

## **College Council - Meeting Minutes**

### **23 September 2004**

Present: Bob Baldwin, Sheila Broderick, Sonya Christian, Marie Matsen, Tony McCown, Bob Mention, Ted Romoser, Jim Salt, Marcia Sexton, Mary Spilde, Craig Taylor, and Mary Jo Workman

Ted Romoser will help facilitate the launch of the new college governance system. The system is to focus on the work of the college as whole rather than on the interests of individual groups. The College Council will oversee the governance system and will evaluate progress early and often. Romoser will help to build support for the governance system; ensure the College Council is connected to the other six councils; work with Taylor to develop an assessment process, assist with communication to the whole college and with a web presence; track decisions and a system for record storage. He will be the point person to call with concerns about or suggestions for implementing the governance system. Until Romoser has an office and a phone number, leave messages with Mary Bolton.

**Agreement:** Salt was elected chair and Spilde (as the highest-ranking manager) vice chair.

Discussed preparations for the orientation to the governance system

- A subcommittee (Romoser, Salt, Sexton, Spilde, Workman) will plan the content and structure.
- Outline basic elements of the governance structure.
- Build a foundation, a framework to begin planning
- Provide background so that all council members begin their work from the same starting point
- Work through an example of a policy-level issue
- Develop guidelines for policy decisions
- Need professional instruction in facilitation?
- Needed before orientation: appointments; (temporary) resolution to unresolved issues outlined in the Spilde memo of April 14, 2004
- Tentatively set for 15 October 1-5:00 pm in the Center for Meeting and Learning. Will move to the common meeting time (3-5pm) if faculty appointees are unable to attend due to teaching conflicts.

Send issues-questions to subcommittee members

The College Council will make decisions based on consensus. Consensus, as defined by the Governance Task Force Report, "can be expressed through unanimous agreement or it can be a modified consensus where members can live with a decision even though they may not be in full support."

### Discussion Points

- Members of all seven councils should be familiar with the February 2004 Governance Task Force Report, especially the concepts of “plan” and “policy” which are defined in the Glossary of Terms.
- Unresolved issues
- Charters are not current. Need to update and post to the web
- Councils will not have ‘gallery time’ where nonmembers can speak
- Need a standing Governance Steering Committee?
- Should the other six councils meet prior to the orientation?
- Councils Calendar

### Agenda Items for next meeting on Friday, October 1, 2004

- Review charters that did not go out with draft report
- Alignment of existing committees, councils, and teams
- Communication System
- College Council charter review
- Refinement of governance principles
- Develop work plan and guidelines for work plans for the other councils

Send any additional agenda items to both Salt and Spilde  
Charters and other documents will be sent prior to the meeting.

**Agreement:** more meeting time needed to implement system. The next College Council meeting on October 1 will begin with a one-hour work session from 2-3:00 pm and the regular meeting from 3-5:00 pm.

### Governance Subcommittee assignments:

- Plan orientation session(s)
- Update charters
- Update website
- Propose process for council calendaring
- Gallery proposal
- Proposal to address unresolved issues

Adjourned: 5:00 pm  
Recorder: Mary Bolton