Initiative Title: Revise Lab Staff Workroles
Sponsor / Program: Jason Seaman / CIT

Describe Initiative:
We seek to improve the quality of our staff support for our computer labs.____Priority: 24

Many of the classes require the use of hardware or software that students could not be expected to have at home, thus we equip and staff a computer lab during regular school hours and evenings and weekends. We need a responsible person in our computer lab when it is open not only to assist students with problems but also for safety and security issues. This has been for the past 6 years.

Students will to continue benefiting from using our computer labs, especially those who do not have.

This is all on Main Campus. There are approximately 1000+ students enrolled in CIT classes each term. CIT has about $250,000 in equipment, including 200 computers, including servers.

The objective of this initiative is to update work roles and relations as the relate to the lab, specifically the CIT Lab Aides, who staff the lab all the hours it is open; and the CIT Lab Coordinator, the Faculty member with special assignment to manage the lab and the department infrastructure.

Describe Resources Needed:

2003 – 2004: No additional funds required

List possible Funding sources

Provide: ORG
Provide: PROG

How does this project articulate with the college's:

Vision: We transform lives thru learning by having adequate staff to support the labs and equipment that we use in our courses.

Mission: All staff in question support Professional technical and lower division college transfer programs, in the CIT department.

Core Values:
Learning: we foster a learning-centered environment by staffing the lab adequately, and by having enough staff to meet the demands of our evolving curriculum. We are trying to foster a caring community by paying people appropriately for the work that they do.

Innovation: We are *systematically responding to change* by having sufficient staff to meet the continuing needs of our curriculum.
Integrity: We are fostering an environment of respect, fairness, honesty and openness by recognizing realistically our staffing needs and finding funding to accommodate them.

Strategic Directions:
Place students at the hear of what we do, by making the CIT labs the best learning environment possible, which includes adequate trained staff. *Mainstream innovation*, by re-considering work roles and relations and how well they meet our needs presently.