DEPARTMENT: Business Technologies   **PRIORITY:** 6
PROGRAM: All Professional Technical degree programs in department.

INITIATIVE TITLE: Business Tutor Coordinator position.

DESCRIPTION: Business students currently account for the greatest use of the Tutor Center and have the largest compliment of tutors scheduled. A Business Tutor Coordinator is needed to coordinate with the Business Technologies faculty, recruit new tutors, train and provide orientation, schedule weekly hours, cover absences, and monitor and evaluate tutor performance. A tutor currently tries to accomplish this task in addition to tutoring and it has not been adequate coordination and preparation of tutors for business students. This initiative is feasible and the position would be on the Main Campus. Math, Music, and Science currently have Tutor Coordinators. This position would also play a role in the campus wide coordination of tutoring and help coordinate tutors for other business programs in computer labs. In introductory classes student success is closely correlated with the availability of assistance. The availability of higher quality tutoring help will create greater student success in these classes.

RESOURCES NEEDED: Instructional Specialist position, .5 FTE Coordinator & .5 FTE Tutor. Maximum cost – Grade 8/ Step 8 annual salary is $33,800 + $16,866 OPE = $50,666.

FUNDING SOURCES: General Fund

ORG/PROG CODES:

INITIATIVE ARTICULATION WITH COLLEGE'S VISION, MISSON, & GOALS: This initiative directly supports the college's Mission to provide quality professional technical and lower division college transfer programs. This initiative is an example of the Learning Core Value of creating a learning-centered environment and recognizing the unique needs of each learner by providing the supporting services that promote student success. This initiative also supports the Accessibility Core Value by minimizing barriers to learning. This initiative also supports the College Climate Strategic Direction of student retention. Students that are successful, especially in the beginning of their course of study, are much more likely to continue and finish the program.