoolers, women, and minorities so that they can gain the skills to enter apprenticeship programs where they can get family wage jobs that are a relatively high wage levels.

5) **Provide ORG & PROG codes :**

ORG 510500 PROG 112000

6) <u>**Do you have an active advisory committee that meets 2-3 times per year?
What are your advisory committee plans for the coming year?**</u>
Yes, the advisory committee is very active and was selected as the Featured committee in 2005. The committee just formed in 2001 has worked on several goals, including a survey of stakeholders, space requests, distance learning, and marketing to high schools and non-traditional students. They also work on ways to maximize their resources and curriculum among the programs.

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _3__
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: **Occupational Skills/Employment Skills Program Expansion**

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1)   **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**
Occupational Skills Training (OST) and Employment Skills Training (EST) are certificate programs where we believe we can grow enrollment in cooperative education. While other traditional co-op FTE has declined, OST has remained consistent (63 FTE both 04-05 and 05-06). By shifting some coordinator assignments from traditional co-op programs to Career Pathways mini certificates using the EST certificate, and by increasing our partnerships with Continuing Education non-credit programs that need internships, we believe we can grow these areas by at least 10% for 2006-7.

2)   **Describe the initiative**
▪   *How does this initiative align with the college priorities?*
.College priorities of "increasing credit enrollment level" and "workforce development" are highly addressed by these Skill Training programs. By individualizing curriculum, Lane can become the facilitator for students to enter almost every career area.

▪   *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
Chuck Fike handles the Occupational Skills (OST) Professional Skills (PST) , and Employment Skills (EST) programs. The students in these programs can pursue any type of career and Chuck and the student advisor assist them in setting up the individualized skills training curriculum they each need in other technical career areas not otherwise offered at the college. Examples of successful career areas are wastewater technician, denture maker, phlebotomist, and pharmacy tech. For the OST certificate, students spend 20-26 credits of their 45 credits on job sites and the rest in academic classes they

need to be successful. The innovation will be to increase the number of students and the types of careers available for the OST and add the Employment Skills Training (EST) Option which is a mechanism to offer "mini-certificates" from 12-45 credits. With Chuck helping to direct the 28 other co-op coordinators to develop these mini-certificates in their own areas of expertise, it will open up so many more Career Pathways. Also, adding more internships at the end of Continuing Education experiences is already happening (pharmacy tech, front office medical, sterile processing, and sterile processing, etc.) The student advisor will be absolutely necessary to facilitate this increase.

- *Given college resources, is it feasible? Is it an efficient use of college resources?*

The cost of providing Occupational Skills and Employment Skills certificates is very low. Generation of 63 FTE and tuition by 1 faculty member (Fike) and a part of a student advisor 1. The resulting required general education classes taken by these students is not even included in the calculation. The resources needed for these certificate programs are mostly provided by the worksite because the students spend most of their time doing worksite learning. The payback from this small investment is huge for our division and the college.

- *What would be the campus location of this request/project?*

Building 19, 233A

- *How many students (per year) will benefit? How will students benefit?*

In 2005-6 175 students benefited from these programs which is an increase over the 120 that participated in 04-05. Although they took less credits, more students were involved in OST. There were more continuing education students as well as Voc. Rehab students.

3)   <u>**Describe the resources needed**</u>

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

Personnel costs for a .49 FTE student advisor is $17,442 + $5,424 OPE = $22,866

These dollars go to an advisor working with the increasing number of students and faculty involved in this program. Originally this request funded two part-time positions however, three years ago it was decreased to this level of funding. With the increase in students, it causes more work for the program, as each student has an individualized curriculum that must be tracked.

4)   <u>**List the possible funding sources**</u>

- *Can this project be partially funded?*

Yes, but this amount is already insufficient. Any reduction would severely limit

this low cost program.

- *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:
- *How does the request meet one or two of the Carl Perkins act goals?*

Goal #1: Academic and Technical Skill attainment—Students have an individualized curriculum in an area where they have a high degree of interest. Skill attainment is closely tracked and assessed. Direct entry into the workforce is the result 90% of the time.

Goal #2: Special Populations: Many of the students are returning to the workforce in a different career area because of injury, disability, or lack of success. Recently more Vocational Rehabilitation students have been involved in the Occupational Skills program. There are no entry requirements for students and since the curriculum is individualized, it can assist in matching special populations to appropriate careers.

5) **Provide ORG & PROG codes**
ORG 510950 PROG 150000

6) **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**
Yes, there is an active advisory committee for this program that meets 3 times per year. The committee was chosen as the featured committee at the PTECC dinner in 2004. Plans for the coming year center around increasing information for students through the website, continued marketing, involving more continuing education students, and expanding into Career Pathways.

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _4_
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: <u>MARKETING TO INCREASE ENROLLMENT</u>

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1)   **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**
Marketing continues to be an top priority for our division. If we can find ways to market the benefits of our Co-ops and internships, Skills Training programs, our teacher education offerings, apprenticeship opportunities, and high school connections, we can increase enrollment. These are low cost programs which provide cost effective instruction for the college. It is also a workforce development and retention strategy, as students who do co-ops often are paid, so they have income while earning credit, gaining experience and confirming career choices, among other benefits. Marketing has been an ongoing initiative. Much progress has been made but there is still much work to be done.

2)   **Describe the initiative**
▪   *How does this initiative align with the college priorities?*
This initiative corresponds with the College Council and Board strategic directions for developing K-12 partnerships, workforce development, ways to increase credit enrollment level and partnering with 4 year colleges. It is a viable way to do instructional redesign for cost saving.

▪   *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
Through coordination Tracy Simms, Marketing and Public Relations, the Career and Technical Chairs the dollars can be coordinated with overall marketing efforts. Also, use of employer/student marketing items can help tell the story. Using the dollars to market through the National Commission for Cooperative education strategies could also be used. The division's marketing committee will decide what projects are the highest priorities to forward to the PT Chairs. The results will be more learning sites for students and more informed career

choices.

- *Given college resources, is it feasible? Is it an efficient use of college resources?*

With increased marketing, we can target low cost programs that support retention and success and good jobs.

- *What would be the campus location of this request/project?*

Building 19, 231 Cooperative Education Office/Cooperative Education Div.

- *How many students (per year) will benefit? How will students benefit?*

Co-op alone served 2,000 students last year. With apprenticeship and high school connections, the total reached nearly 6,000.

3) **Describe the resources needed**

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

Marketing Materials and supplies: $7,000 (display board improvements, brochures and materials, employer incentive items, events presentation materials, investment in NCCE public relations activities, etc.,

4) **List the possible funding sources**

- *Can this project be partially funded?*

Yes, whatever is available is more than what we have*!*

- *If so, what portion could be funded at what minimum cost?*

Any amount could be allocated to the Marketing and Public Relations office for this work, collaborating with the PT Chairs, as it has been done in the past..

If the funding source is Carl Perkins:

- *How does the request meet one or two of the Carl Perkins act goals?*

Goal #5: Work-based Learning—Students get better information and an increased number of learning sites. Better connection to work.

Goal #6: Secondary/Postsecondary Connections—Students receive direct access to postsecondary courses with in high school, beginning active enrollment and making better career choices.

5) **Provide ORG & PROG codes**

ORG 510950, PROG 150000

6) **Do you have an active advisory committee that meets 2-3 times per year?**

What are your advisory committee plans for the coming year?
Yes, we have an overall advisory committee the Career and Technical
Education Coordinating Committee which provides advise for the entire Co-op
department. It meets monthly. They provide guidance on how to reach
students and employers, ideas for new occupational fields, and community
needs. Many of the co-op employers also serve on the various advisory
committees.

Unit Planning for Instruction, Student Services & CEWD
Division: Cooperative Education

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _5__
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: CO-OP ONLINE SEMINARS

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1) **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**
This has been an initiative for the last two years. We look to these online seminars to enhance revenue and improving the curriculum for co-op students. We expect to actually offer an online seminar this fall 2007 for at least 30 students.

2) **Describe the initiative**
   ▪ *How does this initiative align with the college priorities?*
   This initiative meets college priorities by leveraging technology, improving work processes, redesigning instruction and increasing credit enrollment levels.

   ▪ *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
   A co-op seminar on line that can be used by any co-op instructor. Susan Brous has done a great job of collecting co-op curriculum resources and putting them in an online mode. It is a complex task to synthesize all of this information for use department wide. The Co-op Council offered input this summer and Susan presented the on line resource at Fall Inservice 2006. The final step is to fine tune the offering and go live with it. Time is needed to make the seminar "user-friendly" in a course format that students and faculty can use effectively.

   ▪ *Given college resources, is it feasible? Is it an efficient use of college resources?*
   Yes, except for the curriculum development funds to finish the project for fall, there is little future cost estimated.

   ▪ *What would be the campus location of this request/project?*

Unit Planning for Instruction, Student Services & CEWD
Division: Cooperative Education

Building 19, 231 Cooperative Education Division

▪ *How many students (per year) will benefit? How will students benefit?*
There were 1,997 students in Co-op classes last year. It is estimated that 90 will participate in the online course in 2006-7. Busy students can access the seminar on their time without traveling to the college. All forms, assignments for co-op will be online. We are behind other colleges in using technoolgy

3) **Describe the resources needed**
*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*
70 hours curriculum development funds $2,567

4) **List the possible funding sources**
▪ *Can this project be partially funded?*
70 hours seems to be a minimum, but we would be grateful for whatever can be put toward this effort that could impact many students and instructors.
▪ *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:
• *How does the request meet one or two of the Carl Perkins act goals?*
Goal #4: Work-based Learning: This will greatly enhance the learning experience of students who are doing co-ops and internships.
Goal #1: Academic and Technical Skill attainment—Students get better information and improved skills by taking Lane classes while in high school.

5) **Provide ORG & PROG codes**
ORG 510405, PROG 210000

6) **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**
The CTECC serves as the overall advisory committee for the Co-op program. They meet 11 times per year. The Occupational Skills committee meets once each term. Both of the committees stress the need to increase use of the web and technology for co-op.

Coop Ed Sec IV   *Page 14 of 20*

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: 6
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: <u>IMPROVEMENT IN TEACHER EDUCATION</u>

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1)   <u>**How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**</u>
We started creating additional Teacher Education courses two years ago when Lane began working with the statewide Teacher Pathways consortium. The purpose of our initiative was not only to create more courses for students to meet the requirements for the Teacher Asst. certificate, but also to try to make these classes transferable for those students who want to transfer to teacher education programs and to provide professional development for current teachers. We now have ED 130 Classroom Management, ED 131 Instructional Strategies, ED 258 Multicultural Issues in Education that we have added and offered in the last three year. ED 209, 210 Fundamentals of Education and ED 280 the Co-op experience have been offered for some time. Also finalized was an agreement with Chemeketa Community College to partner to use their Speech Language and Pathology Asst. program for our students. In 2004-5 we had 274 participate in all Lane CC ED courses and in 2005-6, we increased to 352, with an FTE increase from 40 to 45. Projected for 2006-7 is a 4% increase in students.

2)   <u>**Describe the initiative**</u>
     ▪   *How does this initiative align with the college priorities?*
This initiative started as a result of the college's K-12 priority. We have been innovative in Instructional redesign by developing hybrid and evening and weekend formats to meet the needs of our students. We have articulated some additional courses with 4 year universities. We are increasing enrollment.

     ▪   *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
Increased Opportunity, More Students, and a Defined Career Pathway will be

the result. We will have a more robust and defined Teacher Education curriculum. There is a need for more bicultural and bilingual teacher assistants and teachers in our local districts. We have joined a consortium with UO, NCC, Pacific U, Lane ESD, Bethel, 4J and Springfield School Districts to increase this pipeline locally. 4 students are in the current pilot cohort. A course called ED 100 Introduction to Education will piloted this spring 07 with SEHS and Springfield HS as an RTEC course that want to become teachers, with a special emphasis on minority students.

- *Given college resources, is it feasible? Is it an efficient use of college resources?*

Yes. There is only 1 full time instructor (Watrous) and 2-3 part-time instructors as needed. We have met with K12 representatives who have expressed need and counselors and advisors who know that this is a career choice for students. Our numbers are starting to grow. Students will take more courses in other general education areas as well.

- *What would be the campus location of this request/project?*

Building 19, 231 Cooperative Education Div.

- *How many students (per year) will benefit? How will students benefit?*

352 in 2005-6, 4% increase would be 366 students for 2006-7. Students benefit from having courses that will prepare them for jobs as Teacher Assts. and Teachers. Students will have more course options available for lower cost than university programs.

3) <u>**Describe the resources needed**</u>

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

100 hours curriculum development funds = $3,667. The curriculum development dollars will be used by an instructor to develop the Career Pathway model for Teaching, including any additional course that might be needed after working with the stakeholders.

4) <u>**List the possible funding sources**</u>

- *Can this project be partially funded?*

No, entire 100 hours needed to move to complete the work.

- *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:
- *How does the request meet one or two of the Carl Perkins act goals?*

.Goal #1: Improve Academic and Technical Skills of Students. Create learning

opportunities for students in career paths of teacher assts and teachers
Goal #5: Career Development/Job Placement—Provide the most efficient and best Pathway possible by creating only courses that will assist students in their pathway.

5)   **Provide ORG & PROG codes**
ORG 510405, PROG 112000

6)   **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**
The Lane County Teacher Pathway Consortium meets 6 times per year. Once per year meet with the K12 superintendents and Lane ESD personnel on this topic.
Plans: More thoroughly define Career Pathways for Teachers and Teacher Asst., Continue to develop more bilingual and bicultural teachers for Lane County, Create more articulation agreements with 4 year universities so that there is less cost and less time for students.

INITIATIVE NARRATIVE
FOR 2007-08 Implementation (pending funding approval)

Each initiative should be linked to the needs identified through Section III or from the 2005-2006 unit plans. Note that each division will submit only the top initiatives, comparable to the funding you've received in past years, and divisions are empowered to use their division-approved processes for selecting top priorities. When proposing an initiative(s), use the following structure for each initiative proposed:

Division Priority: _7__
Please adhere to Approved List of Divisions for prioritization.

Initiative Title: <u>DEDICATED SPACE FOR APPRENTICESHIP AND HIGH SCHOOL PROGRAMS</u>

Definition: An initiative is a set of planned actions to produce a desired outcome. Each planned action may be a line item.

1) **How is the initiative linked to your 2005-2006 unit plans or Plans for Budget Development? What program level outcomes do you expect to achieve?**
The Apprenticeship Community has been asking for dedicated space for their programs since the Apprenticeship Building was converted to the CML Building 19 in 2001.

This is from a Request for consideration in the new Bond development from Andrea Newton to Patrick Lanning:

> The Apprenticeship programs need a home at the college. Yes, we have office space in Building 15 that is sufficient and that helps. Yes, we have been able to find classrooms most nights, but they are not large enough or able to store materials, and classes are often moved around when credit programs decide to use them. (Bev Bradbury can confirm this). Space is crucial for apprenticeship programs to work with us. In some cases, we cannot offer them much else and the 200 FTE they generate is considerable.

> The college would benefit from dedicated space for apprenticeship. We were under the impression that Building 12 could offer some of this evening space when Construction moved in, but it has been converted to a surplus recycle and storage area. We need space to "show" to our potential partners. Here is the major reference in the Unit Plan:

> Section II p. 5
> 4. APPROPRIATE SPACE CONSIDERATIONS FOR APPRENTICESHIP:
>   Since our apprenticeship program is very low cost FTE, it is imperative that we provide the space and facilities that will continue to attract and

maintain apprenticeship programs. There continue to be difficulties finding appropriate, usable, and clean space for our programs. *(Apprenticeship produces 202 FTE with a $195,000 budget.)*

Community Buy-In: From the beginning of RTEC, the apprenticeship community and legislators have been interested in combining facilities for high schoolers (who meet during the day) and apprenticeship programs (who need night time spaces). If an area of one of our current buildings could be priority designated for high school use (RTEC type classes) during the day and apprenticeship program students during the evening, I think that the local districts and the apprenticeship community would be more interested in supporting the bond measure.

The visibility would be high and the cost relatively low, to do some remodeling of an area. *Some suggestions would be to use parts or all of Building 10, 12, or 15.* I think the meaning of having space for equipment and labs, and designating it for use by those two particular communities would be very powerful in the promotion of the bond and in the promotion of the apprenticeship and RTEC programs.

I do want to say that if this space designation is made, we should gain input through the RTEC Design team and the Apprenticeship Advisory Committee on what would be most useful for them, not the college deciding what it is they need.

I believe we could generate even more FTE for the college as well as increase community support.

2)   **Describe the initiative**
   ▪ *How does this initiative align with the college priorities?*
Workforce development, community partnerships, K-12

   ▪ *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
Dedicated space for apprenticeship

   ▪ *Given college resources, is it feasible? Is it an efficient use of college resources?*
Yes, FTE is extremely low cost

   ▪ *What would be the campus location of this request/project?*
Building 12, 15, or 10

   ▪ *How many students (per year) will benefit? How will students benefit?*
1,000

3) **Describe the resources needed**

*Provide a brief description and $$ total here, in addition to including the Initiative Spreadsheet with this chapter. Please be specific about the actual equipment/resource that you need. Resources should be listed as line items and should be **prioritized by division**. The **line items** may be pulled out of separate initiatives and put in priority order.*

0 - $300,000 or more. Dedicated space would cost nothing, but there would likely be remodeling and supply costs.

4) **List the possible funding sources**

▪ *Can this project be partially funded?*

Funding level is unclear—would be based on stakeholder needs.

▪ *If so, what portion could be funded at what minimum cost?*

If the funding source is Carl Perkins:

• *How does the request meet one or two of the Carl Perkins act goals?*

Goal #6: Secondary/Postsecondary Connections—Students receive direct access to postsecondary courses with in high school, beginning active enrollment in a professional technical program and improvement of their academic skills like math and communications.

Goal #1: Academic and Technical Skill attainment—Students get better information and improved skills by taking pre-apprenticeship and related training apprenticeship classes in spaces which are usable for instruction.

5) **Provide ORG & PROG codes**

ORG 510200, PROG 210000

6) **Do you have an active advisory committee that meets 2-3 times per year? What are your advisory committee plans for the coming year?**

This is an ongoing project of the Apprenticeship advisory committee which meets twice a year. It is also a conversation of the High School Connections Design Team which meets 6 times per year.