

Lane Community Cares: Question and answer

Administrative Withdrawal

Faculty have the right to notify their departments to drop you from a class for which you did not attend at least 50% of the first week of classes. For fall term, classes begin on Monday, September 26, so they will be looking at class attendance between Monday, September 26 through Friday, September 30th. Attend all sessions of your first week of the term to avoid being dropped. You may not be dropped for not attending, so you must drop any class you don't want to be charged for, by the refund deadline on Sunday, October 2, 2011 by 11:59 p.m.

Admissions

Can I still apply for credit admissions for fall term?

Yes, however, many credit classes are filled, if you need placement testing to register for any of the classes, you'll need to think about waiting to attend for winter term and if you haven't yet applied for financial aid, your award will not be offered until the end of fall term or early winter term.

What if I want to move my admissions from fall to winter term?

If you have already been admitted and have your "L" number, you are all set to attend any term in the future.

How do I apply for admissions?

Go to our website at lanecc.edu and click on the upper left hand column where it reads: Apply Now!

Placement Testing

Can I still sign up to take a Placement Test so I can register for fall term?

If you are a returning student, you may test on Friday, September 25th and Monday, September 28th.

If you are a new credit student for fall and have not yet done your placement testing, you'll need to think about moving your admission and attendance at Lane to winter term. Click on the "Steps for Enrolling in Credit Classes" link in the Student Announcements Box on Lane's homepage for more information.

Why do I need to do Placement Testing?

Students who are planning on earning a degree from Lane, and/or transferring to another institution, must take testing before being able to enroll.

Students who want to take credit classes for personal enrichment at Lane, may register without taking placement tests, however, many credit classes have prerequisites that must be cleared with test scores.

New Student Information Sessions and Program Advising (CRAM/SOAR)

Can I still sign up for a CRAM session for fall term?

No, they are all full and you will be redirected to sign up for a Winter SOAR program instead, to attend winter term. What will happen at the Winter SOAR programs?

You'll be able to attend a New Student Information Session and a Program Advising session and then will be able to register ahead of the other new students for winter term.

Do I do my Placement Testing at the Winter SOAR?

No, by following the Steps for Enrolling for Classes at Lane (link), you'll see that beginning Tuesday, September 29th, you can sign up for testing for the Winter SOAR. You'll do this before attending the SOAR programs.

Registration

I'm trying to register for fall term, but it says I have a Placement Testing hold, how do I get around that?

If you are returning to Lane after already being a student here, contact Testing.

If you are a new credit student, you'll need to go to the Steps for Enrolling in Credits Classes link on our homepage and arrange to attend a Winter SOAR Program and attend Lane beginning winter term.

I'm trying to register for fall, but there aren't any classes left, what do I do?

Be sure to review the Open Sections List (which is split up into five sections depending when and where the classes are offered) from the Fall Classes link on the front page of Lane's website.

Many classes are still available early in the morning or later in the day. Make sure you look for open sections on the Downtown Center General Education course listing from the Credit Listings link, as well.

I've taken classes at Lane before, but haven't registered yet. Can I do that still?

Yes, but be aware that many classes are full and that if you still need Placement Testing to meet prerequisites for a particular class that you'll need to arrange this with Testing, right away.

What is an Administrative Withdrawal?

Faculty have the right to notify their departments to drop you from a class for which you did not attend at least 50% of the first week of classes.

For fall term, classes begin on Tuesday, September 29th, so they will be looking at class attendance between Tuesday, September 29th through Friday, October 2nd.

Attend all sessions of your first week of the term to avoid being dropped.

You may not be dropped for not attending, so you must drop any class you don't want to be charged for, by the refund deadline on Sunday, October 4th.

Financial Aid

I turned in my FAFSA and all of the documents listed in ExpressLane to get fall financial aid and I still don't see my award in ExpressLane. What's up?

If you completed the FAFSA and submitted all required items by August 15th, you'll have an aid award prior to the October 4th refund deadline.

If you did not, you could expect your award anywhere from 2-8 weeks, which may mean at the end of fall term or even in winter term.

I have to attend Lane this fall to get financial aid; otherwise I can't cover my living expenses. Can someone make it so I can still do my Placement Testing and register?

If you have not already signed up for a CRAM session to do your testing and register, you'll now need to wait to attend Lane in winter term.

If you haven't submitted your FAFSA to Lane, you must do this immediately.

What if I need financial aid for fall and I've already registered?

If you didn't submit the FAFSA and all of the documents listed in ExpressLane prior to August 15th, you can still be awarded financial aid for fall term, if you are eligible, but it isn't likely that you'll have your award until late fall term or even by winter term.

Do not hold onto any classes after the October 4th refund deadline if you haven't identified resources outside of financial aid to cover them.

Paying for Classes

How can I see what I owe?

For credit students, unless you request a paper statement to be mailed to you by clicking on the "Billing Statement" link under Student Records in ExpressLane, you will need to review your Student Account in ExpressLane.

When is my fall bill due?

Updated statements are produced in ExpressLane on the 15th of each month. Depending on when you put a charge on your account, you'll see in ExpressLane when your bill is due. Generally speaking they are due on the 15th of each month and any amount not paid after that date will be assessed a 2% finance charge.

What is the refund deadline for fall term classes?

For full term classes, the refund deadline is Sunday, October 4th. You must drop any class in ExpressLane by this date to avoid having to pay for charges after this date.

Not receiving financial aid or receiving it in time will not be considered a valid reason for receiving a refund.

Titan Store (Bookstore)

How do I charge my books?

In order to charge your books and supplies to your Creditline (ExpressLane account), you first need to submit a FAFSA Financial Aid form to Lane. You do not need to receive financial aid or even have an award, but you must have submitted one to Lane before charging.

How do I know if I can charge my books?

Log into ExpressLane and click on the fourth menu item under Enrollment and Student Finances, which reads: Check your Titan Store (Bookstore) Charging Eligibility. Click it to find out if you are able to charge or not.

So if I can charge, what do I need to do?

Each day that you wish to charge, print off your Student Schedule from ExpressLane and take it with a photo ID to the Titan Store. Pick out your books and take the schedule to the cashier. They'll verify that you can charge (you do not have any holds) and they will put the charges on your Creditline (ExpressLane) account.

Can I pay for books any other way?

Yes, you can use cash, check, Visa and MasterCard.

What if an agency is paying for my books?

Look for the "Sponsored Students" window in the Titan Store to charge your books that way.

LTD Bus Pass/Stickers

How do I know if get an LTD bus pass?

Look on your ExpressLane Student Account summary. If you have been charged the \$26.00 Transportation Fee, you qualify. If you have been charged the \$5.00 you do not.

How and when do I get the LTD bus pass?

Photos for the LTD bus pass will be taken September 28-30 and October 1st from 8 a.m. to 4 p.m. and October 2nd from 8 a.m. to 12 p.m. in Building 19, room 117.
Bring a photo ID and your fall term ExpressLane schedule to the photo session.

What if I already have one, do I need another?

Check the expiration date on your current bus pass. If that date has passed you need a new one, if not, you do not.

When can I get my sticker and where?

Stickers for your bus pass will be available starting October 6th throughout fall term in the Titan Store (Bookstore).

You must pick up your sticker by October 10th to ride the busses.

Lane CC Photo IDs

Do I have to get a Lane photo ID?

No, you when a photo ID is required, you may use any state or federally issued ID, such as a driver's license or a passport.

When can I buy a Lane photo ID?

Enrollment and Student Financial Services will begin selling these for \$5.00 on October 6th.