

APPROVED
Technology Council Minutes
December 7, 2010
3:15–4:45 p.m., 3/216

Present: Barbara Barlow, Denise Brinkman, Brad Hinson, Meredith Keene-Wilson, James Lindly, Todd Lutz, Alfonso Macias, Audrey Mills, and Maraca Schradle

Absent: Dale Duvall, Michael Lainoff, and Kaaren O'Rourke

Item:	Outcome:
Tech Council Business:	Minutes from the November 9 meeting were reviewed and approved.
General Business:	<ol style="list-style-type: none"> 1. Tech Council work plan was sent to Bob Baldwin (College Council). No follow-up to the work plan has been received from College Council thus far. <ol style="list-style-type: none"> 1. Begin development of a technology strategic plan. (Note to College Council: Our charter states that we will “assist the Learning Council to develop an instructional technology plan” also. We are willing to take this on as a subset of our work, if the Learning Council wants to collaborate this year. Would it be possible to get feedback from them on their plans for 10-11 regarding this issue?) 2. Review existing technology policies in COPPS. 3. Review the Technology Council Charter to determine if there are changes needed. 4. Promote the consultative role of the Technology Council by being more involved in technology related decisions and new initiatives. 2. Student Affairs Council’s email (below from Helen Garrett) regarding working with us on a policy surrounding social media and technology issues: <p style="margin-left: 40px;">One of the ideas that we discussed was to consider focusing on policies (most not yet written) surrounding social media and technology issues, like facebooking and texting in class, etc. These issues are creeping up more and more for student and faculty and we thought we might even host a campus-wide forum on this. We may partner with Technology Council on this, as well.</p> <p style="margin-left: 40px;">Topics discussed and questions raised by Tech Council regarding technology and social media: *Issue should be addressed since it is a hot topic. *What are the rights of students? *What is the main idea of this topic?</p>

	<p>*Does it disrupt class?</p> <p>*Does it involve limited resources, e.g., library laptops? Should students be prevented from playing games or social networking on college computers?</p> <p>*Should students be allowed to text or Facebook during class? Is it the student's right to waste time in class? Facebook is used as a tool in some classes.</p> <p>*Laptops can be a class distraction but students use them to take notes. Some instructors don't allow laptops.</p> <p>*In the past, students have disregarded signs posted requesting they refrain from playing computer games or viewing pornography.</p> <p>*Not really addressed in the Student Code of Conduct. It was suggested that Student Code of Conduct be distributed at SOAR.</p> <p>*Helen will be asked to lead the direction of discussion for this topic and feedback will be sent to her.</p> <p>3. Technology Strategic Plan Development</p> <p>The three example technology plans were quickly reviewed. Our plan would be higher level college goals with follow up documentation by other departments like IT. How does the IT dept supply/support goals? Start with mapping functions similar to University of Victoria. Todd/Barb/Thad are currently looking at support services as part of infrastructure rather than as two separate areas. What do we want to look like in 1-3 years? What do we not do well? How do we measure our success? What do we want to do well? We should decide and grow in that direction. Need to be careful to not focus on instructional technology. Technology should be a utility, a default, like water and electricity. One goal might be to find out what we need to do. Follow up paragraph could be what we could do to change/improve. Rubbermaid example: one goal-- change one-half of the product line in 5 years. What did they do to meet that goal? Some needs are to upgrade computers, provide books on line. We could capture lectures on video and stream them, but it would cost a lot. What would be cost effective? We will be asked how the college can save money by using technology. Jim Lindley commented that strategic plans are usually 3-5 year documents and that we target four goals:</p> <ul style="list-style-type: none"> *support innovative instruction and educational goals *provide reliable and secure network services *streamline administrative services *build a culture of technology and skilled staff <p>These four general points are already in our online strategic direction. We can review and modify them for the main points in our strategic plan.</p> <p>It was suggested that we survey staff and students (possibly use Survey Monkey) to get input on technology strategic goals. Survey</p>
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	<p>link could be advertised on myLane, Facebook, and the Torch. We could also ask questions about social media and technology issues (relating to Student Affairs Council email), if Student Affairs would like these questions included. Tech Council members will bring survey question ideas to the next meeting.</p>
Future Agenda Items	<p>Review of policy: Equipment: Personal Use http://www.lanecc.edu/cops/equipuse.htm</p>
Adjourned: 4:45 p.m.	<p><i>Next Meeting: January 4, 2011, 3:15-4:45 p.m., Boardroom</i></p>