DEPARTMENT: Computer Information Technology
PROGRAM: Jason Seaman/C IT
Title: Lab Aide Support   Priority: 1

Describe Initiative:

We seek to improve the quality of our staff support for our computer labs.

Many of the classes require the use of hardware or software that students could not be expected to have at home, thus we equip and staff a computer lab during regular school hours and evenings and weekends. We need a responsible person in our computer lab when it is open not only to assist students with problems but also for safety and security issues. This has been for the past 6 years. Additionally, we limited to what we can teach because we lack adequate staff to maintain and improve our infrastructure.

Students will to continue benefiting from using our computer labs, especially those who do not have. And long-term, students will benefit from learning opportunities facilitated by additional infrastructure.

This is all on Main Campus. There are approximately 1000+ students enrolled in CIT classes each term. CIT has about $250,000 in equipment, including 200 computers, including servers.

The objective of this initiative is to find sufficient recurring funds to pay time sheet hourly CIT Lab Aides

This initiative spans multiple years.
2003 – 2004:
1) Update work roles and relations of the CIT Lab Coordinator, the Lab Aides, and others as related.

2004 – 2005:
1) Pay Lab Aides out of existing on-campus granting groups.
2) Acquire sufficient stable recurring funding for Lab Aide.

Future Years:
1) Pay Lab Aides from stable recurring funds

Describe Resources Needed:

2003 – 2004: No additional funds required
2004 – 2005:
67 hours/week * 41 weeks * $14.90/hour + (21%)OPE = $49,526
Future Years: Same as 2004 – 2005, but with funds coming from New G-F

List possible Funding sources

In the short-term: TACT & Carl Perkins
In the long-term: New General Fund, or ICP

Carl Perkins
1. What evidence do you have that shows special populations have access to your programs?
Women comprised 26% of CIT degree programs population of students in 2002-03. Minority students comprised 14% of CIT degree programs population in 2002-03.

2. How does this request fit in with at least two of the Carl Perkins related goals?
Goal 1 – Improving Academic and Technical Skills.
This project will allow students to strengthen their technical skills by allowing them to gain the necessary knowledge and skills in current industry standard hardware and software programs. We need to keep our facilities secure so that academic and technical skills are taught in an adequate environment.
Goal #2 – Special Populations
This project will serve many special populations including disabled persons, academically and economically disadvantaged students, and students with limited English proficiency. Many of our students are returning to the work force or upgrading their technical skills in order to retain their current jobs, seek promotions, or retool for new positions.

3. Describe how this project might show collaboration with Lane County high schools. This initiative does not have a collaborative component with local high schools.

TACT Funds
1. Category of request: Maintain existing technology.

2. How does this request fit in with other unit or college technology plans? The college is committed to maintaining the instructional technical facilities at the level expected by the local community for graduates of technical programs.

3. Cost breakdown, including any unit resources being applied to project.
67 hours/week * 41 weeks * $14.90/hour + (21%)OPE = $49,526
Note: CIT receives about $30,000 ICP funds annually; CIT students pay $26 per term.

Provide: ORG
Provide: PROG

How does this project articulate with the college's:
Vision: We transform lives thru learning by having adequate staff to support the labs and equipment that we use in our courses.

Mission: All staff in question support Professional technical and lower division college transfer programs, in the CIT department.

Core Values:
Learning: we foster a learning-centered environment by staffing the lab adequately, and by having enough staff to meet the demands of our evolving curriculum. We are trying to foster a caring community by paying people appropriately for the work that they do.
Innovation: We are *systematically responding to change* by having sufficient staff to meet the continuing needs of our curriculum.
Integrity: We are fostering an environment of respect, fairness, honesty and openness by recognizing realistically our staffing needs and finding funding to accommodate them.

Strategic Directions:
Place students at the hear of what we do, by making the CIT labs the best learning environment possible, which includes adequate trained staff. *Mainstream innovation*, by re-considering work roles and relations and how well they meet our needs presently.