

November 16, 2004

Technology Council Meeting

PE206 3 – 5

Members Present: Escobar, Garrett, Tittlefitz, Bahret, Dane, Lanning, Pruch, Patton, Williams

Guests: Romosser

1. Ted Romosser visited and mentioned a common note taking format that was being developed and a work plan template from the Learning Council. Ted asked that we include [romosser@lanecc.edu](mailto:romosser@lanecc.edu) on agendas and minutes.
2. We will need to replace Adam Davis (student) who has a time conflict.
3. Escobar pointed out the Governance email from President Spilde and mention of reviewing committees. Romosser mentioned that Salt and Romosser are making a list of known committees (76 currently) that College Council will make a pass through and assign to Councils to decide if they are governance or operational and especially with an eye to eliminating some.
4. Escobar reminded the council that the draft Instructional Technology Strategic Plan was circulated with the minutes of the last meeting. Discussion of the relationship of the Learning Council/Plan to the Technology Council/Plan. This is an issue to come back to and review, possibly jointly with the Learning Council.
5. Continuing to fill in the technology picture, we decided to listen to issues from each group (student, classified, management, faculty)

#### **Student (Tittlefitz)**

- a. Access: to technology, to wireless
- b. Digital divide: move forward but bring everyone with us
  - i. Side discussion: use college resources, community resources for low-income people
- c. 4 AM presents something of a divide, computer owner vs non-owner
- d. Unfair access to education because of technological barrier
- e. Move forward as much as possible: for example wireless network; advancing cutting edge is a good thing as long as you aren't leaving others behind
- f. Email: the feeling is that students wouldn't use it; informal polling, thing in the back of The Torch, of 5 students, 4 said no. Would have to educate students about using or forwarding college email. (Note that there are some advantages to the institution to have an official email account.) Justin noted that spam filters might be an issue with forwarded email.

**Is there a policy issue here? Official email for the college or required?**

### **Classified (Bahret)**

- a. Equipment: replacement and maintenance both; some classified staff do not have access to a workstation, eg Facilities, Food Service areas; similar to digital divide in Student report
- b. Scheduling of technology: multi-media carts, smart carts, Beverly and Len, expectation of consistent technology in every classroom. Establish standards that work everywhere. Makes scheduling and AV jobs easier.
- c. **(Patton)** Response for support, to help me move forward in my work. Example of Banner, getting together to resolve SP2 issues with Excel and printing; communicating solutions. How to retrieve information from Native Banner.
- d. One stop technology support? Is it possible?

**Policy on training? Whatever we commit to, we train people on.**

### **Managers (Williams)**

- a. Banner policy: what we are trying to do we can't get done easily; constrained in what we can do; policy question is that we commit to supporting the policies we need and not limit them by the technology.
- b. Issues of faculty training, related to supporting open standards, non-proprietary standards, lose academic freedom
- c. Need for student support, faculty are encouraged to use online tools, untenable to have them be the front line support
- d. Policy on decision making process for large decisions, my concern is that we set up a decision making process to go with a specific decision or do nothing; a policy that requires a clear needs analysis and present options
- e. Policy on data formats? Not arranged in the way you want.

### **Managers (Garrett)**

- a. Who gets what data from whom? For example, ODS will bring people to me looking for information
- b. Policies on replacing equipment, who gets it, training, require training to get access or equipment
- c. Recent conference, do less with less, get a portal communicate with students electronically

### **Policy on information access?**

### **Administration (Lanning)**

- a. Digital divide: we are in a digital world. Decline in % of high school students enrolling at Lane; how we interact with students is going to fundamentally change; challenge of integrating students coming back later in life with no knowledge of technology with younger students coming knowing more than we do.
- b. Faculty: training

- c. Communication: portal is essential for us to stay competitive with other institutions. Do you want to put off doing it and be at the end?
- d. Wireless network is important, most colleges have it in the core areas; if are educating them they need that access
- e. Students with diverse learning needs
- f. Students are fundamentally learning differently than when we were in college; knowledge is readily available. They will find a place that meets there needs. If we don't adopt technology we will be a place that meets the needs of students that don't use technology.
- g. Align systems to communicate

#### **Pruch**

- a. Governance vs operating issues
- b. 24x7 service
- c. More technology, more of the time to do more things

#### **Faculty (Escobar)**

- a. Solve technology issues versus need to seek out the "right person."
- b. Avoid the feeling of being bounced around (i.e., one-stop-shop)
- c. Workload/Less With Less: no such committee for faculty (e.g., check faculty mailbox; now need to check mailbox, e-mail). Some faculty don't put the college e-mail account in their communication with students.
- d. Policy level, we could not get HR to improve that Technology experience was preferred in posting. Establish reasonable minimum standards at policy level (e.g., syllabus online)
- e. Subset of tech functionality should be established at a reasonable level for faculty and support areas (e.g., web page development for all faculty, or 24/7 support)
  - a. Ability to develop competency in established period of time

#### **Dane**

- a. Distance Learning/On Line classes need to increase, but don't have development time for faculty (e.g., workload, time/compensation)
  - a. No writing & literature classes on-line
  - b. Faculty web pages
  - c. Integrating web into the classroom
  - d. Support for students (students go to instructor)
  - e. Decision to stay current in use of technology

#### **Group discussion**

Money spent on funding Banner implementation \$12 million

Resources (time & \$) spent on instructional implementation of technology has been flat

Completed all five stakeholder groups and in some cases easy to get to policy level questions, but in many cases not. Need committee members to review meeting minutes and identify agenda items. Feel like we achieved some good discussion.