

Workshop Narratives

Classified Learning Track

Banner Drop-In Lab: Finance Q&A (Staff experts) 18/206

Join the experts as they demystify Banner's finance modules. Learn how to query faster and more efficiently. Bring a list of your questions, and leave the session with all of them answered to your satisfaction. Learn that there is more than one way to perform many tasks in Banner, and find the one most efficient for your working style and project needs. This is an up-close-and-personal opportunity to become better acquainted with a system that plays a major role in your work day. Knowledge is indeed powerful. Attend to build yours.

Banner Drop-In Lab: Student Enrollment Services Q&A (Staff experts) 18/208

Section building with the experts . . . Everything you need to know about section building, but were afraid to ask or did not know how to properly frame the question. Join Lane's accurate, articulate, and experienced section builders as they make themselves available as collegial trainers. Learn how to be the most resourceful by drawing upon the expertise amongst your colleagues. This is a tremendous opportunity to become acquainted with new strategies and improve existing skills that you will be able to immediately apply to your own position. The trainers have a great deal of experience between them related to dealing with a variety of unique section scenarios. *In the interest of supporting sustainability, participants will leave the session with a CD containing the most current training packet.*

myLane Demonstration (Stuart) 18/208

Join Tana Stuart for a 50-minute drop-in session specifically for the Peer-to-Peer classified admin group members. Learn how to use myLane templates, see how available documentation may be accessed and items posted, and gain new knowledge about forms and documentation in order to create a knowledge pool for all.

Moodle for Support Staff (Levick) 02/215

This workshop has been designed by Michael Levick for anyone who works with students or faculty, and is frequently asked questions about Moodle. The workshop provides hands-on practice performing basic Moodle operations and trouble-shooting common issues. After taking this workshop, you will be able to answer FAQs about Moodle; and know how to find and use Moodle reference materials.

GroupWise Filing and Mailbox Management (Levick) 02/215

Another timely workshop by Michael Levick. Hands-on practice sorting, filtering, and searching your mailbox, filing and archiving emails, opening and saving attachments, and sharing folders. Guaranteed to make your GroupWise life easier and improve efficiency.

PB Wiki Workspace Administration and Editing (Levick) 02/215

Practice setting up and managing PBWiki workspaces with Michael Levick. Learn how to add users, create pages, manage links, and develop an effective team workspace. Bring your creativity with you.

25Live Drop-in Lab: Q&A (Behret) 02/121

Scheduling, searching, and querying the 25Live software. These drop-in sessions have intentionally been formatted to focus on participant questions and provide time for in-depth answers by Alan Behret, Lane's 25Live trainer.

Faculty Teaching and Learning Track

A-Tech Workshop: Moodle Updates (Keene-Wilson, Steeves) 02/212

Moodle will be updating after spring term by moving from version 1.9.3 to 1.9.x (currently 1.9.11). The upgrade will make it possible to offer a more stable Moodle instance in which more modules, themes, and blocks may be installed. Join Meredith Keene-Wilson and Kevin Steeves and they present major changes between Moodle 1.9.3 and updated instance of 1.9.x., and answer any questions.

Lane Learning Garden: The Garden as a Viable Teaching Tool (Hayward, Sweetman) In the garden

The Learning Garden serves many different roles for Lane, such as providing an opportunity for instructors to incorporate hands-on learning experiences into their curriculum via class projects and service learning, enabling students to gain knowledge about sustainable agriculture and related topics, and enables students, employees, and visitors to experience healthy, local food when they eat in Lane's Renaissance Room, in the cafeteria, or at a CML function. The garden has hosted a wide variety of student projects across many different disciplines, and will continue in the future with new and exciting ones. Join Jennifer Hayward and Rosie Sweetman as they share examples of past projects, including: comparing composting techniques, bio-swale design, and the creation of a Garden Master Plan. During this two-hour session, faculty will learn about opportunities to incorporate the garden into classes, and strategies for enhancing student learning experiences in the garden. The session will include a tour of the garden and information about past student and class projects. *Please, take a moment to pause and join us in the garden. . .*

A Library without Walls (Pineda and Library Staff) *in the Library*

One of the most-used spaces on campus, Lane's Library collection extends far beyond our physical walls. Come and see what's new this season. Join Marika Pineda and the Library staff to learn about online resources available to faculty, staff, and students. Library faculty will present a series of 5-minute "lightning talks" on what the library brings to the instruction table: online instruction tools, new (and used) databases, e-books, online reference materials, and more. Bring your questions and sense of adventure!

Thinking in the Disciplines, Writing Across the Curriculum (Naynaha, Sullivan) 19/232

This two-hour combination of presentation and workshop activities presented by Siskana Naynaha and Kate Sullivan will help faculty move beyond the usual formal writing assignments (essays, exams, etc.) to provide students with multi-layered writing opportunities. Faculty will gain experience engaging their classes in diverse, multi-modal writing practices that will help students become more effective thinkers (and writers, of course) in their respective disciplines.

Inclusive Design: Simple Tips to Enhance Your Teaching and Empower Your Students (Choquette) 19/241

Presented by Bob Choquette in Disability Resources, session participants will learn the basic principles of universal/inclusive design, receive a simple universal design (UD) checklist to enhance their pedagogy, and learn specific UD techniques with a focus on making class materials more accessible to diverse learners in order to improve Microsoft Word documents, PDFs, and websites. Invite your creativity to attend the workshop with you.

T2T Workshop: OER 101 (Arnaud, Hinson) 02/211

Open educational resources (OERs) are materials offered free-of-charge on the Internet, such as books, instructional modules, audio clips, and videos. Using OERs will reduce the cost of student course materials. Session will provide an overview of OERs, types of licenses used, on-line communities, peer-reviewed material, and methods to quickly search for OER content. Velda Arnaud and Brad Kinson will share the OER philosophy and insight on why the project was chosen for FY11 innovation funding by the Research & Development Leadership Team.

T2T: Elluminate (Coronado) 02/211

Elluminate is a virtual, interactive learning environment that can be used to open up the boundaries of your classroom beyond the physical boundaries of the campus. Join Ian Coronado as he explains how to use this software to deliver traditional lectures and content, quizzes, long distance expert interviews, online office hours, and use for student presentations. This tool may be used when distance or inclement weather threaten to become obstacles to learning, and can be integrated into your traditional online or hybrid courses.

T2T: Edu-Blogging (Jensen) 02/211

Technical writing students use their blogs to post their assignments and peer review each other's work, lending itself well to a teacher blog for faculty and your specialized interests. See the class in action. At the conclusion of this time, you will understand how you may set up a blog and use blogging to infuse your classroom with a bit of pizzazz.

All Staff Health and Wellness Track



Creative Play (Hopps) 30/135

A deceptively productive endeavor, guaranteed to shake loose the dust (and stress!) of over-adulthood. With playfulness and good humor, we will experience how important it is to set aside all the never-ending stuff of life sometimes, and simply be *present!* Kids do it all the time. Gift yourself with this gentle foray into the rejuvenating realm of the present moment. (Nancy is a nationally-recognized author, speaker, and mind-body-spirit healing consultant. Her warm, accessible presentational style has touched the lives of thousands of students, private clients, and workshop participants. Nancy brings a wealth of personal and professional healing experience to her presentations.)



See the Positive, Be the Positive: The Ingredients for Living a Healthier, Happier Life (Jasheway) CML 102

Life is not always fun. It's not always fair. And it usually doesn't go anything like we have planned. Wouldn't it be great if you could find joy, be optimistic, and laugh anyway? You can and you should. Studies show that people who are joyful, optimistic, and have a good sense of humor not only feel better about their lives, they live longer, healthier lives. You'll learn simple and fun tips like changing your environment to making optimistic friends, from taking a few lessons from small children and dogs to replacing a negative life philosophy such as "I'm getting nowhere fast." to "Destined for greatness, but pacing myself." (Leigh Anne Jasheway is a master of public health/mistress of public humor, is an award-winning humorous author, humorous and motivational keynote speaker, humor and health columnist, and stand-up comedienne.)



Super Stretching for Super Success (King) 19/214

The very actions that facilitate the process of mobilizing our muscles and joints are ones that help us release and reduce stress. Learn why stretching is important: for helping to prevent injuries, feeling better, increasing flexibility, reducing stress, increasing endorphins and mental clarity. We'll perform a variety of exercises that you can do at home, at work, or on the go to stretch various muscle groups while standing, sitting, and/or lying down.



I'm Juggling as Fast as I Can! (Jasheway) CML 102

You really can't do it all -- no wonder you're exhausted from trying. Come discover fun ways to slow down and get more important things done (no, it's not an oxymoron). You'll learn to teach the voices in your head to stop saying yes when you really mean no and learn to strive for imperfection. Of course you'll be laughing so hard, you'll swear you didn't learn anything at all.



Playing Well with Others: How to cooperate and communicate with people, besides the ones in your head (Jasheway)

CML102

The only problem with other people is they have their own opinions and agendas... if only they'd see everything exactly the way we do, we'd all get along just fine, right? This session reminds us all of the lessons we knew when we were five about what it takes to make friends, share our toys, and find pleasure and play in everyday interactions with all the people in our lives. A great topic for anyone whose job involves customer service or working in teams.

Student Success Track

Lane's New Honors Program: What makes a course an honors course? (Christian, Raza, Ulerick) 19/234

This session will introduce participants to the work in progress on Lane's new Honors Program beginning Fall 2011. Faculty coordinators for the inaugural year will share the initial criteria for honors courses that were recently reviewed by the Curriculum Committee. Participants will review criteria, provide feedback, discuss how the criteria might apply to existing courses, and discuss what they might do differently in their courses to meet the Honors criteria. Faculty interested in teaching Honors courses are encouraged to attend.

Lane Student Conduct Code: An Integrated and Inclusive Conflict Management System (Delansky) 19/226

Cancelled

Overview of the Lane Student Code of Conduct as a student problem solving process that addresses issues of rights, risk management, student learning and development, access, and social justice. Join Barbara Delansky as she instructs Lane staff on specific actions and techniques that may be used to address conflict situations, violations of the conduct code, and how to use formal citations to address problem behaviors. Participants will have the opportunity to share their concerns as well as their successes in using this process.

Lane's Core Abilities: What are they? Are they still current today? Are we teaching them? (Title 3) (Assessment Team) 19/239

Examine Lane's core abilities for student learning, focusing on strengths and defects. Compare core abilities to those from two other sources and consider how the college can revise the current set to better reflect educational goals for the 21st century, along with enduring ends of higher education. Finally, an exploration of ways to integrate these college-wide objectives across the curriculum.