LEARNING COUNCIL MINUTES

March 13, 2009, Boardroom 1:00 – 2:45 p.m.

Present: Sonya Christian, Kate Barry, Lida Herburger, Michael Levick, Mark Williams, Dennis Gilbert, Ken Murdoff, Shelley Gaudia, Phil Martinez, Roma Cusimano

Item	Notes
Approval of Minutes from previous meeting	Approved with one change: Last Announcement by Dennis should read "Governance System Evaluation" instead of "Governance System review".
Announcements	Shelley: Title III/FYE groups meet at a time some cannot participate. Kate: Will be meeting with individuals and with groups in the future. Mark: Group going to the Innovations 2009 Conference. Michael: More faculty are signing up for Moodle classes and are using Moodle as part of their ongoing work. It looks like this trend will continue for a while. Lida: Continuing Ed is busy. Nursing lab will be up for Spring. Lida is finding more instructors which will increase capacity in CNA & CNA2. Kate: Title III focuses on systemic change to Strengthen Education. Will be going up to Portland CC to visit another Title III school. They already have some intervention advising programs to get information to/from faculty. Dealing with underprepared students. Student Affairs Council is looking at practices and policies that affect student success. The Council is inviting groups to come and talk to them; last week testing and degree evaluation. This will lead to some wider discussions. Sonya: 1. Moving into the implementation of the revised AAOT. 2. ASA LT members going to division meetings to talk about budgets 3. Federal Earmark for $300K for equipment in H & W Building (first for LCC) 4. OSU Grad student did an internship and Lane and worked on CTECC programs being taught online.
Process to stay focused (Lida)	How we can move through the business with everyone being heard: 1. Read through things sent out before meeting; reports, information, etc… 2. Do as much business as possible online 3. Start topics by doing a "round robin" when each person can make 1 minute statements and then have a discussion afterward. If conversation starts going between 2 people, someone can call for a "process check" to identify whether continuing the conversation makes sense. **ACTION:** Round Robin will be used at the beginning of each agenda item. Chair monitors the agenda to stay on task, the process check would be a way to extend the discussion and a "vote" would be taken to decide whether to alter the agenda to continue the discussion or whether to move to the next item.

Assessment Team Work Plan	Assessment Team is working on how to make the 'closing the loop' part of the Assessment Work Plan more systemic. Learning Council was not ready to vote. This will be on the agenda as a voting item at the next meeting.
1:30-2:00 Report on Standard 5 (Nadine Williams)	Standard 5.A.- Still accomplishing this purpose. Focus on working closely with faculty. There are still challenges: Budget constraints. Standard 5.B – Collection size is standard; the budget has declined: 1. Moving toward online collections helps distance learners and users off campus. 2. Grants have helped support. 3. Focus on CTECC, Continuing Ed, Core Values. Library outcomes for CTECC outcomes are overarching proving information resources more directed to CTECC programs; not the same as Information Literacy as what required for AAOT. When Information Literacy for AAOT is embedded, classes will be identified to teach these skills and library staff will partner with faculty to create the curriculum to fulfill the requirement. 4. Orbis Cascade Alliance has expanded our resources a lot. It requires a lot of staff support to meet the commitments of the Alliance. Instruction: 1. Increasing emphasis on instruction so that students can assess the value of the resources they are accessing. Requires more skills development and collaboration between faculty and the library. 2. Federated Search Product- allows user to search multiple data-bases/resources at one time. 3. Hard to get time to collaborate with all faculty to address learning outcomes. Service: 1. Increased participation in college-wide events (SAGA, Lane Preview Night…) 2. Integrating more technology into the library so they can research and write at the same station in the library. Facilities/Access: 1. Bond will allow the creation of a Learning Commons. 2. Have had to reduce hours for on-site access because of staffing cuts. Personnel/Management: 1. Grant funding has helped 2. Ratios of staff to students are the lowest of Oregon CC. Have lost 14% classified staff (2006) and lost the computer tech support. IT is trying to support but do not support non-computer lab needs. For example, computers that are next to the reference desk are not in the lab. No support for users on specific programs. 40% down in staff in circulation. 3. Manager is leaving in June 2009. Management structure is not clear in terms of where the library lands. Planning and Evaluation: 1. Comprehensive Assessment Plan completed in 2007. 2. Hard to get feedback because no "captive audience" of students and hard to connect with faculty across campus.
2:00-2:30 Design Standards (Margaret Robertson, Facilities Council)	1. Color use should be tied to the standard of current research so not to designate particular time-bound themes. Should relate specifically to learning 2. Overarching framework piece should include the element of 'transformation' (added to the core values) and buildings should support this transformation. The second overarching framework should be 'community' and the sense of collective action and learning needs to be embedded in social functions. 'Community' includes space that accommodates a particular community of students (science rooms are uniquely designed to recognize that science is what is pulling them together). Faculty also need to have places that create a sense of community. 3. Really need to have social space for students. They use hallways and nooks as important social space and the buildings need to provide this kind of informal space.

	4. Needs to not be totally focused on Main Campus and in some cases, the goals on Main Campus may be antithetical to the needs of other locations. Cannot be so focused on Main Campus that it requires other campuses to do things that are undesirable on other campuses. Add "where appropriate" or other modifiers that allow for deviation. 5. Places to lie down can create incredible problems based on past experiences. Privacy may increase the issues associated with spaces to lie down. 6. Learning needs to be considered in all areas; not just the classrooms and learning commons. Difference disciplines may have different types of learning that need different designs for the non-classroom space. 7. Faculty (learning issues from a faculty perspective) need to be integrated into the decision-making process for facilities. 8. Design needs to promote student engagement and, although it is embedded in the document, it does not jump out at the reader. This would be reflected by taking out "to the extent possible" from the call for open, social space. 9. Further discussion on the fact that physical structures actually teach, needs for a 'space of your own', physical bodies live in these spaces much as the students dwell in a subject, there is inherent value in architecture and those values come through to our students in these spaces.
Learning Council Work Plan	1. Title III- Elements of the grant, focus, importance (sharing/discussion). May include SAGA, FYE & Pathways 2. FT:PT faculty discussion 3. Underprepared Students- coordination of efforts and prerequisites 4. Budget Discussion- connected to the Budget Development Process if Learning Council wanted to develop a statement 5. Technology: look at the role of Academic Technology & Academic Technology Center (faculty support) 6. Assessment- data tracking, closing the loop (track cohort groups) 7. Diversity- beyond just reading about it & how the budget is affecting diversity **ACTION:** Send statement about each item to Lida who will distribute it to the group before leaving for Spring Break. Let Lida know your top 3 and if some consistently are in the top, they will be part of the Work Plan and will have a discussion on the rest and vote on the items at our next meeting.
Next Meeting	**April 10, 2009, from 1:00-2:45 p.m. in the Boardroom.**