

College Council

Meeting Notes from February 18, 2005

ATTENDANCE:

✓ BOB BALDWIN	ANDREA NEWTON
✓ SHEILA BRODERICK	✓ TED ROMOSER
✓ SONYA CHRISTIAN	✓ JEREMY RIEL
✓ TONY McCOWN	✓ JIM SALT
✓ MARIE MATSEN	✓ MARY SPILDE
✓ BOB MENTION	✓ CRAIG TAYLOR
	✓ MARY JO WORKMAN

AGENDA ITEM	DISCUSSION
February 4 Notes	Salt called the meeting to order at 3:00 pm
Agenda Review	Approval of the February 4 notes is postponed.
Reports	<p>Discussion on item #4 – Summer Work Week – must not supplant collective bargaining. Labor relations questions will be deferred to the bargaining table.</p> <p>McCown looks forward to an opportunity to review sections of the proposed governance manual.</p> <p>Today in the cafeteria, students rallied to decry racist flyers posted on campus this week. The rally was well-received – several students spoke against racism on campus.</p> <p>Salt reported that faculty bargaining is progressing.</p>
Summer Work Week	<p>Discussion revealed that not all departments have examined the full ramifications of a 4-day summer week. Concerns remain, for example, over whether the 4-day schedule would apply to the 8-week or the 12-week sessions, which student service departments must remain open for 5 days, the library, computer labs, downtown center, and certain classes which are built on a 5-day program.</p>
Budget Development Subcommittee	<p>Mary Spilde repeated the invitation for suggestions to reduce FY06 expenses. The Facilities and Finance Councils have developed lists for one-time reductions.</p> <p>The State Board of Education will approve a funding distribution formula at its March meeting. Spilde, Matsen, and representatives from some of the other Oregon community colleges met with CCWD Commissioner Cam Preus-Braly to redesign the funding formula. The community college presidents considered their idea and others; and signed a pledge of unity to work together with the State Board of Education.</p>
Governance Subcommittee	<p>Jim Salt shared a draft memo to all council members (4-page handout). The memo invites review of and comment on an outline of college-wide committees. College Council members should send comments to Jim by next Wednesday, February 23.</p>
Planning Subcommittee	<p>Craig Taylor distributed a chart shows how planning can work effectively across the governance councils (one-page handout). Initiatives from many sources feed the governance councils; then funnel to the College Council. College Council works with Administration to develop recommendations. Implementation and Assessment follow and flow back to the source.</p>

AGENDA ITEM	DISCUSSION
<p>Planning, Governance, Budget, and Administration Integration</p>	<p>The College Councils needs a method to connect these elements.</p> <p>Discussion Points</p> <ul style="list-style-type: none"> ➤ Departments need budget data <u>before</u> unit plans are due – so they do not waste time developing initiatives that will not be funded. ➤ The Budget Development Subcommittee should project revenue for new initiatives (to help unit planning). ➤ How will we deal with a plan effecting multiple governance councils? ➤ Unit plans are wish lists. ➤ Unit plans are goals – department aspirations. ➤ Unit plans, developed through strategic goals, should include both new initiatives and traditional core programs, be submitted to area councils, and prioritized by College Council. ➤ Area councils will need to cooperate to sort initiatives and forward the best to College Council ➤ Unit plans should be restructured to be more meaningful and to align with college strategic directions. ➤ Unit plans should be an assessment tool, not to drive revenue allocation, but to provide focus. ➤ Plans should be created with available resources, not based on new money that may or may not materialize. ➤ Intrinsic value of planning is that departments collaborate. ➤ Planning process will become a five-year, rather than an annual process. ➤ Planning should be a positive challenge that forces a look at current programs and helps the college to adapt, grow, and better serve students. ➤ Plans must include both process and substance. ➤ College Council should set criteria and priorities. ➤ Planning and budget processes must work in both good times and bad, so that staff can depend on an established practice for making decisions. ➤ Long range plans are fluid and point toward goals regardless of resources. Unit plans are annual, short-term, implementation guidelines. ➤ College Council should review unit plans by October, for the next (FY07) budget cycle. <p>The Planning Subcommittee will continue to build a structure for a planning system. College Council will to discuss the integration of the planning, governance, administration and budget components.</p> <p>Meeting adjourned: 5:05pm Recorder: Mary Bolton</p>