

College Council
September 13, 2005

Present: Bob Baldwin, Sheila Broderick, Sonya Christian, Marie Matsen, Andrea Newton, Ted Romoser, Jim Salt, Mary Spilde, Craig Taylor

Unable to attend: Jet Eccleston, Bob Mention, Jeremy Riel, Mary Jo Workman

The meeting notes from August 17 were approved as revised.

Reports from employee groups showed that all are preparing for the new year. Salt emphasized the need for better inter-council communication and a less cautious style this year. The chair and vice chair will communicate with governance councils as needed, without waiting for direction or sanction from College Council or from a subcommittee.

Governance Implementation Report

Romoser reviewed the agenda for the September 22 Inservice Governance Gathering. The Student Affairs and Learning Council Plans will be distributed but will not be a focal point. Councils need a better definition of 'strategic plan'. On 9-22, facilitators will ask what would be helpful in developing council plans.

Budget Development Subcommittee Report

The committee is developing a list of potential one-time investments for FY06 and proposals for recurring programs in FY07. Spilde expects to present these proposals in October. The Finance Council will review budget assumptions at its next meeting. Spilde will go through the Budget Development Calendar for the Governance Gathering on September 22.

Governance Subcommittee Report

Salt and Spilde will present the Governance Manual and the Governance Charter on September 22. CC members have these documents and should submit suggestions to Spilde.

Council Plans

Approval of the Student Affairs Strategic Plan was tabled because no Student Affairs Council members were present to respond to questions. CC will receive the final draft of the Learning Plan by the end of fall term. Because council plans will frame resource allocation and because in the future, unit plans will draw from council plans, alignment with the college strategic directions will be a criterion for approval. Councils will be asked to clarify potential conflicts.

Christian recalled a Planning Subcommittee document that details the content and process of a council plan.

The plans are to consist of (three to five) directions that

- will guide the work of the college in the next few years,
- are neither too general nor too specific
- identify a purpose and alignment with college strategic directions
- identify goals to clarify directions
- identify a framework to measure outcomes
- identify a midterm process check

The process for plan development is to include internal and external scans, presentation to college community for feedback, College Council review, and approval by the president.

There will not be one template to fit all council plans. Councils should share information and collaborate when appropriate. Some plans may need integration with or support from other councils. College Council will facilitate collaboration in plan development.

Future Meeting Schedule & Agenda

CC will continue the current schedule through fall term; and move to first and third Thursday's from 2-4pm beginning winter term.

The next agenda will include

- the March 2005 document on Council Plans Content and Process
- the Talloires declaration (a commitment to sustainability)

Committee Review

Salt suggested that rather than examine each committee, college council members evaluate the August 17 set of recommendations regarding all committees. Salt will incorporate proposals where possible and redistribute. CC will vote on the document as whole at the next meeting.

Adjourned: 5:00pm

Recorder: Mary Bolton