

## Transfer Out Form for F1 Students

If you plan to transfer from Lane to another college or university in the U.S., you need to complete the following information. The International Admissions Office will update your SEVIS record (immigration) with the last date at Lane (release date) and the name of the school you will be transferring to. Once the release date arrives, the SEVIS record will be available only to the new school. It is very important that you have obtained admission to the new school and that you have chosen to attend this school. Once the release date passes, Lane will no longer have access to your SEVIS record.

**Family name:** \_\_\_\_\_ **First name:** \_\_\_\_\_

**Email address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Please complete ALL of the items below.**

Name of the school you will attend next? \_\_\_\_\_

School location: \_\_\_\_\_,  
(City) (State)

Have you received notice of admission to this school? Yes No (Circle one)

What is your last term at Lane? \_\_\_\_\_ (The last day of final week is the normal SEVIS release date. If you want your record released on another date, please specify and explain.)

\_\_\_\_\_

What is the start date at the new school? \_\_\_\_\_

Will you be leaving the U.S. prior to starting the new school? Yes No (Circle one)  
If yes, what date do you plan to leave the US? \_\_\_\_\_

**Please sign your name and put today's date. This gives us permission to end your SEVIS (immigration) record at Lane and allows the new school to access your SEVIS record. Once the SEVIS release date arrives, Lane can no longer access your SEVIS record and only the new school will have this ability.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**