



Lane

Community College

College Council

Meeting Notes from April 1, 2005

ATTENDANCE:

✓ BOB BALDWIN	✓ ANDREA NEWTON
✓ SHEILA BRODERICK	✓ TED ROMOSER
SONYA CHRISTIAN	✓ JEREMY RIEL
✓ TONY McCOWN	✓ JIM SALT
✓ MARIE MATSEN	✓ MARY SPILDE
✓ BOB MENTION	✓ CRAIG TAYLOR
	✓ MARY JO WORKMAN

AGENDA ITEM	DISCUSSION
March 18 Notes	Salt called the meeting to order at 3:00 pm
Council Chairs and Vice Chairs Meeting	Approval is postponed. The Governance Council chairs and vice chairs met on March 31 to report on council activities and progress on implementing the governance system. The College Council Planning Subcommittee presented an overview of the annual planning system. Mention noted the need for a planning calendar and suggested that if the planning system and calendar were finalized by the end of spring term, council members could be ready to begin planning in the fall.
Committee Review	Reviewed response from Facilities and Student Affairs Councils regarding recommendations for how the new governance system impacts existing college committees. A second review will be on the next meeting agenda.
Budget Development Subcommittee	Matsen reviewed an outline of 54 cost-saving ideas submitted by the college community. Some are recurring and directed to FY07, some are already in place, and some are not clear. Of the remaining recommendations, two are substantial: <ol style="list-style-type: none"> 1. Use the \$500,000 financial stabilization fund created by the board in the FY05 budget. 2. Use the projected FY05 ending fund balance (EFB) in excess of 5% -- \$900,000. <p>Matsen endorses #1 if there is a significant FY06 deficit. Without a deficit, the fund should be reserved for FY07 and increased beyond FY07.</p> <p>Regarding #2, board policy sets an ending fund balance (EFB) target at 5% of General Fund Expenditures (with a minimum of 4% and maximum of 6%) after subtracting the stabilization fund.</p> <p>Matsen endorses using EFB funds over the 6% maximum, estimated at \$50,000; using EFB funds over 5% (estimated at \$900,000) only when other reasonable means to balance the budget are exhausted and the board approves.</p>
Governance Subcommittee	Salt shared a proposal regarding the name "expert members" and the term length for those governance council members – to be assessed at the next College Council meeting.
	Meeting adjourned: 5:02 pm Recorder: Mary Bolton