

College Council

Meeting Notes from January 7, 2005

ATTENDANCE:

✓ BOB BALDWIN	✓ ANDREA NEWTON
✓ SHEILA BRODERICK	✓ TED ROMOSER
✓ SONYA CHRISTIAN	✓ JIM SALT
✓ TONY McCOWN	✓ MARCIA SEXTON
✓ MARIE MATSEN	✓ MARY SPILDE
✓ BOB MENTION	✓ CRAIG TAYLOR
	✓ MARY JO WORKMAN

AGENDA ITEM:	DISCUSSION:
Affordable Textbooks	<p>Salt called the meeting to order at 2:00 pm</p> <p>Added to the agenda: Resolution in Support of Affordable Textbooks This resolution, which was distributed to the College Council December 3, 2004, was approved with one abstention.</p>
Meeting Notes	<p>November and December meeting notes approval – moved to January 21 agenda.</p>
ASLCC	<p>ASLCC Report Students will work for Tsunami Relief the week of January 17-21. McCown invited any ideas for and assistance with that work. Students are concerned over the lack of progress toward a comprehensive governance training manual.</p>
LCCEA	<p>LCCEA Report Collective bargaining is underway. The current agreement expires June 30, 2005.</p>
2005-2006 Budget	<p>Budget Development Budget Projections FY04 through FY08 (four-page handout) were reviewed. Of the four scenarios, the focus is on number three as the most likely – that option is for \$396 M in total Oregon community college funding and assumes a 4% increase in enrollment. Spilde described several “Unknowns” – factors that will contribute to final revenues – and proposed a budget development plan. (handout) The plan delays major reduction and revenue decisions to fall of 2005 for FY07; and sets down a timeline to develop and implement strategy to balance the budget. Proposed Budget Plan adopted by unanimous agreement.</p>
Budget Plan Approved	
Council Chairs/Vice Chairs	<p>Governance Council chairs and vice chairs met on December 9, 2004. Two key issues were identified: 1) a need to define more clearly for councils what constitutes a ‘strategic plan’; and 2) a need to communicate more with the college community. Taylor suggested using the existing Governance website which is linked from the president’s web page, to post agendas and meeting notes.</p>

AGENDA ITEM	DISCUSSION:
<p>Governance Subcommittee Report</p>	<p>A proposed revision to the Facilities Council charter has been tabled and will be addressed in year-end governance assessment by the Facilities Council.</p> <p>The Diversity Council charter allows for additional members. Current membership is ± 25 people and concerns were raised about whether it is currently too large to work effectively. Spilde, Romoser, and Salt will meet with the DC chair and vice chair to discuss this issue.</p> <p>Existing Committee Review (handout) - Salt invited review and comment. The final review will go to governance councils for feedback and assignment to governance or operational standing.</p> <p>A governance system manual will be finalized by June 30, 2005</p>
<p>Romoser Report</p>	<p>Most councils are using the meeting notes template – suggestions for improvement are welcome.</p> <p>Information Technology staff are developing a governance website. The CC Planning subcommittee will create a proposal for a working definition of 'strategic plan'.</p> <p>Ted is working with Human Resources staff to establish a process for handling governance council member reassignment time.</p>
<p>Finance Council Membership by Position</p>	<p>FC members, at impasse over whether to add the Budget Analyst as a member by position, have brought this issue to the college council for discussion. Matsen had proposed the addition, and Salt had counter proposed the addition to June 30, 2005. Salt argued that that ex-officio positions should be able to be made for specific time periods (e.g. annual). Spilde stated that college council decided this question on October 1; and read the following from approved meeting notes:</p> <p style="padding-left: 40px;">Resolving the "Expert Members" question Agreed to modified proposal: Staff and students by position may be considered by each governance council to fill seats previously identified as "by expertise." Such positions will be "ex-officio" (literally by office) and will be ongoing council members. Ex-officio positions will have voting rights but may not veto council consensus. To ensure that the common misunderstanding that "ex-officio" members never have voting rights, an alternative name for these positions will be determined. [Chair's note: These were labeled "Members by Position" in the final versions of the charters].</p> <p>Salt believes the meaning of "will be ongoing" is open to interpretation, since the CC had no overt discussion of precluding temporal appointments. The matter remains unresolved.</p> <p>Recorder: Mary Bolton</p>