Program Analysis

1. What did your unit accomplish last year in relationship to the annual planning initiatives? Other accomplishments not related to the annual planning initiatives?

    a. Due to confusion during the application process, we were initially denied TACT funding. In September 2005 it was determined that money was indeed available to fund our request for "Initiative 1/222: Improve multimedia/audio-visual support for instructors in Building 1, Room 222." As of October we are working with Dennis Mills to implement the intitative. Expected completion is Winter term 2006. Therefore, we do not have accomplishments to report that are related to this initiative.

    b. "Initiative 1/224: Improve multimedia/audio-visual support for instructors in Building 1, Room 224", was not funded and the need continues.

2. What are the areas that still need attention?

    a. Initiative 1/224: Improve multimedia/audio-visual support for instructors in Building 1, Room 224 was not funded. Lack of instructor availability to students before and after class is a continuing need which is related to this initiative. We plan to resubmit if for the coming year (#3 below).

3. Considering your responses to questions 1 & 2 and emerging needs and demands, what are your plans for next year? This conclusion should be the foundation on which initiatives are built.

    a. We continue to see the lack of instructor availability to students before and after class as a continuing need. This need is related to Initiative 1/224: Improve multimedia/audio-visual support for instructors in Building 1, Room 224.

    b. Respond to the emerging need for a One Credit Individualized College Success course. We plan on developing an individualized course with the opportunity for students to build skills that will enhance the college experience.

Section I: Planning

Initiative Title: <u>Smart Classroom in Building 1, Room 224</u>   Division Priority: ___7____

How is the initiative linked to your Program Outcomes Analysis for last year? What program level outcomes do you expect to achieve?

Numerous instructors incorporate PowerPoint presentations, DVD and Internet resources to communicate effectively and increase student learning. Efficient use of technology allows material to be presented in a way that appeals to multiple learning styles (visual as well as auditory).

Improved technological resources would increase student/faculty interactions; would model proper and efficient use of technology for students; and would provide more opportunities for students to engage in meaningful conversations with each other and with faculty.

Improvements in utilization can be made. Currently, the computer and projector are on a cart that must be set up and taken down and secured before and after class. This activity takes time that could be spent answering individual students questions during this busy time. It also infringes upon the time available to the next instructor to get ready to teach (10 minutes between classes).

Describe the initiative

- *How does this initiative align with the strategic directions of the college?*
  In addressing "Transforming Student's Lives", HD Curriculum and learning communities, by definition, are designed to "transform students lives". Therefore, this initiative addresses the ability for instructors to achieve this goal through appropriate and innovative use of technology.

  In this classroom where HD courses are held, placement of audio/video devices, such as the requested equipment in this initiative, will meet the strategic direction of "transforming the learning environment".

  This initiative would help build organizational capacity and systems to support student success and effective operations. It would also support a technological self-service environment while maintaining responsiveness to student needs. It would improve overall efficiency of operations and optimize resources.

- *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
  This initiative would allow more quality time for student/faulty interaction at the crucial times before and after class. Guest speakers will be able to use technology more spontaneously versus dependence on a portable unit that has to be pre-planned for use. The following core abilities will be addressed:
  - ✓ Communicate more effectively
  - ✓ Improve effective and respectful listening
  - ✓ Improve interpersonal, small group, and collaborative skills
  - ✓ Expand understanding of educational, employment, and career opportunities
  - ✓ Communicate more effectively among diverse populations
  - ✓ Develop new ways of seeing and understanding the world; points of view, and multiple perspectives

✓ Increase understanding of the relationship between self and community, including self-awareness and personal responsibility

- *What is the need or intended use? How was that need assessed? What is your evidence of the need?*
  The need we are intending to meet is increased instructor availability to students before and after class. Evidence of need is lack of instructor availability after class because the instructor is busy putting away portable multimedia equipment so the next instructor can use the classroom.

- *Given college resources, is it feasible? Is it an efficient use of college resources?*
  Yes. We have consulted with IT to insure implementation and maintenance of the proposed system is feasible and saves money in the long run.

- *What would be the campus location of this request/project?*
  The location of this project would be at the main campus, building 1, classroom 224.

- *How many students (per year) will benefit?*
  Approximately 1,000 students will benefit from this project each year.

- *How will students benefit?*
  Efficient use of technology (PowerPoint presentations, for example) allows material to be presented in ways that appeal to multiple learning styles (visual as well as auditory).

  Improved technological resources would increase student/faculty interactions; would model proper and efficient use of technology for students; and would provide more opportunities for students to engage in meaningful conversations with each other and with faculty.

Section II: Linking Planning to Budgeting - If you need Resources:

Describe the resources needed
Purchase and install multimedia projector in building 1 room 224.
We asked Dennis Mills about a cost breakdown for a smart classroom. In an email on Nov. 2, he indicated that he and Todd Lutz had developed a figure of $15,000 for Patrick Lanning and Stephen Pruch per smart classroom as a minimum. This number includes all of the typical smart classroom equipment (projector, VCR, PC, elmo, etc.), instructor podium, network and control equipment.

List the possible funding sources
TACT
- *Can this project be partially funded?*
  No. This project can only be partially funded if the existing portable multimedia cart is disassembled. If the initiative were fully funded, the cart would be available for portable use in other classrooms.

Provide ORG & PROG codes
The HD department ORG code is 515100 and the PROG code is 310000

Section I: Planning

Initiative Title: <u>**Develop 1 Credit Individualized College Success course**</u>

Division Priority: ___17___

How is the initiative linked to your Program Outcomes Analysis for last year? What program level outcomes do you expect to achieve?

It will increase student retention.

Describe the initiative

This course provides the student with the opportunity to build skills that will enhance their college experience. The focus will be on Self-discovery, goal setting, change, motivation, personal motivation, and developing a learning style that will help the student achieve success throughout the college experience. The student will work independently at their own pace, through out the term, completing activities of their choice from the packet. They will meet with their instructor at the beginning of the term to plan and decide on strategies for completing the course successfully.

- *How does this initiative align with the strategic directions of the college?*
  This class will foster the personal, professional, and intellectual growth of learners by providing exemplary and innovative teaching and learning experiences and student support services.

- *What will the product, innovation, or change of this initiative be? Please be as specific as possible.*
  We are proposing a new initiative called The Individualized College Success course. There is a need for students to accomplish the following goals via individualized instruction: to build on competence and creativity, preparing the student to set goals and get motivated; to learn the college system and how it works; to enhance their unique learning styles.

- *What is the need or intended use? How was that need assessed? What is your evidence of the need?*
  Students' feedback and evaluations have indicated a need for Individualized College Success course

- *Given college resources, is it feasible? Is it an efficient use of college resources?*
  Yes

- *What would be the campus location of this request/project?*
  Human Development Department

- *How many students (per year) will benefit?*
  100 initially with growth anticipated.

- *How will students benefit?*
  This one credit course will improve the variety of courses students can access, giving them more choices. The course can be added beyond the traditional start of term. This allows students to adjust their schedules as needed when academic, financial and personal changes occur, while staying connected with educational opportunities for college

success. The course will provide a flexible and varied delivery method for an established class. It will potentially increase student retention and help students complete required credits.

Section II: Linking Planning to Budgeting - If you need Resources:

Describe the resources needed
20 hours of Curriculum Development funds + OPE = $741.

List the possible funding sources
Curriculum Development funds

- *Can this project be partially funded?*
  No

Provide ORG & PROG codes
The HD department ORG code is 515100 and the PROG code is 310000

VP/AVP/ED Responsible	Division/Unit	Division Priority	Date of Initiative	Expected completion date	Initiative Title	Resource Description	$$	Recurring / Nonrecurring	Resource Type (mark with an "X")				Funding Sources (mark with an "X")						
									Payroll	Equipment	Space	Other	Existing	New Gen Fund	Carl Perkins	Stud Tech Fee	Curr Dev	Recruitment	Other
DK	Counseling/Human Development	7	7/1/2006	6/30/2007	Smart Classroom 1/224	Equipment	$15,000	N		x						x			x
DK	Counseling/Human Development	17	7/1/2006	6/30/2007	Individualized College Success	Curriculum Development 20 hrs	$741	N	x								x		