

Lane Community College
Unit/Function Plan: College Operations.

DEPARTMENT: Public Safety

Chapter 1. Description:

Mission and Goals:

Mission:

- Provide a safe educational environment
- Provide informative, educational and cogent public safety services
- Promote holistic safety and security awareness
- Detect, alert and respond to emergency situations
- Integrate public safety services into the learning experience

Vision:

- Create, foster and maintain a quality educational learning environment through ensuring professional public safety services are provided all students, staff, faculty and visitors at Lane Community College.

Organizational Structure:

The Public Safety department reports to the Director of Health and Safety, who reports to the Vice President of College Operations.

The Director of Health and Safety serves as the direct manager for Public Safety.

One Administrative Specialist, one Administrative Support person, and one Evening Dispatcher provide Public Safety front office staffing. This office staff provides support for the Director of Health and Safety and the Public Safety Office. There are nine regular Public Safety Officers for a total FTE of 8.3. In addition there is a pool of on call officers who cover for leaves and vacations.

Department Services:

Alignment with College Core Values and College Strategic Directions:

While the services provided by Public Safety affect many aspects of the campus, these services most directly connect with the core values around learning, diversity and accessibility, and the Strategic direction related to Financial Stability.

Public Safety helps insure a physically safe learning environment for all students. People who feel physically safe are better able to participate in the learning opportunities provided. Physical safety is fostered through officer patrols, enforcement of the Student Conduct Code, traffic enforcement, safety educational

presentations and material, identification of physical dangers like dark walk areas, and campus policies and procedures.

The enforcement of the Student Conduct Code helps create an environment where students from many diverse backgrounds can participate in the learning opportunities offered at the college. . Reduction of harassment, intimidation, crime, and other incidents are important outcomes of maintaining campus standards for appropriate behavior. This enforcement also fosters an environment of respect, fairness, honesty and openness. And promotes responsible use of college resources and facilities.

By reducing concerns about personal safety the campus promotes access by all.

Public Safety activities are also focused on the preservation of college assets by reducing thief and vandalism and by providing appropriate responses to emergency theft situations.

The entire student discipline process, which usually starts with a citation from Public Safety is conducted on a Student Development Model that is designed to be a positive learning experience for the students involved.

Services Provided:

Public Safety provides services in the following areas:

- Campus Patrol by Public Safety Officers
- Emergency response to campus incidents
- Emergency medical response in conjunction with Student Health
- Enforcement of the Student Code of Conduct
- Crime investigation and reporting
- Traffic and parking enforcement
- Clery Act Crime Report Compliance
- Safety educational outreach
- Lost and Found
- Safety escort services
- Assistance with locked cars, dead batteries, etc.
- Room unlocks, escort into closed buildings

Public Safety officers are present on the 30th Ave Campus at all times. Limited Public Safety Officer staffing is provided the Downtown Center for days classes are in session. Consultation service is provided to the other outreach centers and community learning centers.