

Learning Council

Meeting Notes from January 7, 2005

FINAL

ATTENDANCE:

- | | |
|---|---|
| <input checked="" type="checkbox"/> BOB BARBER | <input checked="" type="checkbox"/> JUDY MCKENZIE |
| <input checked="" type="checkbox"/> KATE BARRY | <input checked="" type="checkbox"/> KEN MURDOFF |
| <input type="checkbox"/> DONNA KOECHIG | <input checked="" type="checkbox"/> TAMARA PINKAS |
| <input type="checkbox"/> ADAM DAVIS | <input checked="" type="checkbox"/> ALBERT POOTH |
| <input checked="" type="checkbox"/> LIDA HERBURGER | <input checked="" type="checkbox"/> CATHERINE RESCHKE |
| <input checked="" type="checkbox"/> PATRICK LANNING | <input checked="" type="checkbox"/> KEN ZIMMERMAN |
| <input checked="" type="checkbox"/> SABRINA DAVIS | <input checked="" type="checkbox"/> SONYA CHRISTIAN |

OUTCOMES:

DISCUSSION:

AGENDA:

Observer(s) in attendance

1. Review of Minutes

Decision:

Minutes approved without correction

2. Report on Governance Chair/Co-chair meeting

3. Review/approve provisional recommendations from 12-3-04 meeting

Decisions:

1. Mary Brau appointed as a member by position for this academic year only with the appointment not setting precedent.
2. A subcommittee of the Learning Council (Tamara--lead, Sonya, Adam, Bob and Sabrina) will work separately (from the college-wide committee) with the unit plan source documents in addition to reviewing the summary documents

Jenette Kane , Sharon Kimble

Discussion:

- It was an effective meeting. Some common themes:
 - How all of the councils will be integrated/unified
 - How communication will occur between councils
 - How College Council and the other councils will communicate; especially information about decisions
 - How to provide administrative support to all councils
 - How to create uniformity in the way members by position are appointed to councils.
- The website is expected to be up in the next few weeks

Discussion:

- Referred to meeting notes from 12-3-04 for background
- The unit plans will be available on-line for anyone to review.

OUTCOMES:	DISCUSSION:
<p>4. <u>Quorum Definition</u> <u>Decision:</u></p> <p>No decision was made because of one unresolved issue.</p>	<p><u>Discussion:</u></p> <ul style="list-style-type: none"> • There may be some direction coming from College Council • Some options: <ul style="list-style-type: none"> ○ A percentage greater than 50% (Eg: two-thirds) ○ 100% vote with proxy, ability to postpone vote, or ability to amend a vote in a timely manner, or ○ Need to be there to vote on any issue that is on the agenda ○ Requirement of representation from each interest group <p>Proposal:</p> <p>A quorum for a vote requires:</p> <ol style="list-style-type: none"> 1. 2/3rds of the members of the council be present with at least one member from each constituent group. 2. Member(s) by position are not counted for the number required for a quorum 3. A person unable to attend can: <ol style="list-style-type: none"> a. Send a proxy vote with another council member. The person holding the proxy has the right to vote that proxy any way (s)he wants b. Postpone the vote until the next meeting when (s)he must be present <p><u>Issue remaining:</u></p> <ul style="list-style-type: none"> • What are the representative groups? <ul style="list-style-type: none"> ○ Students ○ Classified ○ Management <ul style="list-style-type: none"> ▪ Responsible Administrator ▪ Management Senate Representative ○ Faculty <ul style="list-style-type: none"> ▪ Faculty Union Representative ▪ Faculty Council
<p>4. <u>Learning Plan</u> <u>Decision:</u></p> <ol style="list-style-type: none"> 1. Unanimous agreement on the three questions. 2. Bert Pooth will organize 2 all-campus discussions sponsored by the Learning Council (Sonya Christian assist). 3. Sonya/Patrick will investigate the possibility of using a Express Lane to get students to respond to these questions 	<p><u>Discussion:</u></p> <ul style="list-style-type: none"> • The council had directed the subcommittee to limit the questions to 3 • Questions were discussed and rewritten: <ul style="list-style-type: none"> ○ If you wanted to make Lane a better learning environment, what are we doing well and what would you change? ○ What community needs should we be responding to in the next five years? ○ What emerging trends in teaching and learning should be considered for incorporation into the learning plan? • Need an introductory statement that describes the purpose of a learning plan as the way to frame the discussion • Tamara will set-up a GroupWise mailbox for on-line responses and questions will be sent to all employee groups.

OUTCOMES:	DISCUSSION:
<p>5. <u>Learning Centered Principles</u></p> <p>6. <u>Retreat Facilitation</u></p> <p>FUTURE AGENDA ITEMS:</p> <ul style="list-style-type: none">• Reading materials- how to distribute them• Status report on when Unit Plans will be available• Assessment Team written report (Mary Brau)• Sustainability and Learning (Sonya) <p>NEXT MEETING: January 21, 2005 from 1-3 pm in PE 206</p>	<p><u>Discussion:</u> Lane's learning centered principles were distributed and briefly discussed. All of the comments from the Spring Conference are available at the website listed in the handout.</p> <p><u>Discussion:</u></p> <ul style="list-style-type: none">• Ted Lay will act as the facilitator• The retreats will need to be changed to meet his availability to:<ul style="list-style-type: none">○ 2/18 – already scheduled for half day, expanded to all day○ 3/11 – from 1-5○ 3/18 – from 1-5• Regular meetings:<ul style="list-style-type: none">○ 2/4 – from 1-3○ 2/11- no retreat and no meeting○ 2/25 – no meeting○ 3/4 – no meeting