

# Technology Council

Meeting Notes for September 27, 2005

**ATTENDANCE:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> ALEN BAHRET     | <input checked="" type="checkbox"/> STEVEN BABKIRK |
| <input checked="" type="checkbox"/> PAM DANE        | <input checked="" type="checkbox"/> SCOTT BROOKS   |
| <input checked="" type="checkbox"/> JOE ESCOBAR     | <input checked="" type="checkbox"/> MARK WILLIAMS  |
| <input checked="" type="checkbox"/> HELEN GARRETT   | <input type="checkbox"/>                           |
| <input checked="" type="checkbox"/> PATRICK LANNING | <input type="checkbox"/>                           |
| <input checked="" type="checkbox"/> DON PATTON      | <input type="checkbox"/>                           |
| <input checked="" type="checkbox"/> STEPHEN PRUCH   | <input type="checkbox"/> _____                     |

**OUTCOMES:**

**DISCUSSION:**

Pruch will email a link to the plans that TACT developed.

Escobar will ask College Council if they have adopted a policy format and what is the status of the policies that Tech Council forwarded last year.

Escobar will contact the Learning Council chair about status of Instructional Technology Plan.

1. Introductions.
2. Discussion of Technology Council schedule. Student reps are also on other councils and they see conflicts with future meetings. Both student reps are on other councils: Scott is on Finance and Stephen is on Facilities. As ASLCC gets more senators they will make additional assignments.
3. Recap of last year: template for policies developed and two policies forwarded to College Council for approval; the draft Learning Plan was released; the draft Student Affairs Plan was produced; a draft Instructional Technology Plan was also completed. The Diversity Council is reviewing a previously completed draft Diversity Plan.
4. Goal for this year is to come up with an overall technology three-year strategic plan. Discussion of whether or not there is a "formula" for planning or if we can come up with our own idea of a plan. Do we poll the college for needs and produce a plan based on the feedback? Note that we need more than a collection of ideas, we need a strategy. Discussion of what constitutes a strategic plan; what level of detail is appropriate. How would the plan be used? Maybe we should have plan based outcomes...start with the actions the plan will guide.
5. Some questions about how policies and procedures will be administered in the future. What will be the role of the COPPS team? Is there an adopted format for college policies? Garrett reported on policy review work that she was asked to complete over the summer.
6. Escobar set out development of a strategic plan and continued policy work as the scope of Council work for this year.
7. Escobar invited other Council members to comment on last year's work: note that informational presentations were well received; note that we worked with honesty, humor and purpose; great venue for topical issues.
8. Announcements from the Chair:
  - a. Instructional Technology Plan: Escobar asked about Council understanding of action we took on this plan; Council felt that the plan was ready for wider discussion but not yet finalized. Maybe we need to ask for feedback on this plan. Escobar suggested using email and bb to get discussion and feedback on the Instructional Technology Plan. Some confusion about the role we should be playing right now with this plan; Escobar will touch base with the Learning Council chair.
  - b. Learning Plan is not yet finalized. Learning Council used both electronic feedback and open forums to get feedback.
9. Meeting adjourned at 4:11; Escobar will check with other Councils to confirm that our meeting schedule does not conflict.
10. Announcements of technology changes that were implemented over the summer. The meeting was adjourned again at 4:23.