

APPROVED
Technology Council Minutes
October 19, 2010
3–4:30 p.m., Boardroom

Present: Barbara Barlow (chair), Michael Lainoff, James Lindley, Todd Lutz, Alfonso Macias, Audrey Mills (admin), and Kaaren O’Rourke

Absent: Denise Brinkman, Brad Hinson, Meredith Keene-Wilson

Item:	Outcome:
Tech Council Business:	<p>Minutes from the May 27 meeting were reviewed and approved.</p> <p>General information on All Councils meeting: Todd, Barb, and Alfonso attended. History and purpose of councils was presented. One point made was that the councils did not communicate well with each other and it is hoped to make that change.</p>
General Business:	<p>Review membership: David Walton will be stepping down; a second student will be recruited to join.</p> <p>Revisit chair position for 2010-2011: Barbara Barlow will remain as Technology Council chair for 2010-11. Todd Lutz, as the responsible manager for the technology area, will remain as vice-chair as per Governance System Manual.</p> <p>Finalize meetings days/times for fall term: Tech Council will continue to meet every other Tuesday, 3-4:30 p.m. for the remainder of fall term. Future meeting will be held November 9, 23, and December 7.</p> <p>Review Webpages for Councils:</p> <p>The Lane Governance and Technology Council web pages were reviewed, including the Technology Council charter and the Governance System Manual.</p> <p>Discussion throughout the reviews:</p> <p>What do we bring to this group for consultation? Issues that affect strategic direction: major software changes, student email, what is it going to cost over time (total cost of ownership). Does this council have veto power for new technology? Do we have a nonbinding advisory role when issues are brought to Tech Council? Technology fee allocations are not a part of Tech Council. TC will review tech fee allocations for the last 2 or 3 years. Does this impact our charter?</p> <p>In the reviewing the Tech Council charter, Kaaren raised the question: when do we synthesize technology needs into a tech plan? Issues like OER</p>

	<p>and computer labs are not covered in the Online Learning and Education Resources strategic plan. Technology is different all over campus. Examples are computer technology, pod casts, telecommunications. Should a subcommittee form to review the charter? Ask at next meeting.</p> <p>Also in the charter: assist Learning Council to develop an instructional technology plan. Are we supposed to be doing something now?</p> <p>It was agreed that the central focus of Tech Council for next year would be to look at the technology strategic plan from the Governance Council level. Todd will send links to examples of comprehensive technology plans for review at the next meeting.</p> <p>It was recommended that someone from Tech Council attend College Council, particularly if there is anything is tech related on their agenda. Barb or Todd will attend College Council and report Tech Council activity every few months.</p> <p>Review of Governance System Manual. Consultation guidelines were reviewed. A complete manual is not online. Audrey will get an electronic copy or scan a copy for everyone. Should college departments seek consultation before submitting requests to unit plan or grants?</p>
Future Agenda Items	Review of policy: Equipment: Personal Use http://www.lanecc.edu/cops/equipuse.htm
Adjourned: 4:20 p.m.	<i>Next Meeting: November 9, 2010</i>