

PERSONNEL ACTION

DISTRIBUTION ORIGINATOR:
Send original and yellow copy to
Personnel Services.
Retain pink copy.

Please type or use black or blue pen.

Lane
Community
College

Form No. 926 Rev. 2-96

PERSONNEL SERVICES

| | | | |
|---|---|--|------------------------------------|
| 1. NAME (last) (first) (MI) | 2. SSN | 3. EFFECTIVE DATE | SUBMITTING DEPARTMENT |
| Colorado, Denver | 000-00-0000 | June 19. 2000 | Mathematics |
| AC NEW HIRE ATTACH COMPLETED: 1. Personnel Information Form 2. W-4 Form 3. I-9 Form | TERMINATION TR VOLUNTARY TR INVOLUNTARY LO LAY OFF RT RETIREE | LEAVE UL LEAVE WITHOUT PAY PL LEAVE WITH PAY AC RETURN FROM LEAVE | JOB TITLE Instructor |
| | | | JOB CLASSIFICATION NUMBER 10201 |

PAYROLL INFORMATION

| POSITION NUMBER | PAYROLL ACCOUNT DISTRIBUTION | | | | | | | | |
|--------------------|--|--|---|--|----------------|--|---------|----------------|-------|
| | LIST ONLY ACCOUNTS TO BE CHANGED | | | | | SHOW DETAILED PAY CALCULATIONS IN COMMENTS | | | |
| | Account Number | Sched. | Level | Step | Beginning Date | Ending Date | FTE/MO | Amt to be Paid | HR/MO |
| 18000 | 000 000 0000 000000 5408 | 21 | 2 | 5 | 07/01/00 | 08/31/00 | (blank) | \$1185.73 | MO |
| | | | | | | | | | |
| | | | | | | | | | |
| Schedules: | 01 Faculty Salaried 03 Classified Salaried 08 Administrative Salaried 09 Support Staff Salaried | 04 Hourly Classified (100% parity) 05 Hourly Classified (80% parity) 06 Noncredit Faculty Hourly 18 Curriculum Development Hourly | 10 Faculty Overload (85%) 11 Faculty Overload (100%) 12 Other (Call Payroll for Instructions) | 14 Work Center Clients 23 OSBDCN Instructor 25 Training & Development Instructor | | | | | |

PAY CALCULATIONS/COMMENTS

| | | | |
|---|--|------------|---------------|
| \$41,641 X .067 FTE X .85 = \$2371.45 | | | |
| Denver is a .80 FTE instructor on Level 2, Step 5 who has been assigned an overload of .067 FTE for <u>Summer</u> term. The overload is not required. Because it is a Summer term overload and is not required, the 85% overload rate is being used. | | | |
| BUDGET RECAPITULATION: Pay Schedules 01, 03, 08, and 09 ONLY. | | | |
| Position No. | Account No. | Annual FTE | Annual Amount |
| | (Leave this section of the form blank) | | |
| | | | \$ |
| | | | \$ |
| TOTALS | | | \$ |

PERSONNEL

| | | | | |
|---|--|---|--|--------------------------|
| Type of Employment PM Permanent CA Hourly | PB Probationary Faculty RC Replacement Classified | TP Temporary Faculty TC Temporary Classified | TS Trial Service Classified AP Apprenticeship | Latest Hire Date |
| Bargaining Unit LCCEA LCCEF MGMT PT Faculty PT Class No Unit F C M FP CP NU | | | | Date Pers Begins |
| Payroll Exemptions FICA SIT FIT UNEMP | | | | Date of B.U. Eligibility |
| APPROVALS | | | | |
| Department Head or supervisor (Required) XXXXX Date | | Vice President (Required Sched. 01, 03, 08, 09) XXXXX Date | | |
| Personnel Services (Required) XXXXX Date | | President Date | | |